

**COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21**  
**GOVERNING BOARD OF EDUCATION**  
**DISTRICT OFFICE**  
**450 N. ARIZONA BOULEVARD**  
**COOLIDGE, AZ 85128**  
**Wednesday, March 6, 2024**  
**6:00 PM**

Pursuant to ARS 38-431.02, notice is hereby given to the members of the Coolidge Unified School District and to the general public that the District's Governing Board will hold a meeting open to the public on the date, time and place listed above. Doors will be open to the public 15 minutes prior to the start of the meeting.

## **AGENDA**

### **I. ROUTINE BUSINESS**

- A. Call to Order and Roll Call
- B. Welcome and Meeting Procedures

#### **PLEDGE OF ALLEGIANCE**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

- C. Approval of Agenda

### **II. PUBLIC PARTICIPATION**

The Arizona Open Meeting Law allows the Governing Board of Education to hear concerns from parties but does not allow the Board to discuss or take any action without the item having been part of the regularly posted agenda. The Board may remand the concern to the Superintendent for investigation, action, or recommendation at a future board meeting. Before beginning your presentation, please state your name(s) and organization for the record. Remarks are to be limited to three (3) minutes per participant. The Board requests that speakers refrain from voicing complaints against school personnel or any person connected with the District, as it may impact due process rights. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals.

### **III. PRESENTATIONS**

- A. Principals' Update - presented by Dr. Natay Ferguson, Dr. Yvette Dix, Marc Bruno, Rosanne Headley, and Kelly Ferguson.
- B. Governing Board Outstanding Character Awards - presented by Kelly Ferguson, Rosanne Headley, Marc Bruno, Dr. Yvette Dix, and Dr. Natay Ferguson
- C. Governing Board Outstanding Service Awards - presented by Natay Ferguson, Dr. Yvette Dix and Marc Bruno.

### **IV. CONSENT AGENDA**

**More information may be obtained at the reception area at the District Office and at each school site.**

Consent items - all items listed below may be enacted by one motion and approved as consent agenda items with or without discussion. However, any item may be removed from the consent agenda and considered separately if a Governing Board of Education member so requests.

- A. **Approval of the Auxiliary Operations and Student Activities Reports for the month of February, 2024.**
- B. **Approval of the Donations Log for February, 2024.**
- C. **Approval of the Voucher Log for February, 2024.**
- D. **Approval of the Minutes of the February 14, 2024 Meeting.**
- E. **Other Consent Items**
  - 1. **Approval of the following personnel recommendations: Hiring, Position Changes/Transfers, Resignations/Terminations; Requests to rescind Resignation: Retirement Requests; Requests to Rescind Retirement; Request for Change of Salary of Grade; and Stipends for: Administrative, Certificated, Classified, Wage.**
  - 2. **Approval of revisions to Policy Advisory 763-786, 1st Reading.**
  - 3. **Approval for overnight travel for 38 JAG Students and JAG Coordinator, Catherine Sommer for the Career Development Conference Competition in Mesa, AZ on April 10th and 11th, 2024.**
  - 4. **Approval for overnight travel for 30 students, Sponsor Regina Jantz, Kenneth Jantz and Shannon Hanne to attend the 58th Annual Convention for the Arizona Association of Junior High Student Councils at Great Wolf Lodge in Scottsdale, AZ on May 2-3, 2024.**
  - 5. **Approval of overnight travel for one Coolidge High School Junior student to attend the HOBY Youth Leadership Conference in Glendale, AZ, June 13-16, 2024.**

**V. INSTRUCTION (Action, Discussion, and Information Items)**

**More information may be obtained at the reception area at the District Office and at each school site.**

- A. Discussion and possible approval of the FY25 new course proposals.

**VI. HUMAN RESOURCES (Action, Discussion, and Information Items)**

**More information may be obtained at the reception area at the District Office and at each school site.**

- A. Approval for the Classified and Classified Exempt Renewals for the 2024-2025 school year.

**VII. OTHER (Action, Discussion, and Information Items)**

**More information may be obtained at the reception area at the District Office and at each school site.**

A. Governing Board and/or Superintendent's Report and Update

B. Motion to go into Executive Session.

Pursuant to A.R.S. §38-431.03 the Board may vote to hold an Executive Session for the following purpose(s):

(A) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting.

C. Adjourn Executive Session.

## **ADJOURNMENT**

Public Notice of Governing Board Meeting Procedures.

The Coolidge Unified School District Governing Board Meetings are open for members of the community/public to join in-person. We will continue to operate our livestream services through the Coolidge Schools Vimeo account with the exception of meetings during school breaks. Visit our website for direct access:

**[https://www.coolidgeschools.org/gb\\_members](https://www.coolidgeschools.org/gb_members)**

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:**  
PRESENTATIONS-A.

**MEETING DATE:**3/6/2024

**AGENDA ITEM:** Principals' Update - presented by Dr. Natay Ferguson, Dr. Yvette Dix, Marc Bruno, Rosanne Headley, and Kelly Ferguson.

**SUBMITTED BY:** Andrea Felix, Executive Administrative Assistant

**RECOMMENDED TO SUPERINTENDENT BY:** Andrea Felix, Executive Administrative Assistant

**APPROVED BY SUPERINTENDENT:**



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**RECOMMENDATION:**

Principals' Update - presented by Dr. Natay Ferguson, Dr. Yvette Dix, Marc Bruno, Rosanne Headley, and Kelly Ferguson.

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**



**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:**  
PRESENTATIONS-B.

**MEETING DATE:**3/6/2024

**AGENDA ITEM:** Governing Board Outstanding Character Awards - presented by Kelly Ferguson, Rosanne Headley, Marc Bruno, Dr. Yvette Dix, and Dr. Natay Ferguson

**SUBMITTED BY:** Andrea Felix, Executive Administrative Assistant

**RECOMMENDED TO SUPERINTENDENT BY:** Andrea Felix, Executive Administrative Assistant

**APPROVED BY SUPERINTENDENT:**



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**RECOMMENDATION:**

Governing Board Outstanding Character Awards - presented by Kelly Ferguson, Rosanne Headley, Marc Bruno, Dr. Yvette Dix, and Dr. Natay Ferguson

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**ATTACHMENTS:**

Description	Upload Date	Type
Student Character Awards	2/29/2024	Cover Memo



**GOVERNING BOARD**  
**STUDENT CHARACTER AWARD**  
**West Elementary**  
March 2024

**Benjamin Hoover**  
3rd Grade

Benjamin Hoover is an exceptional student. Benjamin comes to school every day with a smile on his face. He is eager to learn and help others. I have Benjamin helps others by explaining assignments in my class. There are days I give Benjamin a math paper to work on with another student who is struggling. He is very kind, patient and knowledgeable of what needs to be taught to the other students. Benjamin always gives 100% effort in everything he does. I look forward to seeing his smiling face every day. He has taken on a leadership role in our class and the students look up to him. I am so proud to be Benjamin's teacher this year.

- Nominated by: Christine Whelden, 3rd Grade Teacher

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

Benjamin Hoover

on this 6<sup>th</sup> day of March, 2024 for recognition of outstanding character.

KELLY FERGUSON

Principal



DAWN DEE HODGE

District Superintendent



**GOVERNING BOARD**  
**STUDENT CHARACTER AWARD**  
**Heartland Ranch Elementary**  
March 2024

**Roman Hamilton**  
Kindergarten

Heartland Ranch Elementary would like to nominate Roman Hamilton for our Outstanding Student of the month for March 2024.

I would like to nominate Roman Hamilton for student of the month. He is an exceptional kindergartner in every way. He is kind to his peers and teachers; he is thoughtful and always works hard. His academic achievements are incredible, and he is reading fluently largely because of his own determination and hard work. Roman has taken risks this year and overcome some of his greatest fears. His character is exceptional for such a young student. He is humble, responsible, and thoughtful. He is also an excellent mentor to his peers, patiently helping them, being quick to forgive, and always pointing out the positives. When things get tough, Roman plans, executes it, and still gets the job done.

Roman is an absolute joy to teach and I know he will do amazing things as he continues in his educational journey. The world is a better place because of you, Roman!

- Nominated by: Mrs. Rowe, Kindergarten Teacher

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

Roman Hamilton

on this 6<sup>th</sup> day of March, 2024 for recognition of outstanding character.

ROSANNE HEADLEY

Principal



DAWN DEE HODGE

District Superintendent



**GOVERNING BOARD**  
**STUDENT CHARACTER AWARD**  
**Coolidge Alternative Program**  
March 2024  
**Summer Sims**  
12<sup>th</sup> Grade

When I asked the staff to come up with a couple of names of who might be considered a potential pick for this month's student character award, I surprisingly had two different staff members nominate the same student, Summer Sims. Summer came to us for the first time this school year, and was unfortunately, like most of our students, behind on credits when they come to us. However, in just the short time that she's been with us, she has worked very, very hard to get herself back on track. Every time that I go into her class, I can count on seeing her laser-focused on her work, taking notes, computing numbers, or any number of academically related activities. If others around her might be talking or not focused on their work, she ignores all of them and keeps to her task. This is a very admirable trait. We have no doubt that Summer's tremendous attitude, determination, and work ethic will take her very far in life.

- Nominated by: Melissa Clubb and Matthew Radostits

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

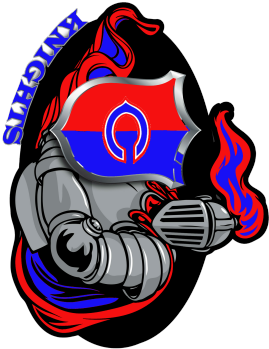
THIS CERTIFICATE IS AWARDED TO

Summer Sims

on this 6<sup>th</sup> day of March, 2024, for recognition of outstanding service.

MARC BRUNO

Principal



DAWN DEE HODGE

District Superintendent



**GOVERNING BOARD  
STUDENT CHARACTER AWARD  
Coolidge Junior High  
March 2024**

**Amaya Marquez**  
6th grade

Amaya is a hard worker and always does what she needs to do in class each day. She is involved with sports at school and works hard in this area as well. Throughout the day, she stops by my classroom just to say "hi". She is a great student to have in my class - way to Cub up!

- Nominated by: Ms. Montanez



COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

Amaya Marquez

on this 6<sup>th</sup> day of March, 2024, for recognition of outstanding student.

DR. WETTE DIX

Principal



DAWN DEE HODGE

District Superintendent



**GOVERNING BOARD**  
**STUDENT CHARACTER AWARD**  
**Coolidge High School**  
March 2024  
**Tristan Nicolau**  
10<sup>th</sup> Grade

Tristan is an exemplary student who is the embodiment of what and who a Bear should be. He always assists others, asks for help, keeps track of his work, and pays attention to detail. He is kind, trustworthy, empathetic, and willing to go above and beyond. Tristan is charismatic and it carries over when he interacts with others. He is never just about himself; he is always about the whole and the good of the group. Tristan has a bright future waiting for him.

- Nominated by: Jennifer Tuleja

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

Tristan Nicolau

on this 6<sup>th</sup> day of March, 2024, for recognition of outstanding character.

NATAY FERGUSON

Principal



DAWN DEE HODGE

District Superintendent

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:**  
PRESENTATIONS-C.

**MEETING DATE:**3/6/2024

**AGENDA ITEM:** Governing Board Outstanding Service Awards - presented by Natay Ferguson, Dr. Yvette Dix and Marc Bruno.

**SUBMITTED BY:** Andrea Felix, Executive Administrative Assistant

**RECOMMENDED TO SUPERINTENDENT BY:** Andrea Felix, Executive Administrative Assistant

**APPROVED BY SUPERINTENDENT:**



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**RECOMMENDATION:**

Governing Board Outstanding Service Awards - presented by Natay Ferguson, Dr. Yvette Dix and Marc Bruno.

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**ATTACHMENTS:**

Description	Upload Date	Type
Staff Certs and Recs	2/29/2024	Cover Memo



**GOVERNING BOARD  
OUTSTANDING SERVICE AWARD  
Coolidge Junior High  
March 2024  
Consuelo “Chello” Montanez  
6th grade ELA**

Ms. Montanez joined our CJHS Team in July 2023 and has proven to be a warm-hearted and hard-working member of our staff. She engages in discussions about students to ensure they are supported at a high level and is willing to go the extra mile to ensure that students have opportunities to learn. Ms. Montanez jumps in to cover classes when needed, provides tutoring, and created high quality lesson plans for substitute teachers to use when a teacher was out on leave, so instruction was seamless. We are lucky to have Chello as a valued member of our CJHS Staff.

- Nominated by: CJHS Administration

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

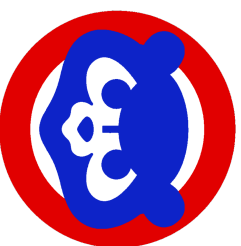
THIS CERTIFICATE IS AWARDED TO

Consuelo “Chello” Montanez

on this 6<sup>th</sup> day of March, 2024, for recognition of outstanding service.

DR. WETTE DIX

Principal



DAWN DEE HODGE

District Superintendent



**GOVERNING BOARD**  
**OUTSTANDING SERVICE AWARD**  
**Coolidge Alternative Program**  
March 2024  
**Chad Hendrie**  
Teacher

I would like to nominate Mr. Chad Hendrie for this month's staff recognition award. Earlier this year in October, one of our teachers left us and CAP had a vacant position. Fortunately for us, that position was not vacant for very long. Through a series of moves between three sites, we were able to land Mr. Hendrie, who was teaching at the junior high school, but was anxious to return to working with the high school-level students. He joined us shortly after Fall Break and had some big shoes to fill. While pretty much being thrown in the deep end, as an alternative school is very different than what a typical teacher is used to, Mr. Hendrie took the plunge, and dove right in. He came in with a very positive attitude and attempted to soak up as much information as we were able to force on him in a very short period of time. He quickly developed solid relationships with both his new students and his new teammates. Although still learning all the fine details that go into working at CAP, Mr. Hendrie has fast caught-on and, I believe, is really finding his new home here at the Coolidge Alternative Program. He came with an open-mind and a growth mindset and has transitioned well to successfully being the newest member of the best team.

- Nominated by: Principal Marc Bruno

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

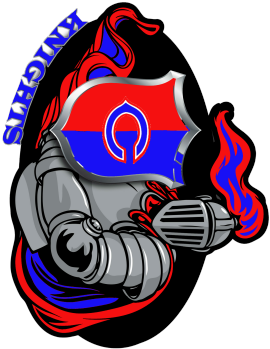
THIS CERTIFICATE IS AWARDED TO

Chad Hendrie

on this 6<sup>th</sup> day of March, 2024, for recognition of outstanding service.

MARC BRUNO

Principal



DAWN DEE HODGE

District Superintendent





**GOVERNING BOARD**  
**OUTSTANDING SERVICE AWARD**  
**Coolidge High School**  
March 2024  
**David Wagner**  
Science Teacher

I would like to nominate Dr. Wagner as the staff member of the month. Dr. Wagner is deserving of this nomination because he has the mindset that motivates those around him, including his students. Teaching freshmen might be considered difficult because of the natural adjustment they go through from junior high to high school, but he embraces it and absolutely loves the challenge of it. On top of that, he is the one to greet other staff members positively and throw out compliments like they are candy at a parade. He is probably unaware of how those compliments shift the mood of those around him, which is truly a gift. Dr. Wagner works diligently to make every day great for his students and everyone else he encounters and that is why he is deserving of this nomination.

- Nominated by: Nicole Schmitt

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

David Wagner

on this 6<sup>th</sup> day of March, 2024, for recognition of outstanding character.

NATAY FERGUSON

Principal



DAWN DEE HODGE

District Superintendent

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** CONSENT  
AGENDA-A.

**MEETING DATE:** 3/6/2024

**AGENDA ITEM:** Approval of the Auxiliary Operations and Student Activities Reports for the month of February, 2024.

**SUBMITTED BY:** Alyssa Garrett, Director of Business Services

**RECOMMENDED TO SUPERINTENDENT BY:** Alyssa Garrett, Director of Business Services

**APPROVED BY SUPERINTENDENT:**



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**RECOMMENDATION:**

Approval of the Auxiliary Operations and Student Activities Reports for the month of February, 2024.

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**ATTACHMENTS:**

Description	Upload Date	Type
Auxiliary Operations	2/27/2024	Cover Memo
Student Operations	2/27/2024	Cover Memo

## Coolidge Unified School District #21

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## Auxiliary Operations

02/01/23 - 02/27/23

Account Name	Account Number	Beginning Balance	Deposit	Expenditures	Credits	Ending Balance	*
P.E. Uniforms - Coolidge High School	741-07-75	\$ 1,084.10	\$ -	\$ -	\$ -	\$ 1,084.10	
Athletics - Coolidge High School	741-07-80	\$ 11,209.85	\$ 4,462.03	\$ 7,528.97	\$ -	\$ 8,142.91	
Band Fees - Coolidge High School	741-07-81	\$ 1,612.00	\$ -	\$ -	\$ -	\$ 1,612.00	
General Fund Account - Coolidge High School	741-07-83	\$ 1,054.62	\$ -	\$ -	\$ -	\$ 1,054.62	
AP/PSAT Testing Fees - Coolidge High School	741-07-84	\$ 137.53	\$ -	\$ -	\$ -	\$ 137.53	
Pavers - Roundhouse/Weight Room - CHS	741-07-85	\$ 1,323.61	\$ -	\$ -	\$ -	\$ 1,323.61	
Building Trades Voc. Ed. - Coolidge High School	741-07-92	\$ 71.21	\$ -	\$ -	\$ -	\$ 71.21	
FFA Ag Ed Land Lab - Coolidge High School	741-07-96	\$ 3,096.80	\$ -	\$ 388.26	\$ -	\$ 2,708.54	
Mini Bears - Coolidge High School	741-07-97	\$ 30.41	\$ -	\$ -	\$ -	\$ 30.41	
Advanced Placement/SAT & ACT Fees - Curriculum	741-500-70	\$ 8,475.00	\$ -	\$ -	\$ -	\$ 8,475.00	
Migrant Student Fees - Curriculum	741-500-85	\$ 1,967.44	\$ -	\$ 72.29	\$ -	\$ 1,895.15	
Indian Ed Student Fees - Curriculum	741-500-90	\$ 1,290.88	\$ -	\$ -	\$ -	\$ 1,290.88	
McKinney-Vento Student Fees - Curriculum	741-500-99	\$ 12,804.10	\$ -	\$ -	\$ -	\$ 12,804.10	
Athletics for CAP Program - District Office	741-500-953	\$ 1,058.00	\$ -	\$ -	\$ -	\$ 1,058.00	
General Fund Account - Business Office	741-530-93	\$ 4,161.37	\$ 2,739.85	\$ 137.37	\$ -	\$ 6,763.85	
General Fund Account - iPad Fees - Business Office	741-530-93(B)	\$ 828.70	\$ -	\$ -	\$ -	\$ 828.70	
Bookstore - DO/BO	741-530-94	\$ 8,412.52	\$ 87.96	\$ 144.19	\$ -	\$ 8,356.29	
General Fund Account - West School	742-01-78	\$ 1,484.81	\$ -	\$ -	\$ -	\$ 1,484.81	
Scholastic Book Fairs - West School	742-01-79	\$ 261.45	\$ -	\$ -	\$ -	\$ 261.45	
General Fund Account - Heartland Ranch	742-12-01	\$ 183.77	\$ -	\$ -	\$ -	\$ 183.77	
General Fund Account - Coolidge Junior High School	742-15-75	\$ 630.26	\$ -	\$ -	\$ -	\$ 630.26	
Athletics - Coolidge Junior High School	742-15-80	\$ 2,375.04	\$ -	\$ 350.00	\$ -	\$ 2,025.04	
Total		\$ 63,553.47	\$ 7,289.84	\$ 8,621.08	\$ -	\$ 62,222.23	

## Coolidge Unified School District #21

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## Student Activities

02/01/24 - 02/27/24

Account Name	Account Number	Beginning Balance	Deposits	Expenditures	Credits	Ending Balance
Student Body - West School	800-01-35	\$ 4,123.55	\$ -	\$ -	\$ -	\$ 4,123.55
Band - West School	800-01-36	\$ 1,596.82	\$ 957.00	\$ -	\$ -	\$ 2,553.82
Yearbook - Coolidge High School	800-07-01	\$ 7,933.24	\$ 80.00	\$ -	\$ -	\$ 8,013.24
Baseball Club - Coolidge High School	800-07-02	\$ 2,946.92	\$ -	\$ 1,267.03		\$ 1,679.89
Band - Coolidge High School	800-07-03	\$ 2,263.69	\$ -	\$ -	\$ -	\$ 2,263.69
S.A.D.D. (Student Against Destructive Decisions) CHS	800-07-07	\$ 4,352.10	\$ 500.00	\$ 713.50	\$ -	\$ 4,138.60
F.B.L.A. - Coolidge High School	800-07-10	\$ 4,161.07	\$ 1,140.61	\$ 575.00	\$ -	\$ 4,726.68
Choir Club - Coolidge High School	800-07-12	\$ 1,694.53	\$ -	\$ -	\$ -	\$ 1,694.53
F.F.A. - Coolidge High School	800-07-14	\$ 12,482.70	\$ 212.00	\$ 2,290.76	\$ -	\$ 10,403.94
Drama Club/Thespian Society - Coolidge High School	800-07-15	\$ 3,044.23	\$ -	\$ -	\$ -	\$ 3,044.23
Student Government - Coolidge High School	800-07-17	\$ 1,155.64	\$ 67.00	\$ 516.23	\$ -	\$ 706.41
Advanced Placement Scholars - CHS Juniors	800-07-18	\$ 320.00	\$ -	\$ -	\$ -	\$ 320.00
R.O.T.C. - Coolidge High School	800-07-19	\$ 5,903.81	\$ -	\$ 1,339.32	\$ -	\$ 4,564.49
Advanced Placement Scholars - CHS Seniors	800-07-20	\$ 633.70	\$ -	\$ -	\$ -	\$ 633.70
Boys Basketball - Coolidge High School	800-07-22	\$ 17,377.06	\$ 2,906.00	\$ 1,254.15	\$ -	\$ 19,028.91
Spanish Club - Coolidge High School	800-07-23	\$ 142.00	\$ -	\$ -	\$ -	\$ 142.00
Tribes Club - Coolidge High School	800-07-24	\$ 1,052.48	\$ 1,604.00	\$ -	\$ -	\$ 2,656.48
HOSA/Sports Med Club - Coolidge High School	800-07-27	\$ 35.15	\$ -	\$ -	\$ -	\$ 35.15
Cross Country - Coolidge High School	800-07-28	\$ 178.77	\$ -	\$ -	\$ -	\$ 178.77
Swim Club - Coolidge High School	800-07-29	\$ 104.82	\$ -	\$ -	\$ -	\$ 104.82
Track Club - Coolidge High School	800-07-30	\$ 1,788.64	\$ -	\$ -	\$ -	\$ 1,788.64
Athletic Club - Coolidge High School	800-07-31	\$ 235.00	\$ -	\$ -	\$ -	\$ 235.00
Wrestling - Coolidge High School	800-07-32	\$ 9,173.10	\$ 15.22	\$ 4,770.37	\$ -	\$ 4,417.95
Golf - Coolidge High School	800-07-33	\$ 3.63	\$ -	\$ -	\$ -	\$ 3.63
Football Program - Coolidge High School	800-07-34	\$ 2,652.02	\$ -	\$ -	\$ -	\$ 2,652.02
SkillsUSA Engineering - Coolidge High School	800-07-35	\$ 828.65	\$ 60.00	\$ 150.00	\$ -	\$ 738.65
FCCLA Culinary Arts - Coolidge High School	800-07-37	\$ 8,831.27	\$ 624.00	\$ 40.47	\$ -	\$ 9,414.80
FCCLA ECE (Early Childhood Education)	800-07-38	\$ 506.84	\$ -	\$ -	\$ -	\$ 506.84
Dance Club - Coolidge High School	800-07-46	\$ 209.93	\$ -	\$ -	\$ -	\$ 209.93
National Honor Society - Coolidge High School	800-07-81	\$ 54.99	\$ -	\$ -	\$ -	\$ 54.99
Class of 2023 Seniors - Coolidge High School	800-07-84(S)	\$ 0.41	\$ -	\$ -	\$ -	\$ 0.41
Account Name	Account Number	Beginning Balance	Deposits	Expenditures	Credits	Ending Balance

## Coolidge Unified School District #21

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## Student Activities

02/01/24 - 02/27/24

Class of 2024 Seniors - Coolidge High School	800-07-85(S)	\$ 3,330.07	\$ -	\$ -	\$ -	\$ 3,330.07
Class of 2025 Juniors - Coolidge High School	800-07-86(J)	\$ 3,075.64	\$ 116.00	\$ -	\$ -	\$ 3,191.64
Cheerleaders - Coolidge High School	800-07-87	\$ 743.03	\$ -	\$ -	\$ -	\$ 743.03
Coolidge High School Career Association	800-07-89	\$ 347.14	\$ -	\$ -	\$ -	\$ 347.14
Class of 2026 Sophomores - Coolidge High School	800-07-90(So)	\$ 45.00	\$ -	\$ -	\$ -	\$ 45.00
Softball - Coolidge High School	800-07-91	\$ 5,265.54	\$ -	\$ 339.84	\$ -	\$ 4,925.70
Class of 2027 Freshman - Coolidge High School (Account Established: 08/31/23)	800-07-92(Fr)	\$ 628.43	\$ -	\$ -	\$ -	\$ 628.43
Boys' Soccer Club - Coolidge High School	800-07-94	\$ 1,080.05	\$ -	\$ -	\$ -	\$ 1,080.05
Volleyball - Coolidge High School	800-07-95	\$ 4,596.05	\$ -	\$ -	\$ -	\$ 4,596.05
Girls' Soccer - Coolidge High School	800-07-96	\$ 1,864.83	\$ -	\$ -	\$ -	\$ 1,864.83
Tennis - Coolidge High School	800-07-97	\$ 22.75	\$ -	\$ -	\$ -	\$ 22.75
Girls Basketball - Coolidge High School	800-07-98	\$ 7,464.61	\$ 1,911.00	\$ 2,906.00	\$ -	\$ 6,469.61
Student Body - Heartland Ranch	800-12-01	\$ 3,008.74	\$ 546.00	\$ -	\$ -	\$ 3,554.74
Student Body - Coolidge Junior High School	800-15-33	\$ 3,234.95	\$ 1,377.00	\$ 272.31	\$ 29.00	\$ 4,368.64
Yearbook - Coolidge Junior High School	800-15-34	\$ 99.50	\$ -	\$ -	\$ -	\$ 99.50
Spirit - Coolidge Junior High School	800-15-35	\$ 74.19	\$ -	\$ -	\$ -	\$ 74.19
Cubs Coffee Club - Coolidge Junior High School	800-15-36	\$ 34.00	\$ -	\$ -	\$ -	\$ 34.00
Band - Coolidge Junior High School	800-15-38	\$ 78.48	\$ -	\$ -	\$ -	\$ 78.48
N.J.H.S. - Coolidge Junior High School	800-15-39	\$ 1,361.48	\$ 480.00	\$ -	\$ -	\$ 1,841.48
STEAM Club - Coolidge Junior High School	800-15-40	\$ 185.91	\$ -	\$ -	\$ -	\$ 185.91
Drama Club - Coolidge Junior High School	800-15-42	\$ 258.20	\$ -	\$ -	\$ -	\$ 258.20
Bulldog Athletics Club - Coolidge Junior High School	800-15-43	\$ 1,208.35	\$ 92.25	\$ -	\$ -	\$ 1,300.60
Total		\$ 133,793.70	\$ 12,688.08	\$ 16,434.98	\$ 29.00	\$ 130,075.80

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** CONSENT  
AGENDA-B.

**MEETING DATE:** 3/6/2024

**AGENDA ITEM:** Approval of the Donations Log for February, 2024.

**SUBMITTED BY:** Alyssa Garrett, Director of Business Services

**RECOMMENDED TO SUPERINTENDENT BY:** Alyssa Garrett, Director of Business Services

**APPROVED BY SUPERINTENDENT:**



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**RECOMMENDATION:**

Approval of the Donations Log for February, 2024.

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**ATTACHMENTS:**

Description	Upload Date	Type
Donations	2/27/2024	Cover Memo

**INFORMATION AND SUPPORTING DATA FOR DONATIONS FOR GOVERNING  
BOARD MEETING ON WEDNESDAY, MARCH 06, 2024**

Indian Skies - \$1,093.00 – to West Elementary School Field Trips (\$546.50) & Heartland Ranch Elementary School Field Trips (\$546.50)

Stotz Equipment - \$24,483.80 – to Coolidge High School Wrestling Team

Marco Cruz - \$200.00 – to Coolidge Unified School District #21 (Extracurricular Tax Credit – Coolidge High School Activities (Field Trips/Special Events)

Yvette Dix - \$400.00 – to Coolidge Unified School District #21 (Extracurricular Tax Credit – Coolidge Junior High School – Clubs – Student Council)

Matthew Radostits - \$400.00 – to Coolidge Unified School District #21 – (Extracurricular Tax Credit – CAP – Clubs – Knights of Excellence)

**Total of Donations: \$26,576.80**



**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** CONSENT  
AGENDA-C.

**MEETING DATE:** 3/6/2024

**AGENDA ITEM:** Approval of the Voucher Log for February, 2024.

**SUBMITTED BY:** Alyssa Garrett, Director of Business Services

**RECOMMENDED TO SUPERINTENDENT BY:** Alyssa Garrett, Director of Business Services

**APPROVED BY SUPERINTENDENT:**



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**RECOMMENDATION:**

Approval of the Voucher Log for February, 2024.

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**ATTACHMENTS:**

Description	Upload Date	Type
Feb AP Voucher	2/27/2024	Cover Memo
Feb Payroll Voucher	2/27/2024	Cover Memo

**FEBRUARY 2024 VOUCHERS  
ACCOUNTS PAYABLE FY23-24**

<b>FY24 Voucher #</b>	<b>Date</b>	<b>Amount</b>
2437	2/6/24	\$396,967.62
2438	2/14/24	\$243,601.48
2439	2/21/24	\$66,897.50

**\$707,466.60**

**FEBRUARY VOUCHERS**  
**PAYROLL FY 23-24**

<b>Voucher #</b>	<b>Date</b>	<b>Amount</b>
16	2/2/24	\$833.07
17	2/2/24	\$859,160.00
18	2/16/24	\$881,551.13
<b>Total</b>		<b>\$1,741,544.20</b>

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** CONSENT  
AGENDA-D.

**MEETING DATE:** 3/6/2024

**AGENDA ITEM:** Approval of the Minutes of the February 14, 2024 Meeting.

**SUBMITTED BY:** Andrea Felix, Executive Administrative Assistant

**RECOMMENDED TO SUPERINTENDENT BY:** Andrea Felix, Executive Administrative Assistant

**APPROVED BY SUPERINTENDENT:**



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**RECOMMENDATION:**

Approval of the Minutes of the February 14, 2024 Meeting.

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**ATTACHMENTS:**

Description	Upload Date	Type
24 0214 Meeting Minutes	2/26/2024	Cover Memo
24 0214 Special Meeting Minutes	2/26/2024	Cover Memo

**COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21**  
**Governing Board of Education Regular Meeting Minutes**  
**February 14, 2024**

**REGULAR MEETING**

**Date, Time, Place of Meeting**

The Governing Board of Education held a Regular Meeting on Wednesday, February 14, 2024, at 6:00 PM, 450 N. Arizona Boulevard Coolidge Arizona.

**ROUTINE BUSINESS**

**Call to Order and Roll Call**

Present at this meeting was Vice-President Linda Heath, Member Kris Gillespie, and Member George Arredondo.

**Approval of Agenda**

Member George Arredondo MOVED, SECOND by Member Kris Gillespie, to approve the Board Agenda. Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes, and Member George Arredondo voted "yes" Member George Arredondo MOVED, SECOND Member Kris Gillespie

**MOTION CARRIED: 3-0**

**PUBLIC PARTICIPATION**

Vice President Linda Heath read the rules concerning public participation in a Governing Board meeting.

Mary Buckman thanked CUSD for being warm and welcoming and for the service they provide to the community. On March 19th there will be a Presidential Preference Election. This particular election will not be held at the different precincts and will be held at the City Council. Mary is requesting that that we display the election on the schools electronic signs.

**I. PRESENTATIONS**

- A. Principals' Update - presented by Dr. Natay Ferguson, Dr. Yvette Dix, Marc Bruno, Rosanne Headley, and Kelly Ferguson.

**Coolidge High School – Updates from Principal, Dr. Natay Ferguson**

- Testing benchmarks are moving in the right direction showing growth from the pretest to the last benchmark. CHS teachers and staff will continue to push and prep the students in all four categories prior to state testing.
- Winter sports have finished and post season is happening. For wrestling three made it to state. This includes two girls Brook Newton and Julian Ostrander. For boys Matthew Mosan.
- Boys basketball game for round one is tonight (2/24) and girls basketball round two is Friday night (2/16) both will be home games.
- Girls basketball recognitions Player of the year Alasia White, First Team

Nalyssa and Amira, 2nd Team nomination Jade Rogers and three Honorable Mentions Alanna, Brie and Rihanna.

- Boys basketball recognitions Defensive player of the year Ja'Kwan Jordan. First Team Ja'Kwan and Tory. Second Team Blake and Isaiah. Honorable Mention Thomas and Darius.
- February 22nd is the Black History Event 5:30-8:00pm.
- February 29th is CUSD Choir Concert.

#### **Coolidge Junior High School – Updates from Principal, Dr. Yvette Dix**

- Student benchmark assessments have shown growth from the start of the year. CJHS staff has been meeting together to discuss the upcoming high stakes tests and are having conversations about how they can prepare the students. The staff is offering extra tutoring and Friday School.
- On February 22nd there will be an assembly honoring the students in activities and sports.
- Robotics had their first competition at Desert Ridge High School and did an amazing job.

#### **Coolidge Alternative Program and Coolidge Virtual Academy – Updates from Principal, Marc Bruno**

- CVA and CAP Junior students have shown a lot of growth on benchmark assessments. 95% have completed both benchmarks.
- Two CAP students and two CVA students have already graduated, Three additional students from CAP are close to completing all credits for graduation.
- On February 28th starting 5:00pm there will be the 3rd Annual Parent Night. Students, parents and guardians swap roles for the evening.

#### **Heartland Ranch Elementary – Updates from Principal Rosanne Headley**

- Kyle Lucas from U of A Co-Op has visited the 4th grade students and educated on Nutrition and sugar intake - Big thanks to Mr. Delbridge for organizing this.
- Heartland Ranch has been celebrating Kindness Week, Spirit week and Fill Your Bucket Week.
- February 15th is the Student Dance
- February 28th is the Annual Dr. Seuss Literacy Night at 5:00pm

#### **West Elementary – Updates from Principal Kelly Ferguson**

- At the end of January, West held their annual Culture Night with a great turn out of about 300-400 guests and everyone was excited with all the participation.
- The West choir performed before both Girls and Boys basketball game singing the National Anthem. They loved it and are grateful for the exposure the kids got to have.
- On Thursday February 22nd Westval will take place

- B. Governing Board Outstanding Character Awards - presented by Kelly Ferguson, Rosanne Headley, Marc Bruno, Dr. Yvette Dix, and Dr. Natay Ferguson

**Governing Board Outstanding Character Awards were presented to the following students:**

- *Deacon Brown* – 1st Grade – West Elementary
- *Eva McClellan Pehowic* – 2nd Grade – Heartland Ranch Elementary
- *Jason Kastner* – 12th Grade – Coolidge Alternative Program
- *Tayah Dalfrey* – 8th Grade – Coolidge Junior High School
- *Ariana Crawford* – 9th Grade – Coolidge High School

C. Governing Board Outstanding Service Awards - presented by Rosanne Headley, Kelly Ferguson and Dawn Hodge.

**Governing Board Outstanding Service Awards were presented to the following staff:**

- *Ethan Neuhart* – Title 1 Paraprofessional – West Elementary
- *Paulette Sutulovich* – CUSD SAIS Coordinator – Heartland Ranch Elementary
- *Ben Armstrong* – Human Resource Director - District Office

## **II. CONSENT AGENDA**

- A. **Approval of the Auxiliary Operations and Student Activities Reports for the month of January, 2024.**
- B. **Approval of the Donations Log for January, 2024.**
- C. **Approval of the Voucher Log for January, 2024.**
- D. **Approval of the Minutes of the January 17, 2024 Meeting.**
- E. **Other Consent Items**
  - 1. **Approval of the following personnel recommendations: Hiring, Position Changes/Transfers, Resignations/Terminations; Requests to rescind Resignation: Retirement Requests; Requests to Rescind Retirement; Request for Change of Salary of Grade; and Stipends for: Administrative, Certificated, Classified, Wage.**
  - 2. **Approval for release time and overnight travel expenses for Marie Bresee and 10 CHS students to attend the Skills USA State Conference in Phoenix, AZ, March 28-29, 2024.**
  - 3. **Approval for overnight travel, release time and expenses for Danielle Tucker, Armando Pisano and 20 CHS students to attend the FCCLA State Leadership Conference in Tucson, AZ, April 1-3, 2024.**
  - 4. **Approval for overnight travel, release time and expenses for Nicole Schmitt, and 10 CHS students to attend the FBLA State Leadership Conference in Tucson, AZ, April 8-10, 2024.**

5. **Approval of expenses and overnight travel for Dan McWilliams, Director of Plant Operations, Kelly Shields, Lead Driver/Dispatch, Sylvia Molina, Lead Driver, and Rhonda Mitchell, Bus Driver to attend the Transportation Administrators of Arizona (TAA) 2024 Summer Conference in Flagstaff, AZ, June 17-20, 2024.**
6. **Approval of overnight travel and expenses for Coolidge High School Boys Basketball Team to attend State Playoffs in Chinle, February 17-18, 2024.**
7. **Approval of overnight travel and expenses for Coolidge High School Girls Basketball Team to attend State Playoffs in Prescott, February 18-19, 2024.**
8. **Approval of overnight travel and expenses for Coolidge High School Boys Basketball Team to attend State Playoffs in Prescott, February 19-20, 2024.**
9. **Overnight Travel to National Migrant Education Conference**
10. **Approval of Sole Source Procurement Vendor for FY24.**

Member Kris Gillespie MOVED, SECOND by Member George Arredondo, to approve the Consent Agenda. Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", and Member George Arredondo voted "yes" Member Kris Gillespie MOVED, SECOND Member George Arredondo

**MOTION CARRIED: 3-0**

#### **HUMAN RESOURCES (Action, Discussion, and Information Items)**

- A. Approval of 2024-2025 contract renewals for certified teachers.

Superintendent Hodge stated that in the packet is a list of teachers that are being asked to renew. CUSD was able to offer a \$1500 raise to all certified staff. Normally this is not available but working with The Director of Business, Alyssa Garrett. they were able to offer this utilizing Classroom Site Fund. This is with hopes that the state comes back with other monies that can be used to increase even further, but the \$1500 is what can be offered as of now.

Member George Arredondo asked if the state authorizes additional funds, this would be on top the \$1500? Superintendent Hodge responded "absolutely, yes"

Member George Arredondo MOVED, SECOND Member Kris Gillespie to approve of the 2024-2025 contract renewals for certified teachers. Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", and Member George Arredondo voted "yes"

**Motion: 3-0**



**OTHER (Action, Discussion, and Information Items)**

A. Governing Board and/or Superintendent's Report and Update

**Superintendent Dawn Hodge:**

Next months meeting falls a week early during spring break on March 6th.

**Member George Arredondo:**

Member Arredondo attended a few of the events that took place

1. The Garrett Motors Roundhouse Celebration and wish the best of luck to the basketball team with the next rounds.

2. Heartland Ranch STEM night and stated there was good participation and great things happening there.

3. West School Culture Night has different foods to taste and big participation.

4. At the City Council FBLA did the Proclamation Presentation and was very impressed with the students.

Member Arredondo stated that he is running for County Supervisor, District One.

**ADJOURNMENT**

Member Kris Gillespie MOVED, SECOND Member George Arredondo, to adjourn the meeting at 6:31PM. Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", and Member George Arredondo voted "yes"

**MOTION CARRIED: 3-0**

These minutes were respectfully submitted by Andrea Felix and approved on March 06, 2024.

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Governing Board	Title	Date
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Public Notice of Governing Board Meeting Procedures.

The Coolidge Unified School District Governing Board Meetings are open for members of the community/public to join in-person. We will continue to operate our livestream services through the Coolidge Schools Vimeo account with the exception of meetings during school breaks. Visit our website for direct access:

[https://www.coolidgeschools.org/gb\\_members](https://www.coolidgeschools.org/gb_members)

**COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21**  
**Governing Board of Education Special Meeting Minutes**  
**February 14, 2024**

**REGULAR MEETING**

**Date, Time, Place of Meeting**

The Governing Board of Education held a Regular Meeting on Wednesday, February 14, 2024, at 5:00 PM, 450 N. Arizona Boulevard Coolidge Arizona.

**ROUTINE BUSINESS**

**Call to Order and Roll Call**

Present at this meeting was Vice-President Linda Heath, Member Kris Gillespie, and Member George Arredondo. President Michael Flores, II and Member Diana Guerrero were absent.

**Approval of Agenda**

Member Kris Gillespie MOVED, SECOND by Member George Arredondo, to approve the Executive Session Board Agenda. Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", and Member George Arredondo voted "yes"

**MOTION CARRIED: 3-0**

**OTHER (Action, Discussion, and Information Items)**

A. Motion to go into Executive Session.

Discussion or consultation for legal advice with the attorney of the public body pursuant to A.R.S. §38-431.03(A)(3) and discussion or consultation with the attorneys of the public body pursuant to A.R.S. §38-431.03(A)(4) in order to consider its position and instruct its attorneys regarding the public body's position on settlement discussions in relation to the Notice of Claim served on the Governing Board regarding Student A.B. and claims asserted on behalf of student C.A. and summons served on behalf regarding Student A.B. and student C.A.

Member George Arredondo MOVED, SECOND by Member Kris Gillespie, to approve to go into Executive Session. Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", and Member George Arredondo voted "yes"

**MOTION CARRIED: 3-0**

**ADJOURNMENT**

Member George Arredondo MOVED, SECOND Member Kris Gillespie, to adjourn the Executive Session at 5:48 PM. Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", and Member George Arredondo voted "yes".

**MOTION CARRIED: 3-0**

These minutes were respectfully submitted by Andrea Felix and approved on March 06, 2024.

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Governing Board	Title	Date
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**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** Other Consent  
Items-1.

**MEETING DATE:**3/6/2024

**AGENDA ITEM:** Approval of the following personnel recommendations: Hiring, Position Changes/Transfers, Resignations/Terminations; Requests to rescind Resignation: Retirement Requests; Requests to Rescind Retirement; Request for Change of Salary of Grade; and Stipends for: Administrative, Certificated, Classified, Wage.

**SUBMITTED BY:** Ben Armstrong, Director of Human Resources

**RECOMMENDED TO SUPERINTENDENT BY:** Ben Armstrong, Director of Human Resources

**APPROVED BY SUPERINTENDENT:**



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**RECOMMENDATION:**

Approval of the following personnel recommendations: Hiring, Position Changes/Transfers, Resignations/Terminations; Requests to rescind Resignation: Retirement Requests; Requests to Rescind Retirement; Request for Change of Salary of Grade; and Stipends for: Administrative, Certificated, Classified, Wage.

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**ATTACHMENTS:**

Description	Upload Date	Type
Board Agenda March 2024	2/27/2024	Cover Memo

**PERSONNEL ITEMS:**

DATE: March 6, 2024

**HIRES****CERTIFIED**

<b><u>NAME</u></b>	<b><u>POSITION/SITE</u></b>	<b><u>START DATE</u></b>	<b><u>HIGHLY QUALIFIED</u></b>	<b><u>FUNDING SOURCE &amp; SALARY</u></b>
Loyd, Debra	6 <sup>th</sup> Grade Math Teacher/Coolidge JH	7/10/24 (Returning from ESI)	Yes	M&O; \$60,500.00/Yr.
Wooten, Gina	6 <sup>th</sup> Social Studies Teacher/Coolidge JH	7/8/24	Yes	M&O; \$64,500.00/Yr.
Fitzgerald, Michael	Substitute Teacher/Districtwide	2/28/24	Yes	M&O; \$130/Day
Veliquette, Alyson	Substitute Teacher/Districtwide	2/28/24	Yes	M&O; \$130/Day

**CLASSIFIED**

<b><u>NAME</u></b>	<b><u>POSITION/SITE</u></b>	<b><u>START DATE</u></b>	<b><u>HIGHLY QUALIFIED</u></b>	<b><u>FUNDING SOURCE &amp; SALARY</u></b>
Clayton, Eric	Security Guard/Coolidge HS	2/22/24	Yes	M&O; \$16.50/Hr.
Hernandez, Yvonne	Custodian/Coolidge JH	2/27/24	Yes	M&O; \$14.50/Hr.
Zamorano, Wendy	Custodian/Coolidge JH	2/29/24	Yes	M&O; \$14.50/Hr.
Ibarra, Maritza	Paraprofessional/West Elementary	2/12/24	Yes	M&O; \$17.50/Hr.

(R) = Resignation; (T) = Termination; (S) = Split; \*SEI = Structured English Immersion; TAP=Teacher Advancement Program; ^ \$2,000 in liquidated damages assessed. NOTE: All hires are contingent upon receipt and verification of employment documentation.

**PERSONNEL ITEMS:**

DATE: March 6, 2024

Anderson, David	CDL Driver/Support Services	2/5/24	Yes	M&O; \$20.00/Hr.
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**POSITION CHANGES/TRANSFERS/SALARY ADJUSTMENTS****CLASSIFIED**

<b><u>NAME</u></b>	<b><u>FROM:</u></b>	<b><u>FUNDING SOURCE &amp; SALARY</u></b>	<b><u>TO:</u></b>	<b><u>FUNDING SOURCE &amp; SALARY</u></b>	<b><u>START DATE</u></b>
Lopez, Gerarda	Custodian/Coolidge JH	M&O; \$14.50/Hr.	Paraprofessional/Coolidge JH	M&O; \$17.50/Hr.	2/22/24

(R) = Resignation; (T) = Termination; (S) = Split; \*SEI = Structured English Immersion; TAP=Teacher Advancement Program; ^ \$2,000 in liquidated damages assessed. NOTE: All hires are contingent upon receipt and verification of employment documentation. Page 2 of 7

**PERSONNEL ITEMS:**

DATE: March 6, 2024

**CERTIFIED**

<b><u>NAME</u></b>	<b><u>FROM:</u></b>	<b><u>FUNDING SOURCE &amp; SALARY</u></b>	<b><u>TO:</u></b>	<b><u>FUNDING SOURCE &amp; SALARY</u></b>	<b><u>START DATE</u></b>
Partain, Brooke	Paraprofessional/West Elementary	\$17.50/Hr.	Special Education Teacher/West Elementary	\$42,143/Yr.	7/8/24
Amper, Neiz	5 <sup>th</sup> Grade Teacher/West Elementary	M&O; \$50,643/Yr.	5 <sup>th</sup> Grade Teacher/West Elementary	\$52,143/Yr. (Masters Completion)	7/10/24
Shirota, Alicia	Special Education Coordinator/Exceptional Student Services	M&O; \$61,480.92/Yr.	Special Education Coordinator/Exceptional Student Services	M&O; \$62,980.92/Yr. (Left off February Agenda)	7/10/24
Murphy, Patricia	Technology Teacher/West Elementary	M&O; \$55,967.35/Yr.	Technology Teacher/West Elementary	M&O; \$57,467.35/Yr. (Correction from February Agenda)	7/10/24

**RESIGNATIONS/TERMINATIONS****CERTIFIED**

<b><u>NAME</u></b>	<b><u>POSITION/SITE</u></b>	<b><u>LEAVE DATE</u></b>	<b><u>FUNDING SOURCE &amp; SALARY</u></b>
Garcia, Julio	Maintenance Supervisor/Support Services	3/31/24 (Retiring and remaining on under ESI)	M&O; \$27.50/Hr.

(R) = Resignation; (T) = Termination; (S) = Split; \*SEI = Structured English Immersion; TAP=Teacher Advancement Program; ^ \$2,000 in liquidated damages assessed. NOTE: All hires are contingent upon receipt and verification of employment documentation.



**PERSONNEL ITEMS:**

DATE: March 6, 2024

**CLASSIFIED**

<b><u>NAME</u></b>	<b><u>POSITION/SITE</u></b>	<b><u>LEAVE DATE</u></b>	<b><u>FUNDING SOURCE &amp; SALARY</u></b>
Jones, Kassandra	Security Guard/Coolidge HS	2/14/24	M&O; \$16.50/Hr.
Santillanes, Samantha	Paraprofessional/Coolidge JH	2/19/24	M&O; \$17.50/Hr.
Figuerora, Carmelita	Custodian/Coolidge JH	2/14/24	M&O; \$16.50/Hr.

**STIPENDS**

<b><u>NAME</u></b>	<b><u>POSITION/SITE</u></b>	<b><u>START DATE</u></b>	<b><u>HIGHLY QUALIFIED</u></b>	<b><u>FUNDING SOURCE &amp; SALARY</u></b>
Herrera, Trenton	Head Boys Basketball Coach/Coolidge JH	3/25/24	Yes	M&O; \$2160 (Stipend)
Hubbard, Jacob	Assistant Boys Basketball Coach/Coolidge JH	3/25/24	Yes	M&O; \$940 (Stipend)
Stinson, Amber	Head Cheer Coach/Coolidge JH	3/25/24	Yes	M&O; \$2160 (Stipend)

(R) = Resignation; (T) = Termination; (S) = Split; \*SEI = Structured English Immersion; TAP=Teacher Advancement Program; ^ \$2,000 in liquidated damages assessed. NOTE: All hires are contingent upon receipt and verification of employment documentation. Page 4 of 7

**PERSONNEL ITEMS:**

DATE: March 6, 2024

Rico, Justin	Head Baseball Coach/Coolidge HS	1/29/24	Yes	M&O; \$3500 (Stipend)
Aleman, Daniel	Head Softball Coach/Coolidge HS	1/29/24	Yes	M&O; \$4100 (Stipend)
Hoke, Kim	Head Track Coach/Coolidge HS	1/29/24	Yes	M&O; \$4100 (Stipend)
Wagner, David	Head Golf Coach/Coolidge HS	1/29/24	Yes	M&O; \$2400 (Stipend)
Vaughn, Ricky	Baseball Assistant Coach/Coolidge HS	1/29/24	Yes	M&O; \$2400 (Stipend)
Pisano, Armando	Baseball Assistant Coach/Coolidge HS	1/29/24	Yes	M&O; \$2400 (Stipend)
Villegas, Robert	Softball Assistant Coach/Coolidge HS	1/29/24	Yes	M&O; \$2400 (Stipend)
Delores, Marissa	Softball Assistant Coach/Coolidge HS	1/29/24	Yes	M&O; \$2400 (Stipend)

(R) = Resignation; (T) = Termination; (S) = Split; \*SEI = Structured English Immersion; TAP=Teacher Advancement Program; ^ \$2,000 in liquidated damages assessed. NOTE: All hires are contingent upon receipt and verification of employment documentation. Page 5 of 7

**PERSONNEL ITEMS:**

DATE: March 6, 2024

Blank, MaKenzie	Track Assistant Coach/Coolidge HS	1/29/24	Yes	M&O; \$2000 (Stipend)
Moore, Morris	Track Assistant Coach/Coolidge HS	1/29/24	Yes	M&O; \$2000 (Stipend)
Gladney, Cheyenne	Track Assistant Coach/Coolidge HS	1/29/24	Yes	M&O; \$2000 (Stipend)
Laughlin, Ariel	Head Girls Tennis Coach/Coolidge HS	1/29/24	Yes	M&O; \$2400 (Stipend)
Peras, Marinel	Sponsorship Renewal Fees	3/1/24	Yes	M&O; \$1900 (Stipend)
Pilones, Ivah	Sponsorship Renewal Fees	3/1/24	Yes	M&O; \$1900 (Stipend)
Jucoy, April	Sponsorship Renewal Fees	3/1/24	Yes	M&O; \$1900 (Stipend)
DeLaPena, Romnick	Sponsorship Renewal Fees	3/1/24	Yes	M&O; \$1900 (Stipend)

(R) = Resignation; (T) = Termination; (S) = Split; \*SEI = Structured English Immersion; TAP=Teacher Advancement Program; ^ \$2,000 in liquidated damages assessed. NOTE: All hires are contingent upon receipt and verification of employment documentation. Page 6 of 7

**PERSONNEL ITEMS:**

DATE: March 6, 2024

Tatoy, Maricris	Sponsorship Renewal Fees	3/1/24	Yes	M&O; \$1440 (Stipend)
Lambino, Kharla	Sponsorship Renewal Fees	3/1/24	Yes	M&O; \$1440 (Stipend)
Silvano, Erma	Sponsorship Renewal Fees	3/1/24	Yes	M&O; \$1000 (Stipend)

(R) = Resignation; (T) = Termination; (S) = Split; \*SEI = Structured English Immersion; TAP=Teacher Advancement Program; ^ \$2,000 in liquidated damages assessed. NOTE: All hires are contingent upon receipt and verification of employment documentation. Page 7 of 7

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** Other Consent  
Items-2.

**MEETING DATE:**3/6/2024

**AGENDA ITEM:** Approval of revisions to Policy Advisory 763-786, 1st Reading.

**SUBMITTED BY:** Andrea Felix, Executive Administrative Assistant

**RECOMMENDED TO SUPERINTENDENT BY:** Andrea Felix, Executive Administrative Assistant

**APPROVED BY SUPERINTENDENT:**



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**RECOMMENDATION:**

Approval of revisions to Policy Advisory 763-786, 1st Reading.

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**INFORMATION AND SUPPORTING DATA:**

Most of the following policy advisories are the result of alignment to current practices, legal reference updates, and alignment with statutory language.

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**ATTACHMENTS:**

Description	Upload Date	Type
PA 763-786	2/28/2024	Cover Memo

# POLICY SERVICES

## ADVISORY

Volume 36, Number 1

February 2024

Policy Advisory No. 763 .....	Policy BEDB — Agenda
Policy Advisory No. 764 .....	Regulation BGC-R — Policy Revision and Review
Policy Advisory No. 765 .....	Policy BGE — Policy Communication/Feedback Regulation BGE-R — Policy Communication/Feedback
Policy Advisory No. 766 .....	Regulation CCB-R — Line and Staff Relations
Policy Advisory No. 767 .....	Policy CFD — School-Based Management
Policy Advisory No. 768 .....	Regulation EB-R — Environmental and Safety Program
Policy Advisory No. 769 ..	Policy EBAA — Reporting of Hazards/Warning Systems
Policy Advisory No. 770 .....	Policy EBC — Emergencies
Policy Advisory No. 771 .....	Policy ECB — Building and Grounds Maintenance
Policy Advisory No. 772 .....	Policy EEAA — Walkers and Riders
Policy Advisory No. 773 .....	Regulation EEAE-R — Bus Safety Program
Policy Advisory No. 774 .....	Policy GBEF — Staff Use of Digital Communications and Electronic Devices
Policy Advisory No. 775 .....	Policy GDC — Support Staff Leaves and Absences <i>(Removal/Reference Only)</i>
Policy Advisory No. 776 .....	Policy IHA — Basic Instructional Program
Policy Advisory No. 777 .....	Policy IKA — Graduation Requirements
Policy Advisory No. 778 .....	Policy IMA — Teaching Methods Regulation IMA-R — Teaching Methods
Policy Advisory No. 779 ..	Policy JFABDA — Admission of Students in Foster Care
Policy Advisory No. 780 .....	Policy JH — Student Absences and Excuses
Policy Advisory No. 781 .....	Regulation JHD — Exclusions and Exemptions from School Attendance
Policy Advisory No. 782 .....	Regulation JIH — Student Interrogations, Searches, and Arrests

Policy Advisory No. 783 .....	Policy JJE —Student Fund-Raising Activities
Policy Advisory No. 784 .....	Exhibit JK-EA —Student Discipline
Policy Advisory No. 785 .....	Exhibit KB-EB – Parental Involvement in Education
Policy Advisory No. 786 .....	Policy KEC — Public Concerns/Complaints About Instructional Resources

## **POLICY ADVISORY DISCUSSION**

### **Summary**

Most of the following policy advisories are the result of alignment to current practices, legal reference updates, and alignment with statutory language. Subscribers are urged to call policy services with questions and consult with their district legal counsel on implementation of policy.

Governing Boards may review and adopt these policy advisories consistent with the Policy Adoption process in Policy BGB-First Meeting-the proposal shall be presented for review; Second Meeting-the proposal shall be presented for discussion and action.

### **Policy Advisory Discussion**

#### **Policy Advisory No. 763**

#### **Policy BEDB — Agenda**

Language, specifically the reference regarding a **TDD telephone number**, has been replaced with **email** as an acceptable method of communication.

#### **Policy Advisory No. 764**

#### **Regulation BGC-R — Policy Revision and Review**

Language has been updated and revised to align with current practices.

#### **Policy Advisory No. 765**

#### **Policy BGE — Policy Communication and Feedback Regulation BGE-R — Policy Communication and Feedback**

Language has been updated and revised to align with current practices.

#### **Policy Advisory No. 766**

#### **Regulation CCB-R — Line and Staff Relations**

A.R.S. 15-353 is no longer a statute, and thus its requirement for a parental satisfaction survey for parents is no longer relevant, so that statutory reference has been removed. However, the requirement for a parental satisfaction survey is required by A.R.S. 15-102(A)(1) and is noted in Policy KB.

**Policy Advisory No. 767**

**Policy CFD — School-Based Management**

A.R.S. 15-351 does not specify the number of members on school councils. Thus, the Policy has been revised to mirror the requirements of the statute.

**Policy Advisory No. 768**

**Regulation EB-R — Environmental and Safety Program**

The reference to A.R.S. 15-2002 has been removed as that statute was repealed; the current relevant statute is A.R.S. 41-5702(A)(9). Language has been updated and revised to comply with statute and A.A.C. R7-6-215.

**Policy Advisory No. 769**

**Policy EBAA — Reporting of Hazards/Warning Systems**

A.R.S. 32-2301, 32-2311.01, and 32-2307 have been repealed and thus those legal references have been removed. The current relevant statutes are A.R.S. 3-3606 and A.R.S. 15-152. The Policy has been edited to conform to the current statutory requirements.

**Policy Advisory No. 770**

**Policy EBC — Emergencies**

This Policy was updated to mirror language in A.R.S. 15-341 regarding emergency response plans.

**Policy Advisory No. 771**

**Policy ECB — Building and Grounds Maintenance**

The following legal references have been repealed: A.R.S. 15-2002, 15-2031, 15-2032, 15-2131, and 15-2132. Information similar to that in A.R.S. 15-2131 is in A.R.S. 41-5832. A.R.S. 41-5832 does not require an IAQ (Indoor Air Quality) Plan or Coordinator nor is there any EPA requirement for such. Thus, that language has been removed. A.A.C. R7-6-215 was also added as a legal reference.

**Policy Advisory No. 772**

**Policy EEAA — Walkers and Riders**

A.R.S. 15-816.01 states that a Governing Board may provide student transportation limited to thirty (30) miles each way. The mileage language was changed to conform with the statutory language.

**Policy Advisory No. 773**

**Regulation EEAE-R — Bus Safety Program**

Language has been updated to conform with Arizona Administrative Code (A.A.C.) R13-13-104.

**Policy Advisory No. 774**

**Policy GBEF — Staff Use of Digital Communications and Electronic Devices**

Language has been updated and revised to align with current practices.

*Note:* This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.



**Policy Advisory No. 775**

**Policy GDC — Support Staff Leaves  
and Absences**

ASBA has removed this reference-only Policy.

**Policy Advisory No. 776**

**Policy IHA — Basic Instructional Program**

Arizona Administrative Code (A.A.C.) R7-2-301 provides basic instructional program requirements for common schools (grades K-8). A.R.S. 15-710 requires common schools (grades K-8) and high schools (grades 9-12) to provide a total of one year instruction in state and federal constitutions, American institutions and ideals, and in the history of Arizona, including the history of Native Americans in Arizona. Policy language has been updated to align with current basic instructional program requirements.

**Policy Advisory No. 777**

**Policy IKF — Graduation Requirements**

A.R.S. 15-710 requires high schools (grades 9-12) to provide a total of one year instruction in state and federal constitutions, American institutions and ideals, and in the history of Arizona, including the history of Native Americans in Arizona. Policy language has been updated to conform with statutory language.

**Policy Advisory No. 778**

**Policy IMA — Teaching Methods  
Regulation IMA-R — Teaching Methods**

Language in the Policy and Regulation have been updated and revised to align with current practice.

**Policy Advisory No. 779**

**Policy JFABDA – Admission of  
Students in Foster Care**

A.R.S. 8-530.04(B) states that an educational institution has two days in which to enroll a foster child when a change of placement is needed. “Within two days after it is determined that a change of educational placement is in the best interest of the child, the new educational institution shall enroll the child and the child’s school of origin shall transfer the child’s education records to the child’s new educational institution within two days after notice of the child’s change in educational placement.” The current policy language (“immediately”) has been revised to mirror statutory language. Immediate enrollment cannot be denied if a child does not possess the records normally required for enrollment or owes outstanding fees or fines to their school of origin.

**Policy Advisory No. 780**

**Policy JH — Student Absences and Excuses**

Language addition includes expanded definition of excused student absences per A.R.S. 15-807(D).

**Policy Advisory No. 781**

**Policy JHD — Exclusions and Exemptions  
from School Attendance**

Language has been updated to provide clarity and to add “mental, or behavioral” to the examples of a health professional.

**Policy Advisory No. 782**

**Policy JIH — Student Interrogations,  
Searches, and Arrests**

Language has been updated to reflect the language in A.R.S. 8-821(B)(E)(F) and A.R.S. 8-823(A), and to add the term “child welfare investigation” per statute.

**Policy Advisory No. 783**

**Policy JJE — Student Fund-Raising  
Activities**

Language has been revised for clarity regarding the requirements in A.R.S. 15-1121 and AR.S. 15-1122.

**Policy Advisory No. 784**

**Exhibit JK-EA — Student Discipline**

The length of time student disciplinary records must be retained changed from two (2) years to four (4) years based on information received from the State Records Office Administrator based on the Arizona State Library, Archives and Public Records (ASLAPR).

**Policy Advisory No. 785**

**Exhibit KB-EB — Parental Involvement in  
Education**

Exhibit contains minor changes in “J” to mirror language in A.R.S. 1-602(A)(10).

**Policy Advisory No. 786**

**Policy KEC — Public Concerns/Complaints  
About Instructional Resources**

Language has been revised to clarify requirements of A.R.S. 15-721 and A.R.S. 15-341. IJJ-R has also been added as a reference.

=====

If you have any questions, call Policy Services at (602) 254-1100. Ask for Dr. Charlotte Patterson, Policy Analyst; Lynne Bondi, Policy Analyst or Renae Watson, Technician. Our e-mail addresses are, respectively, [cpatterson@azsba.org], [lbondi@azsba.org] and [rwatson@azsba.org]. You may also fax information to (602) 254-1177.

**Note: This material is written for informational purposes only, and not as legal advice. You may wish to review the policy references and consult an attorney for further explanation.**

**BEDB ©  
AGENDA**

The agenda shall list the specific matters to be discussed, considered or decided at the meeting. Except for a meeting through technological devices, the agenda and notice shall also include the time that the public will have physical access to the meeting place. The Governing Board may discuss, consider or make decisions only on matters listed on the agenda and other matters related thereto. (*Subject to A.R.S. 38-431.02*)

Unless changed by a majority vote of Board members present at a meeting, the order of business shall be as follows:

***Regular meetings:***

- A. Call to order
- B. Adoption of the agenda (*Discussion of items is not in order.*)
- C. Pledge of allegiance
- D. Board Meeting minutes not previously approved
- E. Information only items (*Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.*)
  - 1. Summary of current events
    - a. Superintendent
      - Celebrations and recognitions
    - b. Governing Board members
  - 2. Reports (*Notice must be specific as to type of report that will be given, subject matter and whom will be making the report.*)
- F. Public comments (*Members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*)

G. Action items (*Matters on which the Governing Board may take legal action during the meeting.*)

1. Consent agenda items (*When so presented, should fully describe the matters on the agenda and inform the public where more information can be obtained.*)

2. Specific items of District business (*As listed for consideration, may include various categorical areas as the business of the District necessitates Board discussion, deliberation, and action.*)

H. Information and Discussion items (*Matters about which the Board may engage in discussion but will take no action during the meeting.*)

I. Information items (*The Board will not propose, discuss, or take legal action during the meeting.*)

Requests for future agenda items

J. Adjournment

***Special meetings:***

A. Call to order

B. Items for which the special meeting was called (*May include timely action, discussion, and information items as conditioned for regular meetings.*)

C. Announcements

D. Adjournment

***Executive sessions:***

An executive session may be scheduled, as necessary, during either a regular or special meeting. (*See Arizona Attorney General Agency Handbook Section 7.6.7.*)

1. When an executive session is to be held, the notice must state the specific provision of law authorizing the executive session.

2. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. 38-431.03(A)(3).

### ***Emergency meetings***

In the case of an actual emergency, the Governing Board, after giving such notice as is appropriate to the circumstances, may act on an emergency matter or call an emergency meeting in accordance with the requirements set out in A.R.S. 38-431.02. The emergency meeting shall follow the order of business for a special meeting. An emergency meeting shall be subsequently followed by the posting of a public notice within twenty-four (24) hours declaring that an emergency session has been held and setting forth the information specified by 38-431.02. Chapter 7 of the Arizona Agency Handbook shall be consulted for guidance when an emergency action or meeting is being considered.

### **Accommodations for the Disabled**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting [name of designated District agency contact person] at [provide telephone number and e-mail TDD telephone number].

Adopted: \_\_\_\_\_

#### **LEGAL REF.:**

A.R.S.

38-431

38-431.01

38-431.02

38-431.03

28 CFR § 35.163

#### **CROSS REF.:**

BDB - Board Officers

BEC - Executive Sessions/Open Meetings

**BGC-R ©**

**REGULATION**

**POLICY REVISION AND REVIEW**

The District is a subscriber to the Policy Services Program of the Arizona School Boards Association (ASBA). This service will assist the District in the amendment of District policies or in the adoption of new policies originated by the District.

The procedure listed below will be followed to ensure the expeditious review and consideration of policy updates received from the ASBA Policy Services Program and all newly proposed policies:

- A. A master file of policy updates (Policy Services Advisories) will be kept by the Superintendent.
- B. Upon receipt, a copy of each update will be forwarded to the appropriate member(s) of the Superintendent's staff.
- C. The designated staff member(s) may review and evaluate the update and recommend action to the Superintendent, including any proposed changes needed to adapt the update to specific circumstances within the District.
- D. If changes or new policies are recommended, the Superintendent ~~will~~ may send a copy of the update to ASBA Policy Services for review or contact ASBA Policy Services ~~by phone~~ to discuss the proposed changes.
- E. ~~Following review by ASBA Policy Services,~~ Ithe updated policy or any newly proposed policies will be placed on the Board agenda for a first review by the Board.
- F. Following the first review, if any proposals are made for further changes, such changes ~~will~~ may be sent to ASBA Policy Services for review or discussion ~~discussed with them by phone~~.
- G. If no changes are proposed, or after any such proposed changes have been reviewed by ASBA Policy Services, the updated policy will be placed on the Board agenda a second time for action by the Board.

H. Following adoption by the Board, the Superintendent will send a copy of the adopted policy and the date of adoption to ASBA Policy Services.

I. ASBA Policy Services will electronically publish ~~produce~~ the final adopted copy of the policy ~~and return the final copy to the District.~~

~~J. The Superintendent will reproduce sufficient copies of the new policy, as received from ASBA Policy Services, and forward a copy to each person who is assigned a policy manual, with instructions as to how it is to be incorporated into the policy manual.~~

**BGE ©**  
**POLICY COMMUNICATION / FEEDBACK**

The Superintendent shall develop procedures to ensure that ~~employees, patrons, constituents, employees~~ and Board members shall have access to a current policy manual that contains the policies and administrative regulations of the District. A link to the online policy manual will be made available to all persons listed above.

The manual is intended both as a tool for District management and as a source of information to ~~patrons~~ constituents, staff members, and others about how the District operates. To that end, the policy manual will be available for online access. ~~each Board member and administrator shall have ready access to a copy of the manual.~~ In addition, a hard copy manual shall be available at such places as the Superintendent may determine for use by ~~staff members, students, and patrons~~ those persons who do not have access to the manual online. Printed copies of the policy manual shall remain the property of the District and shall be subject to recall at any time.

~~Each~~ Any administrative regulation shall be so designated and included in the manual ~~on a separate sheet(s) accompanying~~ immediately following the policy with which it is associated.

~~All policy manuals shall remain the property of the District and shall be subject to recall at any time.~~

The Board's policy manual shall be considered a public record and shall be open for inspection by accessing the online link on the District's website, or if needing a hard copy, during regular business hours at the District administration office and at places designated by the Superintendent.

The online master copy of the manual will be securely maintained ~~in~~ by the Superintendent's office, and archived as required by Records Management Standards adopted by the Arizona State Library, Archives and Public Records (ASLAPR). It is this online copy that will be used to resolve any discrepancies in language existing in other copies.

Adopted: \_\_\_\_\_

LEGAL REF.:  
A.R.S.  
15-341



**BGE-R ©**

**REGULATION**

**POLICY COMMUNICATION / FEEDBACK**

The District's Policy Manual is available to the public online at <https://policy.azsba.org/asba/browse/asbaall/welcome/root>. The online policy manual shall be maintained by the Superintendent, and supersedes any discrepancies in language that exist in hard copies of the policy manual.

~~Each person to whom a policy manual is issued will be responsible for the maintenance, control, and updating of the manual.~~

~~All changes to the policy manual will be issued communicated by the Superintendent, to staff and Governing Board members, and will be archived as required by the Arizona State Library, Archives and Public Records (ASLAPR). with a change memorandum listing codes, pages to be removed, and pages to be inserted. After making the changes, a copy of the change memorandum shall be filed by the Superintendent. After the updated pages have been placed into a policy manual, the outdated pages that have been superseded must be removed and destroyed. All policy manuals are subject to recall and/or inspection at any time to ensure that they are properly updated.~~

~~The master copy of the policy manual shall be maintained by the Superintendent. It is this copy that shall be used to resolve any discrepancies in language existing in other copies.~~

~~The Superintendent will maintain one (1) copy of all outdated pages for historical and reference purposes.~~

**LEGAL REF.:**

Uniform System of Financial Records

**CCB-R ©**

**REGULATION**

**LINE AND STAFF RELATIONS**

**(School Administration)**

The primary duty of a principal is to administer and supervise the instructional program. A principal, as the educational leader of the school, will administer and supervise the school in accordance with policies and administrative regulations of the District.

A principal will be directly responsible to and will report only to the Superintendent and will keep the Superintendent informed of the conditions and needs of the school. All duties, authority, and responsibilities of the principal will be delegated only by the Superintendent. These duties include, but are not limited to, the following:

- A. A principal is responsible for the operation of the educational program of the school.
- B. A principal is responsible for the supervision and evaluation of the building staff members.
- C. A principal will maintain discipline on the part of personnel and students.
- D. A principal will care for and protect the building, the equipment, the grounds, and other school property.
- E. A principal will maintain school records and prepare reports.
- F. A principal will take reasonable precautions to safeguard the health and welfare of students and staff members, will report accidents, will formulate plans for emergencies, and will conduct evacuation drills each school month and keep written records of such drills.
- G. A principal will be responsible for maintaining a close relationship with the community and should interpret the educational program to the citizens of the District.
- H. A principal will, by advanced study, by visits to school systems in other areas, by attendance at educational conferences, and by other means remain well informed relative to modern educational thought and practice.
- ~~I. A principal will distribute a parental satisfaction survey to the parent of every child enrolled at the school, pursuant to A.R.S. 15-353.~~

**CFD ©  
SCHOOL - BASED MANAGEMENT  
(School Councils)**

The Governing Board may delegate to a school council the responsibility to develop a curriculum and may delegate any additional powers that are reasonably necessary to accomplish decentralization.

The Board authorizes the establishment of a school council at each school site. The school council shall follow regulations promulgated by the Board. The authority extended to the school council(s) is to design curricular and instructional strategy/design models that promote the District mission/goals statement.

The school council shall provide input for the creation of curricular and instructional strategies/designs that meet the unique learning needs of the students served at each school.

A shared "vision" for curricular and instructional strategies/designs and the involvement of a variety of the members of the school and community who will be most affected by the results are essential.

Curricular and instructional strategies/designs that result from such shared decision making are limited only by the requirements that they be consistent with and fulfill the mission/goal statements, beliefs, and adopted Board policies of the District and comply with the laws and regulations of the state of Arizona and the United States.

This shared decision making shall not supersede Board/Superintendent decision-making responsibilities unless waived by the Board.

**Membership**

The school council at each school shall take into consideration the ethnic composition of the local community and ~~initially~~ shall be composed of:

- A. ~~Three (3)~~ parents or guardians of students enrolled in the school who are not employed by the District in the school of proposed membership.
- B. ~~Three (3)~~ teachers.

C. ~~One (1)~~ noncertificated employees.

D. ~~One (1)~~ community members if the school is a high school or two (2) community members if the school is not a high school.

E. ~~One (1)~~ students if the school is a high school.

F. The principal of the school.

Initially, each of the above school council members shall be selected in the manner and by the procedure specified in A.R.S. 15-351. The school council shall then adopt written guidelines that specify the number of school council members and the methods for the selection of school council members. Thereafter, representatives shall be selected by their groups in the manner determined. There must be an equal number of teachers and parents of pupils enrolled in the school on the council and they shall constitute a majority of the council members. The principal will serve as chairperson of the school council unless another person is elected by a majority of the school council members.

Adopted: \_\_\_\_\_

LEGAL REF.:

A.R.S.

15-351

15-352

15-353

43-1089.01

A.G.O.

I99-018

CROSS REF.:

BDD - Board-Superintendent Relationship

CCB - Line and Staff Relations

EB-R ©

REGULATION

**ENVIRONMENTAL AND  
SAFETY PROGRAM**

***Responsibilities of the maintenance supervisor:***

- A. Maintain an overall safety program in maintenance and operation of buildings and grounds.
- B. Provide specialized assistance as requested by school principal.
- C. Comply with HVAC requirements listed in A.R.S. 41-5832 and A.A.C. R7-6-215. ~~Coordinate with the District Indoor Air Quality Coordinator who will monitor indoor air quality.~~
- D. Document District responses to the biennial information on improving and maintaining the indoor air quality (IAQ) in school buildings, which is required by ~~A.R.S. 15-2002(A)(14)~~ 41-5702(A)(9) to be distributed to school districts by the School Facilities Board.

***Responsibilities of the school principals:***

- A. Schedule regular inspections.
- B. Post required state and federal safety regulations and maintain appropriate safety records.
- C. Arrange for the correction of defects reported to them by employees in the building by requesting assistance from the maintenance department.
- D. Cooperate in the correction of defects reported by the maintenance department or other school administrators.
- E. Implement procedures to monitor and maintain safe indoor air quality.

***Responsibilities of the transportation supervisor:***

- A. Maintain standards for certification of school bus drivers.

B. Maintain standards for periodic inspection and maintenance of school buses.

C. Maintain standards for school bus operation and idling procedures for gasoline, diesel, and alternative fuel engines which minimize air pollution by buses.

***Responsibilities of other employees:***

A. Report promptly to the principal of the school or immediate supervisor any events or situations which may cause increased air pollution within the school or on the campus and any defects in buildings, grounds, or equipment that might prove injurious to the safety, health, or comfort of students, employees, or other persons.

B. Take reasonable precaution for the safe use of buildings, grounds, and equipment by students.

***Responsibilities of students:***

A. Avoid the following behaviors:

1. Setting off a false fire alarm.
2. Misusing the fire alarm system, fire extinguishers, or other fire protection and safety equipment.
3. Setting a fire in the building or on the school grounds.
4. Taking any action or creating any situation which either directly or indirectly affects indoor air quality in an adverse manner.

B. Report promptly to the principal of the school or other appropriate school employee any defects in buildings, grounds, indoor air quality, or equipment that might prove injurious to the safety, health, or comfort of employees, students, or other persons.

***Responsibilities of other individuals utilizing school buildings:***

A. Refrain from abusing safety equipment, such as fire extinguishers, alarm systems, et cetera.

B. Report promptly to the Superintendent or another school employee any defects in buildings, grounds, indoor air quality, or equipment that might prove injurious to the safety, health, or comfort of students, employees, or other persons.

**EBAA ©  
REPORTING OF HAZARDS /  
WARNING SYSTEMS**

**(Pesticide Application Notice)**

The intent of this policy is to ensure that students, employees, and parents/guardians receive adequate notice prior to pesticide application.

In accord with A.R.S. 15-152, the District shall:

- A. Provide notice of pesticide application during a regular school session to students, employees, and parents/guardians, given in a form reasonably calculated to provide a warning at least forty-eight (48) hours prior to such application.
- B. Provide for oral notification to pupils and employees during the regular school session.
- C. Provide written, electronic or telephonic notification to parents or guardians at least forty-eight (48) hours prior to the application of pesticides.

Pest-control applicator(s) employed by the District shall provide the school contact person with notice at least seventy-two (72) hours prior to the date and time the application of pesticides is to occur, including in such notice: ~~the brand name, concentration, rate of application, pesticide label, material safety data sheet, the area or areas where the pesticide is to be applied, and any use restrictions required by the pesticide label. Prior to the application, the applicator shall provide the school contact person with a written preapplication notification containing the following information:~~

- A. ~~The brand name of the pesticide(s) to be applied, concentration, rate of application, and any use restrictions required by the label of the herbicide or specific pesticide.~~
- B. ~~The location and area or areas where the pesticide is to be applied.~~
- C. ~~The date and time the application is to occur.~~
- D. ~~The name, address, phone number and contact person of the certified applicator. The pesticide label and the material safety data sheet.~~
- E. ~~A statement that further information, such as the product label or safety data sheet, is available by contacting the certified applicator.~~

In case of pesticide applications performed for or by public health agencies or emergency applications because of immediate threat to the public health, the licensed applicator shall give the school office oral and, if possible, written notice, with posting of the area to be treated in accord with A.R.S. 3-3606.

The Superintendent may require the pest-control applicator to fill out and make all required postings in accord with statute and with District policy and regulation. The name and telephone number of the applicator shall be attached to any posting.

Only a certified applicator may apply pesticides at a school.

The Superintendent shall prepare regulations for the implementation of this policy.

Adopted: \_\_\_\_\_

LEGAL REF.:

A.R.S.

3-3606

15-152

~~32-2301~~

~~32-2311.01~~

CROSS REF.:

IKEA - Make Up Opportunities



**EBC ©  
EMERGENCIES**

The ~~Superintendent~~ Governing Board will develop ~~and maintain~~ District emergency response plans with the Superintendent for each school, department, and other facilities in the District and will coordinate such plans with the local law enforcement, fire, medical and hospital authorities as necessary. Training components for staff and students shall be included in the District's Superintendent's emergency response plans.

Emergency response plans are confidential and exempt from public disclosure. The District shall not release emergency response plans to the public as part of a public records request. [A.R.S. 41-1803(G)]

The plans will be in accordance with minimum standards developed jointly by the Department of Education and the Division of Emergency Management within the Department of Emergency and Military Affairs. The plans will designate specific emergency drills to be conducted. Local responders shall periodically be invited to review the plan(s).

Emergency response plans developed by the Governing Board are required to address how the school and emergency responders will communicate with and provide assistance to students with disabilities.

~~Emergency plans~~ Internal regulations will be developed and maintained by the Superintendent ~~will be presented annually to the Board.~~

Adopted: \_\_\_\_\_

LEGAL REF.:

A.R.S.

15-341

41-1803

**ECB ©  
BUILDING AND GROUNDS  
MAINTENANCE**

Adequate maintenance of buildings, grounds and property is essential to efficient management of the District.

The Board directs a continuous program of inspection and maintenance of school buildings and equipment. Wherever possible, maintenance shall be preventive and will focus on providing an on-going healthy learning environment for both students and school personnel. ~~Emphasis will be placed on the implementation of a District Indoor Air Quality (IAQ) Management Plan in order to minimize indoor air pollution.~~

The Superintendent shall appoint a maintenance supervisor ~~District IAQ Coordinator~~ who will develop and implement inspection, maintenance, repair, use, and disposal schedules as applicable for buildings, HVAC systems, new construction and renovations, chemicals and other materials.

*Routine preventative maintenance* means services that are performed on a regular schedule at intervals ranging from four (4) times a year to once every three (3) years, or on the schedule of services recommended by the manufacturer of the specific building system or equipment.

The Superintendent shall oversee the development and implementation of routine preventative maintenance guidelines covering the District's:

- A. plumbing systems,
- B. electrical systems,
- C. heating, ventilation and air conditioning systems.
- D. special equipment and other systems, and
- E. roofing systems, including visual inspections performed by District personnel to search for signs of structural stress and weakness.

A roofing inspection is required to be:

- A. Accomplished prior to any repair or replacement of roof elements or roof mounted equipment performed in accordance with the requirements of the local building official requiring a permit.
- B. Conducted by a registered structural engineer or other professional with appropriate skills, training and certification.

District preventive facilities maintenance guidelines shall be submitted to the School Facilities Board for review and approval.

Adopted: \_\_\_\_\_

LEGAL REF.:

A.R.S.

15-341

15-342.01

41-5832

A.A.C.

R7-6-215

~~15-2002~~

~~15-2031~~

~~15-2032~~

~~15-2131~~

~~15-2132~~

CROSS REF.:

EB - Environmental and Safety Program

JLIF - Sex Offender Notification

**EEAA ©  
WALKERS AND RIDERS**

The Board authorizes the administration to provide regular school bus transportation to and from school for the following categories:

A. Students with disabilities who require transportation, as indicated in their respective individual education programs.

B. Students living within a one (1) mile radius of the school where hazardous or difficult routes exist and where other arrangements cannot be provided.

C. Students who are residents within a school attendance area and:

1. If common school students, live more than one (1) mile from the school.

2. If high school students, live more than a mile and a half (1 1/2) from the school.

D. Transportation for pupils who do not reside within an established school attendance area, limited to no more than ~~twenty (20)~~ thirty (30) miles each way to and from the school of attendance or to and from a pickup point on a regular transportation route or for the total miles traveled each day to an adjacent school for eligible nonresident pupils who meet the economic eligibility requirements established under the National School Lunch and Child Nutrition Acts (42 United States Code sections 1751 through 178593) for free or reduced-price lunches.

E. Transportation for homeless students to their school of enrollment, if it is the school of origin, will be arranged as needed by the school liaison for homeless students.

Adopted: \_\_\_\_\_

LEGAL REF.:

A.R.S.

15-342

15-764

15-816.01

15-901

15-922

28-797

28-900

28-901

A.G.O.

I80-025

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001,  
as amended by the Every Student Succeeds Act (ESSA) of 2015

CROSS REF.:

JFABD - Admission of Homeless Students

EEAE-R ©

REGULATION

**BUS SAFETY PROGRAM**

A.A.C. R17-9-104-13-13-104 states, with respect to the authority of bus drivers, "Any person boarding or attempting to board a school bus, whether or not a passenger, Passengers shall comply with all instructions given to them by a school bus driver. If A a passenger or a non-passenger boards or attempts to board a school bus who has boarded the school bus and refuses to comply with the school bus driver's instructions, the school bus driver may seek emergency assistance to remove the passenger or non-passenger from the school bus, or prevent the passenger or non-passenger from boarding. be surrendered into the custody of a person who is authorized by the school to assume responsibility for the passenger or nonpassenger."

Student behavior on a school bus should be the same as that in a well-ordered classroom with the exception that students are free to talk, but with no screaming or shouting.

**GBEF ©**  
**STAFF USE OF DIGITAL COMMUNICATIONS**  
**AND ELECTRONIC DEVICES**

Social media is the use of web-based and mobile technologies to communicate through interactive dialogue. Social media technologies include but are not limited, to blogs, picture-sharing, vlogs, wall-postings, e-mail, instant messaging, music-sharing, crowdsourcing, voice over IP (VoIP), Facebook, LinkedIn, ~~My Space~~, ~~Twitter~~, X, You Tube, and any successor protocol to transmit information. Mobile technologies are any devices that: transmit sounds, images, texts, messages, videos, or electronic information; electronically records, plays, or stores information; or accesses the Internet, or private communication or information networks. Current examples are Smartphones such as ~~BlackBerry~~, Android, iPhone, and other such mobile technologies and subsequent generations of these and related devices.

The Governing Board recognizes how web-based and mobile technologies are fundamentally changing opportunities to communicate with individuals or groups and how their use can empower the user and enhance discourse. The Board equally recognizes that the misuse of such technologies can be potentially damaging to the District, employees, students and the community. Accordingly, the Governing Board requires all employees to adhere to adopted policies and to utilize digital communications and electronic devices in a professional manner at all times.

The Board establishes the following parameters:

*District employees*

- A. shall adhere to all Governing Board policies related to technologies including but not limited to the use of District technology, copyright laws, student rights, parent rights, the Family Educational Rights and Privacy Act (FERPA), staff ethics, and staff-student relations;
- B. are responsible for the content of their posting on any form of technology through any form of communication;
- C. shall only use District controlled and approved technologies when communicating with students or parents;
- D. shall ensure that technologies used to communicate with students and District staff are maintained separate from personal technologies used to communicate with others;

- E. shall not use District owned or provided technologies to endorse or promote a product, a cause or a political position or candidate;
- F. in all instances must be aware of his/her association with the District and ensure the related content of any posting is consistent with how they wish to present themselves to colleagues, community members, parents and students;
- G. shall not use District logos or District intellectual property without the written approval of the Superintendent;
- H. shall use technologies to enhance and add value to communications with all recipients and be respectful of those with whom they communicate;
- I. shall immediately report all misuse or suspected misuse of technology to their direct supervisor/administrator who in turn will immediately report to the Superintendent;
- J. shall comply with all applicable records management parameters established by Arizona State Library, Archives and Public Records.

The Superintendent shall communicate the above to all employees of the District at the beginning of each school year and to newly hired employees as part of the hiring process.

The Superintendent shall establish which technologies are approved for use by employees to communicate with parents and students. Approved technologies shall be communicated to the Board and employees prior to the start of every school year, to newly elected Board members prior to taking office, and to newly hired employees as part of the hiring process.

The Superintendent shall determine which records retention and management guidelines as established by the Arizona State Library, Archives and Public Records are applicable to this Board policy and communicate these guidelines to the Board and employees prior to the start of every school year, to newly elected Board members prior to taking office, and newly hired employees as part of the hiring process.

Violations of this policy may result in disciplinary action up to and including termination and may constitute a violation of federal or state law in which case appropriate law enforcement shall be notified. The Superintendent shall report violations of this policy to the Board and shall make reports to the appropriate law enforcement agency when determined necessary.

Adopted: \_\_\_\_\_



LEGAL REF.:

A.R.S.

15-341

15-514

CROSS REF.:

GBEA - Staff Ethics

GBEB - Staff Conduct

GBEBB - Staff Conduct With Students

GCQF - Discipline, Suspension, and Dismissal of Professional Staff  
Members

GDQD - Discipline, Suspension, and Dismissal of Support Staff Members

IJNDB - Use of Technology Resources in Instruction

JIC - Student Conduct

~~**GDC @**~~  
~~**SUPPORT STAFF**~~  
~~**LEAVES AND ABSENCES**~~

~~Refer to GCC through GCCE and GCCH; the terms and conditions of these policies apply to support staff personnel unless a written policy stating a contrary intent is included.~~

**IHA ©  
BASIC INSTRUCTIONAL PROGRAM**

The various instructional programs will be developed to maintain a balanced, integrated, and sequential curriculum that will serve the educational needs of all school-aged children in the District. The curriculum will be broad in scope and provide for a wide range in rate, readiness, and potential for learning.

The instructional program shall reflect the importance of language acquisition/reading-skill development as the basic element in each student's education. The first priority of the instructional program will be language acquisition through a planned sequence of reading skills and language experiences beginning in the kindergarten program. The improvement of specific reading skills of students should be continuous throughout their education. Each school educating students in kindergarten and grades one (1) through three (3) shall have a reading program as required by A.R.S. 15-704 and applicable State Board of Education rules.

The second priority of the instructional program will be mastery of the fundamentals of mathematics, beginning in the kindergarten program.

The instructional program will ensure that on or before July 1, 2022, at least one (1) kindergarten through third (K-3) grade teacher, literacy coach or literacy specialist in each school has received training related to dyslexia that complies with the requirements prescribed in A.R.S. 15-219 and A.R.S. 15-501.01 which includes enabling teachers to understand and recognize dyslexia and to implement structured literacy instruction that is systematic, explicit, multisensory and evidence-based to meet the educational needs of students with dyslexia.

Attention to the above-listed priorities shall not result in neglect of other areas of the curriculum.

~~The instructional program will include planned sequences in:~~

**Minimum Course of Study  
for Students in the  
Common Schools**

**Students shall demonstrate competency as defined by the State Board-adopted academic standards, at the grade levels specified, in the following required subject areas:**

<i>Note:</i> This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.
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A. English language arts (ELA) ~~Language arts; —reading, spelling, handwriting, English grammar, composition, literature, and study skills.~~

B. ~~Mathematics; experiences.~~

C. ~~Social studies; including: —history including Native American history, geography, civics, economics, world cultures, political science, and other social science disciplines.~~

1. Civics; and

2. Instruction on the Holocaust and other genocides at least once in either the seventh grade or the eighth grade.

3. Instruction in the Constitutions of the United States and Arizona, American institutions and ideals and in the history of Arizona, including the history of Native Americans in Arizona for a total of one (1) year during kindergarten (K) through eighth (8th) grades.

D. ~~Science; experiences.~~

E. Two or more of the following:

1. Visual Arts

2. Dance

3. Theatre

4. Music

5. Media Arts

~~Fine and practical arts experience — art education, vocal and instrumental music, and vocational/business education.~~

F. ~~Technology skills.~~

G. ~~Health and safety education.~~

F. H. Health/Physical education, including mental health. Mental health instruction may be included as part of other subject areas and shall comply with A.R.S. § 15-701.02.

I. ~~Foreign or Native American language.~~

**Minimum Course of Study  
for Graduation from High  
School**

See Policy IKF.

~~The planned program for all students shall also include library instruction, individual study, guidance, other appropriate instructional activities, and all instruction required under state law and State Board of Education regulations.~~

**Observance Days**

September 11, in each year shall be observed as 9/11 Education Day. On 9/11 Education Day, each public school shall dedicate a portion of the school day to age-appropriate education on the terrorist attacks of September 11, 2001.

September 25, in each year, shall be observed as Sandra Day O'Connor Civics Celebration Day. On Sandra Day O'Connor Civics Celebration Day, each public school in this state shall dedicate the majority of the school day to civics education.

If Sandra Day O'Connor Civics Celebration Day or 9/11 Education Day falls on a Saturday, Sunday or other day when a public school is not in session, the preceding or following school day shall be observed in the public school as the holiday.

The Superintendent is directed to emphasize the use of the resources developed by the State Board of Education relating to civics education which align with the academic standards in social studies pursuant to A.R.S. 15-701 and 15-701.01.

Adopted: \_\_\_\_\_

LEGAL REF.:

A.R.S.

1-319

1-321

15-203

15-211

15-219

15-341

15-501.01

15-701

15-701.01

15-704

15-710

15-710.02

15-741.01

15-802

A.A.C.

R7-2-301 *et seq.*

CROSS REF.:

IJNDB - Use of Technology Resources in Instruction

IKF – Graduation Requirements

**IKF ©  
GRADUATION REQUIREMENTS**

**Regular Education**

A minimum number of units of credit are required for graduation by the Arizona State Board of Education. Listed below are the units that must be completed before a student may receive a high school diploma.

Graduation requirements may be met as follows:

- A. By successful completion of subject area course requirements.
- B. By mastery of the standards adopted by the State Board of Education and other competency requirements for the subject as determined by the Governing Board in accord with A.A.C. R7-2-302.02 and rules established by the Superintendent.
- C. By earning credits through correspondence courses (limited to one [1] in each of the four [4] major subject areas) and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board and in accord with A.R.S. 15-701.01.
- D. By the transfer of credits as described in Policy JFABC.
- E. An out-of-state transfer student is not required to pass the competency test to graduate if the student has successfully passed a statewide assessment test on state adopted standards that are substantially equivalent to the State Board Adopted Academic Standards.

Graduation requirements as determined by the Arizona State Board of Education (R7-2-302.02) and the District Governing Board are as follows:

English	4.0 units
Math	4.0 units*
Science	3.0 units**
Social Studies	3.0 units***
American Government and Arizona Government	0.5 unit
American History - including Arizona History	1.0 unit
World History and Geography	1.0 unit
Economics	0.5 unit****
Fine Arts or Career, Technical and Vocational Education	1.0 unit
Electives	<u>7.0 units</u>
Total	22.0 units

*Note:* This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

\* In lieu of one (1) credit of Algebra II or its equivalent course content a student may request a personal curriculum in mathematics following R7-2-302.03.

\* Math courses shall consist of Algebra I, Geometry, Algebra II, (or its equivalent) and an additional course with significant math content as determined by the Governing Board (Governing Body).

Pursuant to A.R.S. § 15-710, a total of one (1) year instruction in state and federal constitutions, American institutions and ideals and in the history of Arizona, including the history of Native Americans in Arizona is required during grades nine (9) through twelve (12).

Pursuant to the prescribed graduation requirements adopted by the State Board of Education, the Governing Board may approve a rigorous computer science course that would fulfill a mathematics course required for graduation from high school. The Governing Board may only approve a rigorous computer science course if the rigorous computer science course includes significant mathematics content and the Governing Board determines the high school where the rigorous computer science course is offered has sufficient capacity, infrastructure and qualified staff, including competent teachers of computer science.

\*\* Three (3) credits of science in preparation for proficiency at the high school level on a state required test.

\*\*\* Through the graduating class of 2025, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a pupil must correctly answer at least sixty (60) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship And Immigration Services.

Beginning with the graduating class of 2026, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a pupil must correctly answer at least seventy (70) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. The District school shall document on the pupil's transcript only a pass or fail designation that the pupil has passed or failed the test.



A pupil in grade seven (7) or eight (8) may take the test described in this paragraph, and if the pupil correctly answers at least seventy (70) of the one hundred (100) questions on the test:

- a) The district school or charter school shall document on the pupil's transcript only a pass or fail designation that the pupil has passed or failed the test required by this paragraph.
- b) The pupil is not required to take the test required by this paragraph again in high school.

\*\*\*\* The State Board requirement for economics is at least one-half (.5) of a course credit, which shall include financial literacy and personal financial management.

The Governing Board may determine the method and manner in which to administer a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. A pupil who does not obtain a passing score on the test that is identical to the civics portion of the naturalization test may retake the test until the pupil obtains a passing score.

Each school district and charter school shall report to the department of education all of the following aggregate data, organized by grade level, relating to the test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services required by subsection A, paragraph 3 of §15-701.01:

1. The median score.
2. The percentage of pupils who passed by correctly answering the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of §15-701.01.
3. The percentage of pupils who failed by correctly answering fewer than the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of §15-701.01.
4. Any other data required by the department relating to the test.

A school district or charter school may not include the personally identifiable information of any pupil in the data reported to the department of education under subsection L of §15-701.01.

## Special Education

Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case-by-case basis in accordance with the special education course of study and the individualized education program of the student. Graduation requirements established by the Governing Board may be met by a student as defined in A.R.S. 15-701.01 and A.A.C. R7-2-302.

Pupils who receive special education shall not be required to achieve passing scores on the test that is identical to the civics portion of the naturalization test under section 15-701.01 in order to graduate from high school unless the pupil is learning at a level appropriate for the pupil's grade level in a specific academic area and unless a passing score on the test that is identical to the civics portion of the naturalization test under section 15-701.01 is specifically required in a specific academic area by the pupil's individualized education program as mutually agreed on by the pupil's parents and the pupil's individualized education program team or the pupil, if the pupil is at least eighteen (18) years of age.

**Competency requirements.** Any student who is placed in special education classes, grades nine (9) through twelve (12), is eligible to receive a high school diploma without meeting state competency requirements.

**State Seal of Biliteracy.** The School District may voluntarily participate in the state seal of biliteracy program by notifying the Superintendent of Public Instruction of such intention. Schools will then identify the students who have met the requirements to be awarded the state seal of biliteracy, which shall be affixed to the diploma and noted on the transcript of each student who has met the requirements.

**CPR Instruction and Training.** School districts and charter schools shall provide public school pupils with one (1) or more training sessions in cardiopulmonary resuscitation, through the use of psychomotor skills in an age-appropriate manner, during high school.

Adopted: \_\_\_\_\_

LEGAL REF.:

A.R.S.

15-203

15-341

15-701.01

15-710

15-763

A.A.C.

R7-2-302.02

R7-2-302.03

CROSS REF.:

IGD - Curriculum Adoption

IGE - Curriculum Guides and Course Outlines

IHAMC - Instruction and Training in Cardiopulmonary Resuscitation

IHAMD - Instruction and Training in Suicide Prevention

IIE - Student Schedules and Course Loads

IKA - Grading/Assessment Systems

JFABC - Admission of Transfer Students

**IMA ©  
TEACHING METHODS  
(Lesson Plans)**

The Board considers written lesson plans a useful tool to ensure continuity of instruction.

The Superintendent shall establish procedures that set forth the requirements for lesson plans and for their preparation and review.

Such procedures shall reflect current standards of the profession and shall have as their primary objective the best possible educational program for the students of the District.

To facilitate more effective instruction, lesson plans should be prepared sufficiently in advance of the class presentation to allow plans ~~books~~ to be inspected and compared to the guidelines established by the Superintendent.

Teachers shall make thorough preparation for all daily lessons and shall prepare their plans to reflect such preparation.

Adopted: \_\_\_\_\_

**IMA-R ©**

**REGULATION**

**TEACHING METHODS**

**(Lesson Plans)**

Guidelines for the implementation of this administrative regulation shall include:

- A. Lesson plans shall be developed according to District-wide formats and shall reflect the scope and sequence of the courses of instruction. Acceptable alternatives may be approved by the principal.
- B. Lesson plans shall demonstrate the correlation of the lesson with State Board standards when applicable.
- C. Lesson plans should include information pertinent to the effective implementation of a lesson. When commercially prepared plans are in use, lesson plans may simply refer to the appropriate aspects of such plans.
- D. While teachers are required to be thoroughly prepared for each daily lesson, plans may be prepared for each lesson or on a long-term basis (i.e., unit of work), whichever is most appropriate. Supplementary materials to be used in a lesson(s) ~~–such as duplicated material, cassette tapes, films, filmstrips, transparencies~~ –may serve as an integral part of the plan.
- E. Lesson plans for individualized programs should be consistent with the general overview and purpose of the instructional program. The progress of individual student(s) must be a consideration in the plan.
- F. Teachers are to provide adequate directions for substitutes, the purpose of which shall be to continue, if possible, the ongoing program or, if more appropriate, a meaningful educational alternative that relates to the subject area.
- G. The provision that copies of lesson plans must be available for substitute teachers.

**JFABDA ©  
ADMISSION OF STUDENTS  
IN FOSTER CARE**

This policy is intended to direct compliance with Arizona State Laws, Arizona Administrative Code, and the Every Student Succeeds Act (ESSA) Foster Care provisions.

**Purpose Statement**

The implementation of this policy shall assure that:

A. Within five (5) days after a child enters foster care or if a child's placement changes, the child, if appropriate, the child's caseworker, the child's parent, guardian, custodian, caregiver, or foster parent and representative from the local education agency or the child's school of origin shall determine if it is in the child's best interest to remain in the child's school of origin;

B. Children in foster care remain enrolled in their school of origin for the duration of their time in care, unless a determination is made that it is not in such child's best interest to remain in their school of origin, which decision shall be based on all factors relating to the child's best interest, including consideration of the appropriateness of the current educational setting and the proximity to the school in which the child is enrolled at the time of placement, among other factors listed in law (See list in JFABDA-R);

C. If it is determined that a change of educational placement is in the best interest of the child, the educational institution ~~child~~ shall ~~be immediately enrolled~~ enroll the child in a new school within two (2) days. ~~A child shall be immediately enrolled in the new school,~~ even if the child is unable to produce records normally required for enrollment or owes any outstanding fines or fees to the school of origin; however, the student may be required to provide their Notice to Providers document;

D. The enrolling school shall ~~immediately~~ contact the school of origin ~~last attended by any such child~~ within two (2) days to obtain relevant academic and other records. Upon request for records for any such child from another school, every effort shall be made to provide records within two (2) business days.

E. In collaboration with the state or local Child Welfare Agency, transportation is provided to and from the school of origin or school of placement for the foster child as applicable and found in the law and Policy JFAA. In ensuring a child receives transportation to the educational institution determined to be in the child's best interest, the Department of Child Safety may coordinate with the Department of Education and local education agencies and enter into necessary information sharing, data sharing and financial agreements.

F. The District will work with the Department of Child Safety (or tribal agency) to ensure that the provisions of ESSA relating to foster children are implemented, including assigning a District employee to serve as a Point of Contact (POC) to work in collaboration with the applicable child welfare agency and notify the Arizona Department of Education of the assigned POC.

## Definitions

The term "children in foster care" means children who are under twenty-four (24) hour substitute care while placed away from their parents or guardians and for whom the Child Welfare Agency (Department of Child Safety [DCS] or tribal) has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, childcare institutions, and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed, and payments are made by the state, tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption, or whether there is federal matching of any payments that are made. (45 C.F.R. § 1355.20(a)) In Arizona, if DCS has received placement care and responsibility, then the child is in "foster care" even if the parent or guardian is permitted to live in the home of placement, such as a kinship home.

The term "school of origin" means the school in which a child is enrolled at the time of placement in foster care, including preschool. If a child's foster care placement changes, the school of origin would then be considered the school in which the child is enrolled at the time of the placement change.

## **Point of Contact (POC) for Children in Foster Care - Responsibilities**

The Superintendent will designate an appropriate staff person of authority as Point of Contact (POC) for children in foster care who will carry out duties as assigned and notify Arizona Department of Education's (ADE's) Statewide Foster Care Education Coordinator of the designated POC. Among those duties will be the responsibility to coordinate activities and programs to work in collaboration with the respective child welfare agency (either DCS or tribal), in the best interest of foster children that will include procedures to:

- A. Continue the student's education in the school of origin or placement;
- B. Collaborate with the Child Welfare Agency to implement the educational stability plan;
- C. Ensure the best interest is determined regarding school enrollment;
- D. Ensure necessary transportation is provided, funded, and arranged in collaboration with the Child Welfare Agency;
- E. Ensure immediate enrollment and transfer of records occurs when the student moves schools; and
- F. Ensure school staff are trained on the provisions and educational needs of children in foster care.

## **Other Relevant Policies and Procedures**

Implementation of the Every Student Succeeds Act (ESSA) Foster Care provisions requires the coordination with a number of policies and procedures. These policies and procedures are listed below as cross references and are incorporated in this policy and these procedures by such reference.

Enrollment preference may be given to children who are in foster care.

Adopted: \_\_\_\_\_



LEGAL REF.:

A.R.S.

8-530.04

15-816 through 15-816.07

15-821

15-823 through 15-825

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001,  
as amended by the Every Student Succeeds Act (ESSA) of 2015  
(Foster Care Provisions)

CROSS REF.:

EEAA - Walkers and Riders

IKEB - Acceleration

JF - Student Admissions

JFAA - Admission of Resident Students

JFAB - Admission of Nonresident Students

JFABD - Admission of Homeless Students

JFB - Open Enrollment

JG - Assignment of Students to Classes and Grade Levels

JLCB - Immunizations of Students

JLH - Missing Students

JR - Student Records

JRCA - Request for Transfer of Records

**JH ©**  
**STUDENT ABSENCES AND EXCUSES**

The regular school attendance of a child of school age is required by state law. Regular school attendance is essential for success in school; therefore, absences shall be excused only for necessary and important reasons. Such reasons include illness, mental or behavioral health, bereavement, other family emergencies, and observance of major religious holidays of the family's faith.

In the event of a necessary absence known in advance, the parent is expected to inform the school; if the absence is caused by emergency, such as illness, the parent is expected to telephone the school office. When a student returns to school following any absence, a note of explanation from the parent is required.

**When Absent from School**

State law mandates that the school record reasons for all student absences. Therefore, when a student is absent, it will be necessary for the parent to call the school on or before the day of the absence in order to advise the school as to the reason for the absence. When it is impossible to call on the day of the absence, the school should be notified on the morning the student returns, in time for the student to obtain an admission slip prior to the student's first class. All absences not verified by parental or administrative authorization will remain unexcused.

If a parent does not have access to a phone, either at home or at work, a note will be accepted for verification purposes.

For absences greater than one (1) day in length, the school should be notified each day of the absence.

All personnel will solicit cooperation from parents in the matter of school attendance and punctuality, particularly in regard to the following:

- A. The scheduling of medical and dental appointments after school hours except in cases of emergency.
- B. The scheduling of family vacations during school vacation and recess periods.

The school may require an appointment card or a letter from a hospital or clinic when the parent has not notified the school of an appointment of a medical or dental nature.

<i>Note:</i> This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.
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School administrators are authorized to excuse students from school for necessary and justifiable reasons.

Adopted: \_\_\_\_\_

LEGAL REF.:

A.R.S.

15-346

15-802

15-806

15-807

15-843

15-873

15-902

CROSS REF.:

JE - Student Attendance

**JHD ©**  
**EXCLUSIONS AND EXEMPTIONS**  
**FROM SCHOOL ATTENDANCE**  
**(Chronic Health Conditions)**

The District will provide appropriate educational opportunities for any student identified by a certified medical, mental, or behavioral health professional such as a physician, podiatrist, chiropractor, naturopathic doctor, osteopathist, psychologist, an appropriately certified health professional in the fields of podiatry, chiropractic medicine, naturopathic medicine, osteopathy, physician assistant, or registered nurse practitioner as having a chronic health condition requiring management on a long-term basis that will affect regular school attendance. Homework will be made available in a timely manner to ensure that such students have the opportunity to successfully complete assignments and avoid losing credit because of their absence from school. The assigned teacher(s) shall have the responsibility to provide, in a timely manner, homework for students designated as having chronic health conditions. Further, students with chronic health conditions shall be provided flexibility in physical education activity requirements so that they may participate in the regular physical education program to the extent that their health permits. Staff members responsible for physical education activities programs shall develop and implement such guidelines.

Nothing in this policy shall be construed to obstruct, interfere with or override the rights of parents or guardians concerning the education and health care of pupils with chronic health problems.

Nothing in this policy shall be construed to authorize school personnel to either:

- A. Authorize absences from school for a student with a chronic health problem without the prior consent of the student's parent or guardian.
- B. Recommend, prescribe or provide medication to a student with a chronic health problem without the prior consent of the student's parent or guardian.

The Superintendent shall develop regulations for meeting the requirements of this policy.

Adopted: \_\_\_\_\_

LEGAL REF.:

A.R.S.

15-346

15-761

15-843

15-902

32-801 *et seq.*

32-900 *et seq.*

32-1401 *et seq.*

32-1501 *et seq.*

32-1601 *et seq.*

32-1800 *et seq.*

32-2501 *et seq.*

CROSS REF.:

IHBF - Homebound Instruction

JIH ©  
**STUDENT INTERROGATIONS,  
SEARCHES, AND ARRESTS**

**Interviews**

School officials may question students regarding matters incident to school without limitation. The parent will be contacted if a student interviewed is then subject to discipline for a serious offense. A student may decline at any time to be interviewed by the School Resource Officer (SRO) or another peace officer.

*When child abuse or abandonment of a student is alleged.*

If a child ~~protective services~~ safety worker, a child welfare investigator, or peace officer enters the campus requesting to interview a student attending the school, the school administrator shall be notified. Access to interview shall be granted when the child to be interviewed is the subject of or is the sibling of or is living with the child who is the subject of an abuse or abandonment investigation. The personnel of the District shall cooperate with the investigating child ~~protective services~~ safety worker, child welfare investigator, or peace officer. If a student is taken into temporary custody in accordance with A.R.S. 8-821, the child ~~protective services~~ safety worker or peace officer may be reminded to notify the student's parent of the custody, pursuant to A.R.S. 8-823. The child ~~protective services~~ safety worker, a child welfare investigator, or peace officer shall be requested to establish proper identification and complete and sign a "Form for Signature of Interviewing Officer." Six (6) hours following the relinquishment of custody by the school, school personnel may respond to inquiries about the temporary custody of the child and may, if considered necessary, call the parent.

*Abuse or abandonment is **not** alleged.*

*No issue of student population safety is presented.* If a peace officer enters the campus requesting to interview a student attending the school on an issue other than upon request of the school or for abuse or abandonment, the school administrator shall be notified. If the officer directs that parents are not to be contacted because the interview is related to criminal activity of the parent(s)/guardian, the school official shall comply with the request. Unless these circumstances exist, the parent will be contacted and will be asked if they wish the student to be interviewed. If the parent consents the parent will be requested to be present or to authorize the interview in their absence within the school day of the request. Where an attempt was made and the parent(s) could not be reached or did not consent

within the school day of the request, the peace officer will then be requested to contact the parent(s) and make arrangements to question the student at another time and place.

*Safety of the student population is of concern.* When a peace officer is present on the campus to interview students at the request of school authorities due to concerns for the safety of the students in the school population, parent contact shall only be made if a student is taken into custody or following the determination that the student may be subject to discipline for a serious offense. The SRO, present at the request of the school for the continued maintenance of safety and order, may interview students as necessary regarding school related issues as determined by school officials and parents will be contacted if the student is to be taken into custody or if the student is subject to discipline for a serious offense.

Staff members are to report any suspected crime against a person or property that is a serious offense, involves a deadly weapon or dangerous instrument or that could pose a threat of death or serious injury and any conduct that poses a threat of death or serious physical injury to employees, students or others on school property. All such reports shall be documented and communicated to the Superintendent who shall be responsible for reporting to local law enforcement. Conduct that is considered to be bullying, harassment or intimidation shall be addressed according to Policy JICK as required in A.R.S. 15-341(A)(36).

The District is to notify the parent or guardian of each student who is involved in a suspected crime or any conduct that is described above, subject to the requirements of federal law.

## **Searches**

School officials have the right to search and seize property, including school property temporarily assigned to students, when there is reason to believe that some material or matter detrimental to health, safety, and welfare of the student(s) exists. Disrobing of a student is overly intrusive for purposes of most student searches and is improper without express concurrence from School District counsel.

Items provided by the District for storage (e.g., lockers, desks) or personal items are provided as a convenience to the student but remain the property of the school and are subject to its control and supervision. Students have no reasonable expectancy of privacy, and lockers, desks, storage areas, et cetera, may be inspected at any time with or without reason, or with or without notice, by school personnel.

## Arrest

When a peace officer enters a campus providing a warrant or subpoena or expressing an intent to take a student into custody, the office staff shall request the peace officer establish proper identification, complete, and sign a form for signature of an arresting officer or interviewing officer. The school staff shall cooperate with the officer in locating the child within the school. School officials may respond to parental inquiries about the arrest or may, if necessary, explain the relinquishment of custody by the school and the location of the student, if known, upon contact by the parent.

Adopted: \_\_\_\_\_

### LEGAL REF.:

A.R.S.

1-215

8-303

8-304

8-802

8-821

8-823

13-3881

13-3883

15-153

15-341

15-342

A.G.O.

I04-003

I77-211

I82-094

I88-062

I91-035



**JJE ©**

**STUDENT FUND - RAISING ACTIVITIES**

The Governing Board shall approve fund-raising activities by students on school premises or elsewhere as representatives of the school ~~will be permitted only for the types of fund-raising activities approved by the Governing Board and when connected with specific school activities approved by the Superintendent.~~ The Governing Board may create a list of pre-approved fundraising activities the Superintendent may approve upon written request.

Participation in contests or fund-raising activities shall be governed by the following criteria:

- A. The aim of the activity shall benefit youth in educational, civic, social, and ethical development.
- B. The activity shall not be detrimental to the regularly planned instruction.

The proceeds of all fund-raising activities shall be deposited in the Student Activity Fund, and funds from such activities shall be used only as specified in the Uniform System of Financial Records.

Adopted: \_\_\_\_\_

LEGAL REF.:

A.R.S.

15-1121 through 1123

CROSS REF.:

DIC - Financial Reports and Statements

JJF - Student Activities Funds

**JK-EA ©**

**EXHIBIT**

**STUDENT DISCIPLINE**

Each principal shall establish and retain complete records of student disciplinary actions and procedures. Records regarding student disciplinary actions shall be retained for at least four (4) ~~two (2)~~ years after last attendance date.

The accounting for students subject to disciplinary action on discipline record card shall contain an entry of:

- A. The full name of the student.
- B. The racial/ethnic and sex designations of the student.
- C. The time, place, and date of the offense or offenses, or observed behavior.
- D. Descriptions and dates of other offenses or observed behaviors if not previously reported.
- E. The names of witnesses or others involved.
- F. Specific measures taken by person or persons reporting the offense or offenses to affect an adjustment, including the specialized help secured before referral, such as conferences with parents, conferences with the principal, and conferences with other school personnel.
- G. The name and title of the person or persons reporting the offense or offenses.
- H. The alternatives, if any, that were considered prior to the imposition of the disciplinary action taken by the principal.
- I. The final disposition of the case.
- J. The name and title of the person or persons imposing the action or actions.

The kinds of disciplinary actions for which an accounting should be kept shall include, but not be limited to:

- A. Suspensions and/or expulsion.
- B. Corporal punishment.
- C. Detention (for disciplinary reasons).
- D. Transfer to another class (for disciplinary reasons).
- E. Transfer to another school (for disciplinary reasons).
- F. Confinement with implementation of mandatory provisions.
- G. Referrals of cases to police and juvenile authorities.
- H. Others as required.

The school principal shall have the responsibility of maintaining the necessary discipline records to include:

- A. Discipline record card (each reported incident). Student discipline list (cumulative).
- B. Log of corporal punishments (each incident).
- C. Summary of corporal punishments: monthly report, retained by the principal; yearly summary, copy to the District office.
- D. Log of suspensions (cumulative).
- E. Summary of suspensions: monthly report, retained by the principal; yearly summary, copy to the District office.
- F. Log of confinement with implementation of mandatory provisions.
- G. Summary of confinement with implementation of mandatory provisions: monthly report, retained by the principal; yearly summary, copy to the District office.
- H. Log of expulsions and referrals to courts (cumulative).
- I. Log of Governing Board expulsions (each incident).

J. Summary of expulsions: monthly report, retained by the principal; yearly summary, copy to the District office.

K. Log of student withdrawals (cumulative).

L. Summary of withdrawals: monthly report, retained by the principal; yearly summary, copy to the District office.

M. Log of dropouts (cumulative): use only W5's as dropouts; use of this form is optional.

All monthly summary forms shall be completed at the close of each attendance month.

**KB-EB ©**

**EXHIBIT**

**PARENTAL INVOLVEMENT  
IN EDUCATION**

**PARENTS' BILL OF RIGHTS\***

**(Enacted by the 49th Arizona Legislature,  
2nd Regular Session (2010)  
Session Law SB1309, Chapter 307  
Arizona Revised Statutes 1-601 and 1-602)**

**Parents' Rights Protected**

The liberty of parents to direct the upbringing, education, health care and mental health of their children is a fundamental right.

This state, any political subdivision of this state or any other governmental entity shall not infringe on these rights without demonstrating that the compelling governmental interest as applied to the child involved is of the highest order, is narrowly tailored and is not otherwise served by a less restrictive means.

**Parents' Bill of Rights; definition**

All parental rights are exclusively reserved to a parent of a minor child without obstruction or interference from this state, any political subdivision of this state, any other governmental entity or any other institution, including, but not limited to, the following rights:

- A. The right to direct the education of the minor child.
- B. All rights of parents identified in Title 15, including the right to access and review all records relating to the minor child.
- C. The right to direct the upbringing of the minor child.
- D. The right to direct the moral or religious training of the minor child.
- E. The right to make all health care decisions for the minor child, including rights pursuant to sections 15-873, 36-2271 and 36-2272, unless otherwise prohibited by law.

F. The right to request, access and review all written and electronic medical records of the minor child unless otherwise prohibited by law or unless the parent is the subject of an investigation of a crime committed against the minor child and a law enforcement official requests that the information not be released.

G. The right to consent in writing before a biometric scan of the minor child is made pursuant to section 15-109.

H. The right to consent in writing before any record of the minor child's blood or deoxyribonucleic acid is created, stored or shared, except as required by section 36-694, or before any genetic testing is conducted on the minor child pursuant to section 12-2803 unless authorized pursuant to section 13-610 or a court order.

I. The right to consent in writing before this state or any of its political subdivisions makes a video or voice recording of the minor child, unless the video or voice recording is made during or as a part of a court proceeding, by law enforcement officers during or as part of a law enforcement investigation, during or as part of an interview in a criminal or child safety services investigation or to be used solely for any of the following:

1. Safety demonstrations, including the maintenance of order and discipline in the common areas of a school or on pupil transportation vehicles.
2. A purpose related to a legitimate academic or extracurricular activity.
3. A purpose related to regular classroom instruction.
4. Security or surveillance of buildings or grounds.
5. A photo identification card.

J. The right to be notified promptly if an employee of this state, any political subdivision of this state, any other governmental entity or any other institution suspects that a criminal offense has been committed against the minor child by someone other than a parent, unless the incident has first been reported to law enforcement and notifying the parent would impede a law enforcement or child protective safety services investigation. This paragraph does not create any new obligation for school districts and charter schools to report misconduct between students at school, such as fighting or aggressive play, that ~~are~~ is routinely addressed as student disciplinary matters by the school.

K. The right to obtain information about a child safety services investigation involving the parent pursuant to section 8-807.

L. This section does not authorize or allow a parent to engage in conduct that is unlawful or to abuse or neglect a child in violation of the laws of this state. This section does not prohibit courts, law enforcement officers or employees of a government agency responsible for child welfare from acting in their official capacity within the scope of their authority. This section does not prohibit a court from issuing an order that is otherwise allowed by law.

M. Any attempt to encourage or coerce a minor child to withhold information from the child's parent shall be grounds for discipline of an employee of this state, any political subdivision of this state or any other governmental entity, or any other institution, except for law enforcement personnel.

N. Unless those rights have been legally waived or legally terminated, parents have inalienable rights that are more comprehensive than those listed in this section. This chapter does not prescribe all rights of parents or preempt or foreclose claims or remedies in support of parental rights that are available under the constitution, statutes or common law of this state. Unless otherwise required by law, the rights of parents of minor children shall not be limited or denied.

O. Except as prescribed in subsections P and Q of this section, this state, a political subdivision of this state or any other governmental entity, or any official of this state, a political subdivision of this state or any other governmental entity acting under color of law, shall not interfere with or usurp the fundamental right of parents to direct the upbringing, education, health care and mental health of their children. A parent may bring suit against a governmental entity or official described in this subsection based on any violation of the statutory rights set forth in this chapter or any other action that interferes with or usurps the fundamental right of parents to direct the upbringing, education, health care and mental health of their children in the superior court in the county in which the violation or other action occurs or in federal court, if authorized by federal law, or before an administrative tribunal of appropriate jurisdiction. A parent may raise a violation of this chapter as a claim or a defense.

P. In any action under subsection O of this section, the governmental entity or official described in subsection O of this section has the burden of proof to demonstrate both of the following:

1. That the interference or usurpation is essential to accomplish a compelling government interest of the highest order, as long recognized in the history and traditions of this state in the operation of its regulatory powers.
2. That the method of interference or usurpation used by the government is narrowly tailored and is not otherwise served by a less restrictive means.

Q. A governmental entity or official described in subsection O of this section may interfere with or usurp the fundamental right of parents to direct the upbringing, education, health care and mental health of their children only if the governmental entity or official successfully demonstrates both elements described in subsection P of this section. If the governmental entity or official is unsuccessful, the court shall grant appropriate relief, such as declaratory or injunctive relief, compensatory damages and attorney fees, based on the facts of the case and the law as applied to the facts.

R. For the purposes of this section, "*parent*" means the natural or adoptive parent or legal guardian of a minor child.

***\*Note:*** *The literal language of the Parents' Bill of Rights is retained as enacted by the Legislature. However, the layout and style has been modified to be consistent with that of the other documents in the District's Manual of Governing Board Policies and Administrative Regulations. Where the term "section" appears, it is to be understood as the identified section of the Arizona Revised Statutes (A.R.S.).*



**KEC ©  
PUBLIC CONCERNS / COMPLAINTS  
ABOUT INSTRUCTIONAL RESOURCES**

Occasional objections to the selection of instructional materials may be made by the public despite the care taken to select materials most valuable for the student and the teacher. The complainant will be asked to complete the form "Citizen's Request for Reconsideration of Instructional Material." Upon receipt of a request for reconsideration, the Superintendent will review the work in question and prepare a report. After review by the Superintendent, copies of the request form and the report will be sent to the principal and the citizen.

If not satisfied with the decision contained in the report, the citizen may appeal the decision to the Board.

Should a complaint reach the Board, the Board may refer the matter back to the Superintendent for further review, or the Board may review the materials in question in the light of its policy establishing criteria for the selection of materials, utilizing the criteria for selection established in Regulation IJJ-R as a guide.

Adopted: \_\_\_\_\_

LEGAL REF.:

A.R.S.

15-341

15-721

CROSS REF.:

IJJ-R

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** Other Consent  
Items-3.

**MEETING DATE:**3/6/2024

**AGENDA ITEM:** Approval for overnight travel for 38 JAG Students and JAG Coordinator, Catherine Sommer for the Career Development Conference Competition in Mesa, AZ on April 10th and 11th, 2024.

**SUBMITTED BY:** Catherine Sommer, JAG Coordinator

**RECOMMENDED TO SUPERINTENDENT BY:** Catherine Sommer, JAG Coordinator

**APPROVED BY SUPERINTENDENT:**



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**RECOMMENDATION:**

Approval for overnight travel for 38 JAG Students and JAG Coordinator, Catherine Sommer for the Career Development Conference Competition in Mesa, AZ on April 10th and 11th, 2024.

---

**INFORMATION AND SUPPORTING DATA:**

JAG's Career Development Conference on April 11th at the Mesa Convention Center, where over 800 students, volunteers, and guests convene for a day filled with workshops, competitive events, and networking during the conference College & Career Expo. There will also be a Scholarships & Awards Luncheon, where JAG acknowledges student leadership, achievements and more! Since August, our students have been actively developing essential academic, personal, leadership, and career skills through the JAG program.

**PROJECTED COST:**

TBD

**FUNDING SOURCE:**

JAG Central will be paying for this

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

See attached of list of Students and chaperons.

21 male students, 17 female student, 1 female chaperon.

**ATTACHMENTS:**

Description	Upload Date	Type
JAG Trip	2/27/2024	Cover Memo

## OVERNIGHT STUDENT TRAVEL



SITE: Coolidge High School CLUB/GROUP: JAG  
DESTINATION CITY & STATE: Mesa AZ  
# OF STUDENTS TRAVELING (MALE/FEMALE): 21 / 17 # OF SCHOOL DAYS MISSED: 1  
DATE OF DEPARTURE: Wednesday, 4/10/24 5:00 pm DATE OF RETURN: Thursday, 4/11/24 2:30 pm  
EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): \_\_\_\_\_

\*\*Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order\*\*  
\*\*Reimbursements for travel are not allowable\*\*

### METHOD OF TRANSPORTATION (CHECK ONE):

☒ DISTRICT YELLOW BUS ☐ DISTRICT MINIBUS ☐ COMMERCIAL BUS ☐ OTHER: \_\_\_\_\_

\*\*Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date\*\*

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: Day 1: Hotel DropOff  
Day 2: Mesa Convention Center Pick Up  
LODGING NAME: Delta Hotels by Marriott Phoenix PHONE #: 480-898-8300  
ADDRESS: 200 North Centennial Way, Mesa, AZ 85201

### **\*\*EXPENSES\*\***

COMPLETE ALL FIELDS

These number should be maximum estimates.

**JAG Central:**  
**Provides Hotel Accommodations and Meals**

TOTAL AIRFARE/TRANSPORTATION: n/a TOTAL HOTEL: \$0 TOTAL MEALS: \$0  
TOTAL GROUND TRANSPORTATION: \$0 TOTAL REGISTRATION: n/a OTHER: \_\_\_\_\_  
TOTAL TRIP COST: \$0

### TRAVEL FINANCED BY: (CHECK ALL THAT APPLY)

☐ FUNDRAISER ☐ DONATION ☐ TAX CREDIT ☐ M&O ☒ OTHER JAG

AMOUNT PAID BY THE STUDENT: \$0

WILL STUDENT BE DENIED DUE TO LACK OF FUNDS? EXPLAIN: No

SPONSOR NAME: Catherine Sommer PHONE #: 480-510-5204

EMERGENCY CONTACT INFORMATION: Robert Sommer 602-478-5491

**Students:** List the names of each student traveling. If this information is not available, submit a tentative list of names. The final lists of students must be submitted to the superintendent two week prior to the trip. TBD is not acceptable.

LIST ALL POSSIBLE STUDENT TRAVELERS:

FULL NAME:	Gabriella Arevalos Valle	SITE:	CHS
FULL NAME:	Isabella Arevalos Valle	SITE:	CHS
FULL NAME:	Mercedes Daisey Camacho	SITE:	CHS
FULL NAME:	Pearla Clashin	SITE:	CHS
FULL NAME:	Jubania Guerrero	SITE:	CHS
FULL NAME:	Ella Marshall	SITE:	CHS
FULL NAME:	Marisella Martinez	SITE:	CHS
FULL NAME:	Jae'dha McAllister	SITE:	CHS
FULL NAME:	Janiah Johnson	SITE:	CHS
FULL NAME:	Abby Marshall	SITE:	CHS
FULL NAME:	Esperanza Moreno	SITE:	CHS
FULL NAME:	Athena Roberson	SITE:	CHS
FULL NAME:	Amaya Sommer	SITE:	CHS
FULL NAME:	Amaya Aleman	SITE:	CHS
FULL NAME:	Aliyah Chairez	SITE:	CHS
FULL NAME:	Camila Rabago-Renteria	SITE:	CHS
FULL NAME:	Priscilla Ybarra	SITE:	CHS
FULL NAME:	Jayden Arechiga Flores	SITE:	CHS
FULL NAME:	Jared Arechiga	SITE:	CHS
FULL NAME:	Edison Chiang	SITE:	CHS
FULL NAME:	Seth Enos	SITE:	CHS
FULL NAME:	Adam Garcia	SITE:	CHS
FULL NAME:	Ayden Konar	SITE:	CHS
FULL NAME:	Mario Garcia Alacron	SITE:	CHS
FULL NAME:	Zion Givens	SITE:	CHS

**Students:** List the names of each student traveling. If this information is not available, submit a tentative list of names. The final lists of students must be submitted to the superintendent two week prior to the trip. TBD is not acceptable.

LIST ALL POSSIBLE STUDENT TRAVELERS:

FULL NAME:	2nd Page of Students	SITE:
FULL NAME:	Adrian Juarez	CHS
FULL NAME:	Jayden Merrill	CHS
FULL NAME:	Ahnarie Morago	CHS
FULL NAME:	Patrick Perez	CHS
FULL NAME:	Luis Ramirez	CHS
FULL NAME:	Ryan Robles	CHS
FULL NAME:	Julian Serna	CHS
FULL NAME:	Eric Chavez	CHS
FULL NAME:	Austin Davis	CHS
FULL NAME:	Joel Molina Barraza	CHS
FULL NAME:	Thomas Nelson Jr	CHS
FULL NAME:	Edgar Verduzco Lopez	CHS
FULL NAME:	Daniel Webster	CHS
FULL NAME:	Kenneth Franklin	CHS
FULL NAME:		
FULL NAME:		
FULL NAME:		
FULL NAME:		
FULL NAME:		
FULL NAME:		
FULL NAME:		
FULL NAME:		
FULL NAME:		
FULL NAME:		

**Chaperones:** Chaperones must either be a CUSD staff member or approved through Human Resources. A ratio of 1 chaperone to every 10 students is required. if both male and female students are traveling, then both male and female chaperones are required. All chaperones must be at least 21 years of age.

LIST ALL CHAPERONES:

FULL NAME: Catherine Sommer STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)

SPONSOR'S SIGNATURE: Catherine Sommer DATE: 2-20-24

PRINCIPAL'S SIGNATURE: [Signature] DATE: 2/21/24

ATHLETIC DIR.'S SIGNATURE [Signature] DATE: 2/21/24

SUPERINTENDENT'S SIGNATURE: [Signature] DATE: 2/27/24

\*\*FOR DISTRICT USE ONLY\*\*

GOVERNING BOARD APPROVED: \_\_\_\_\_ NOT APPROVED: \_\_\_\_\_ MEETING DATE: \_\_\_\_\_

BUSINESS OFFICE DATE RECEIVED: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_



# EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430  
jennifer.mariscal@coolidgeschools.org



ENGAGE - CHALLENGE - INSPIRE

Employee Name: Catherine Sommer Date: 2.20.24

Type of Leave: ☐ Advanced Leave Request ☐ Notification of Leave Taken  
Work Site: ☐ District Office ☐ Special Services ☐ Food Services ☐ CAP/CVA  
☐ Human Resources ☐ Support Services ☒ CHS ☐ Heartland  
☐ Curriculum ☐ Technology ☐ CJHS ☐ West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
4.11.24	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
	Professional Leave Workshop/Conference: <u>JAG CDC 2024</u> Expense to be paid by (budget code): <u>n/a</u> # Days Away: <u>1</u> # Working Days Away: <u>1</u> District Vehicle: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

Catherine Sommer 2-20-24  
Employee Signature Date

[Signature] 2/21/24  
Administrator/Supervisor Signature Date

## ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: ☐ Leave Request Denied

Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date



AA

canva.com



Bring Change to Mind – Let's Talk Mental Health



Student WUW 2/14/24



## WHAT'S UP WEDNESDAY STUDENT EDITION

FEBRUARY 14, 2024

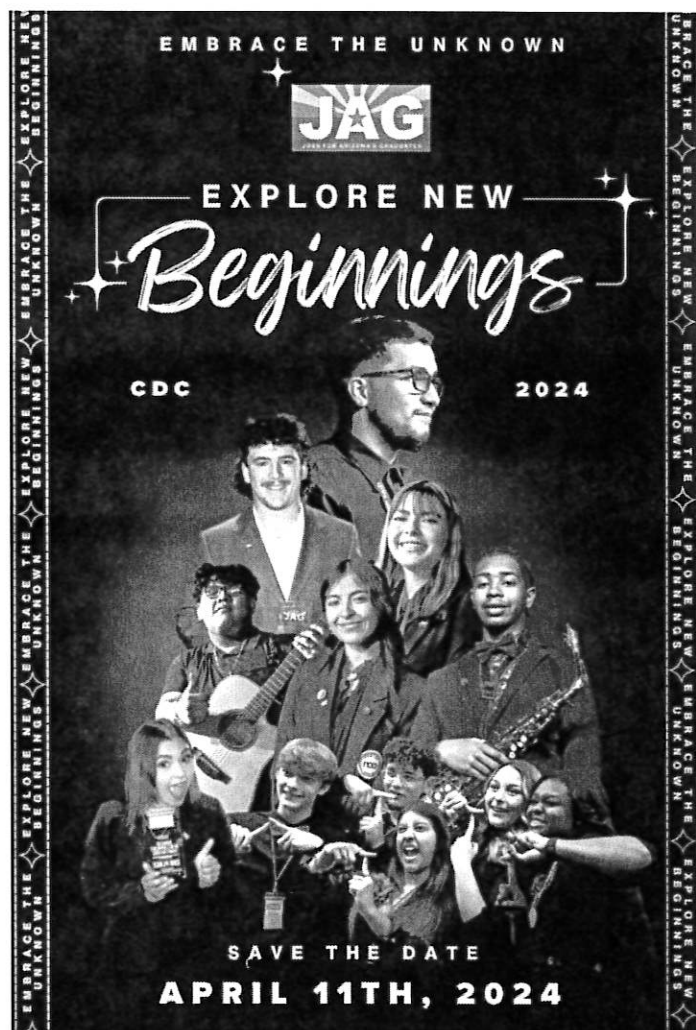
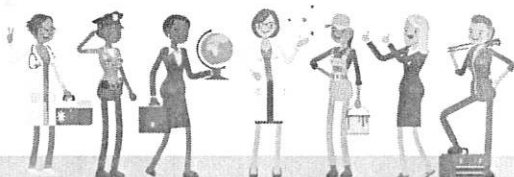


**Article: Empowering Young People  
in the Workplace Can Benefit  
Workers and Employers**

## EMPLOYMENT SUPPORT

The Request form is Virtual! [Click here](#)

ALLOW 2-3 WEEKS  
FOR AN UPDATE





## REQUEST FOR DISTRICT TRANSPORTATION

Wednesday, April 10, 2024  
Thursday, April 11, 2024

Tuesday, February 20, 2024

Date for which transportation

Date of this request

Total number persons to be transported

40

Type vehicle requested

BUS

Departure Time

Wed 4/10/24 5:00 A.M. ☒ P.M.

Return Time

Thur 4/11/24 2:30 A.M. ☐ P.M. ☒

Departure Point (specific location)

CHS Admin

Destination

Mesa Convention Center  
263 N Center St, Mesa, AZ 85201

Organization or Group

JAG

Purpose for Travel

CDC Competition

Driver needed

☒ YES ☐ NO

Requested by

Catherine Sommer

Contact #

480 510 5204

Comments

Dropoff Wed 3/10/24 ; Pickup Thur 3/11/2024

Disposition of Request:

☒ Approved☐ Denied -- Reason

Principal's Signature

Curt White

Date:

2/21/24

for Transportation Department use only  
Date Request Received in Transportation Department Office

Vehicle Assigned

Driver Assigned (if needed)

## DRIVER REPORT

BEGINNING ODOMETER

ENDING ODOMETER

Total Miles

Driver's Signature

Date

White - Transportation

Canary - Principal

Pink - File

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** Other Consent  
Items-4.

**MEETING DATE:**3/6/2024

**AGENDA ITEM:** Approval for overnight travel for 30 students, Sponsor Regina Jantz, Kenneth Jantz and Shannon Hanne to attend the 58th Annual Convention for the Arizona Association of Junior High Student Councils at Great Wolf Lodge in Scottsdale, AZ on May 2-3, 2024.

**SUBMITTED BY:** Regina Jantz, Sponsor

**RECOMMENDED TO SUPERINTENDENT BY:** Regina Jantz, Sponsor

**APPROVED BY  
SUPERINTENDENT:**



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**RECOMMENDATION:**

Approval for overnight travel for 30 students, Sponsor Regina Jantz, Kenneth Jantz and Shannon Hanne to attend the 58th Annual Convention for the Arizona Association of Junior High Student Councils at Great Wolf Lodge in Scottsdale, AZ on May 2-3, 2024.

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**INFORMATION AND SUPPORTING DATA:**

The Arizona Association of Junior High Student Councils, Inc. (AAJHSC) is a member driven, student oriented organization dedicated to developing leadership in Student Councils (6th, 7th, & 8th graders).

**PROJECTED COST:**

Total:\$5,325.00 Hotel:\$1800.00, Meals:\$30.00 Per  
Student, Registration:\$75.00 Per Student/Chaperone

**FUNDING SOURCE:**

Fundraiser, Donations and Parent/Guardian  
Contribution

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

See attached of list of students.

8 male students, 22 female students,  
3 chaperones - 2 females , 1 male

**ATTACHMENTS:**

Description	Upload Date	Type
AAJHSC Trip	2/27/2024	Cover Memo



# OVERNIGHT STUDENT TRAVEL

SITE: Coolidge Junior High CLUB/GROUP: Cub Council  
 DESTINATION CITY & STATE: Great Wolf Lodge, Scottsdale, Arizona  
 # OF STUDENTS TRAVELING (MALE/FEMALE): 18 / 22 # OF SCHOOL DAYS MISSED: 1  
 DATE OF DEPARTURE: May 2, 2024 DATE OF RETURN: May 3, 2024  
 EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): AAJHSC Annual Convention

\*\*Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order\*\*  
 \*\*Reimbursements for travel are not allowable\*\*

## METHOD OF TRANSPORTATION (CHECK ONE):

☐ DISTRICT YELLOW BUS ☒ DISTRICT MINIBUS ☐ COMMERCIAL BUS ☐ OTHER: \_\_\_\_\_

\*\*Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date\*\*

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: District Minibus  
 LODGING NAME: Great Wolf Lodge PHONE #: 480-948-9653  
 ADDRESS: 7333 N. Pima Road, Scottsdale

## \*\*EXPENSES\*\*

COMPLETE ALL FIELDS

These numbers should be maximum estimates.

TOTAL AIRFARE/TRANSPORTATION: — TOTAL HOTEL: \$1800.00 TOTAL MEALS: \$30.00 per Student  
 TOTAL GROUND TRANSPORTATION: — TOTAL REGISTRATION: \$75.00 per Student/chaperone OTHER: —  
 TOTAL TRIP COST: \$5,325.00

## TRAVEL FINANCED BY: (CHECK ALL THAT APPLY)

☒ FUNDRAISER ☒ DONATION ☐ TAX CREDIT ☐ M&O ☒ OTHER: Parent/Guardian Contribution

AMOUNT PAID BY THE STUDENT: \$75.00

WILL STUDENT BE DENIED DUE TO LACK OF FUNDS? EXPLAIN: NO

SPONSOR NAME: Regina Jantz PHONE #: 480-241-7313

EMERGENCY CONTACT INFORMATION: Ken Jantz 480-241-1850



**Students:** List the names of each student traveling. If this information is not available, submit a tentative list of names. The final lists of students must be submitted to the superintendent two week prior to the trip. TBD is not acceptable.

LIST ALL POSSIBLE STUDENT TRAVELERS:

FULL NAME:	Aliana Amaya-Guereña	SITE:	CJHS
FULL NAME:	Lexi Arredondo	SITE:	CJHS
FULL NAME:	Kylee Ashcraft	SITE:	CJHS
FULL NAME:	Lilly Balentine	SITE:	CJHS
FULL NAME:	Keegan Bennett	SITE:	CJHS
FULL NAME:	Devin Burrell	SITE:	CJHS
FULL NAME:	Annabelle Carter	SITE:	CJHS
FULL NAME:	Cage Carter	SITE:	CJHS
FULL NAME:	Bella Mae Castle	SITE:	CJHS
FULL NAME:	Ara Chavez	SITE:	CJHS
FULL NAME:	Tayah Delfey	SITE:	CJHS
FULL NAME:	Kody Davis	SITE:	CJHS
FULL NAME:	Caliyah Glass	SITE:	CJHS
FULL NAME:	Riley Hampton	SITE:	CJHS
FULL NAME:	Anthony Hughes	SITE:	CJHS
FULL NAME:	Gabriel Lopez	SITE:	CJHS
FULL NAME:	Livia McKinney	SITE:	CJHS
FULL NAME:	Yanelle Moreno Verdugo	SITE:	CJHS
FULL NAME:	Delilah Ornelas	SITE:	CJHS
FULL NAME:	Jasmine Parra	SITE:	CJHS
FULL NAME:	Marken Perez Romero	SITE:	CJHS
FULL NAME:	Kaitiana Rexroat	SITE:	CJHS
FULL NAME:	Gabriel Rosa	SITE:	CJHS
FULL NAME:	Aliana Ruiz	SITE:	CJHS
FULL NAME:	Shameer Stump	SITE:	CJHS

**Students:** List the names of each student traveling. If this information is not available, submit a tentative list of names. The final lists of students must be submitted to the superintendent two week prior to the trip. TBD is not acceptable.

LIST ALL POSSIBLE STUDENT TRAVELERS:

FULL NAME:	Veronica Thatcher	SITE:	CJHS
FULL NAME:	Adell Todd	SITE:	CJHS
FULL NAME:	Kaylani Villa	SITE:	CJHS
FULL NAME:	Tyhiara Williams	SITE:	CJHS
FULL NAME:	Aubrey Wilson	SITE:	CJHS
FULL NAME:		SITE:	
FULL NAME:		SITE:	
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FULL NAME:		SITE:	
FULL NAME:		SITE:	
FULL NAME:		SITE:	

**Chaperones:** Chaperones must either be a CUSD staff member or approved through Human Resources. A ratio of 1 chaperone to every 10 students is required. if both male and female students are traveling, then both male and female chaperones are required. All chaperones must be at least 21 years of age.

LIST ALL CHAPERONES:

FULL NAME: <u>Ken Jantz</u>	<u>STAFF</u> OR VOLUNTEER (CIRCLE ONE)
FULL NAME: <u>Regina Jantz</u>	<u>STAFF</u> OR VOLUNTEER (CIRCLE ONE)
FULL NAME: <u>Elizabeth Criswell</u>	<del>STAFF</del> OR VOLUNTEER (CIRCLE ONE)
FULL NAME: <u>Shannon Hanne</u>	<u>STAFF</u> OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____	STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____	STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____	STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____	STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____	STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____	STAFF OR VOLUNTEER (CIRCLE ONE)

SPONSOR'S SIGNATURE: <u>Regina Jantz</u>	DATE: <u>2-11-2024</u>
PRINCIPAL'S SIGNATURE: <u>[Signature]</u>	DATE: <u>2-12-24</u>
ATHLETIC DIR.'S SIGNATURE: _____	DATE: _____
SUPERINTENDENT'S SIGNATURE: <u>[Signature]</u>	DATE: <u>2/27/24</u>

\*\*FOR DISTRICT USE ONLY\*\*

GOVERNING BOARD APPROVED: _____	NOT APPROVED: _____	MEETING DATE: _____
BUSINESS OFFICE DATE RECEIVED: _____ SIGNATURE: _____		





## EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430  
[Jennifer.mariscal@coolidgeschools.org](mailto:Jennifer.mariscal@coolidgeschools.org)

Employee Name:

Régina Jank

Date:

2-27-2024

Type of Leave:

Advanced Leave Request

Notification of Leave Taken

Work Site:

District Office

Special Services

Food Services

CAP

Human Resources

Support Services

CHS

Heartland

Curriculum

Technology

CJHS

West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
<u>May 2, 2024</u>	<u>Professional Leave</u> Workshop/Conference: <u>AAJHSC Convention</u> Expense to be paid by (budget code): _____ # Days Away: <u>1</u> # Working Days Away: <u>1</u> District Vehicle: <u>YES</u> NO Sub Needed: <u>YES</u> NO	<u>8 hours</u>
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

Employee Signature

Date

Administrator/Supervisor Signature

Date

### ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: Leave Request Denied

Pay Reduction Required: YES NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date



## EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430  
[Jennifer.mariscal@coolidgeschools.org](mailto:Jennifer.mariscal@coolidgeschools.org)

Employee Name: Ken Jantz Date: 2-27-24

Type of Leave: Advanced Leave Request Notification of Leave Taken  
Work Site: District Office Special Services Food Services CAP  
Human Resources Support Services CHS Heartland  
Curriculum Technology CJHS West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
<u>May 2, 2024</u>	<u>Professional Leave</u> Workshop/Conference: <u>AASHS Convention</u> Expense to be paid by (budget code): <u>—</u> # Days Away: <u>1</u> # Working Days Away: <u>1</u> District Vehicle: <u>YES</u> NO Sub Needed: <u>YES</u> NO	<u>8 hrs.</u>
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

[Signature]  
Employee Signature

2-27-24  
Date

[Signature]  
Administrator/Supervisor Signature

2/27/24  
Date

### ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: Leave Request Denied Pay Reduction Required: YES NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date





## EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430  
[Jennifer.mariscal@coolidgeschools.org](mailto:Jennifer.mariscal@coolidgeschools.org)

Employee Name: Shannon Henne Date: 2-27-24

Type of Leave: Advanced Leave Request Notification of Leave Taken  
Work Site: District Office Special Services Food Services CAP  
Human Resources Support Services CHS Heartland  
Curriculum Technology CJHS West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
<u>May 2, 2024</u>	<u>Professional Leave</u> Workshop/Conference: <u>AAJHSC Convention</u> Expense to be paid by (budget code): <u>—</u> # Days Away: <u>1</u> # Working Days Away: <u>1</u> District Vehicle: <u>YES</u> NO Sub Needed: <u>YES</u> NO	<u>8 hrs.</u>
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

Shenne  
Employee Signature

2/27/24  
Date

JM  
Administrator/Supervisor Signature  
2/27/24  
Date

### ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: Leave Request Denied Pay Reduction Required: YES NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date

**Executive Board Meetings**  
For ADVISORS only

We encourage advisors to attend all monthly board meetings. Attendance counts towards Honor/Master Council.

**8/12/23 Executive Board Meeting**

*Plan for business meeting*  
10:00am - 2:00pm (Saturday)  
Marana Middle School, Marana

**9/30/23 Executive Board Meeting**

*Plan for Leadership Conference*  
10:00am - 2:00pm (Saturday)  
Sonoran Trails Middle School, Phoenix

**12/2/23 Executive Board Meeting**

*Plan for Advisors' & Student Retreat*  
10:00am - 2:00pm (Saturday)  
Marana Middle School, Marana

**1/12/24 Executive Board Meeting**

*Plan for Student Retreat*  
10:00am - 2:00pm (Saturday)  
Friendly Pines, Prescott

**2/17/24 Executive Board Meeting**

*Plan for Judging Day/ State Convention*  
10:00am - 2:00pm (Saturday)  
Sonoran Trails Middle School, Phoenix

**4/6/24 Executive Board Meeting  
& Judging/Selection Day**

10:00am - 2:00pm (Saturday)  
Location: Desert Wind Middle School  
**All advisors welcome!**

**5/28/24 Executive Board Meeting**

*Plan 2023-2024 Calendar*  
10:00am - 2:00pm (Saturday)  
Marana Middle School, Marana

**2023-2024**

**Event Dates & Deadline**

**Advisors' Business Meeting**

**Friday, September 8, 2023**  
*For advisors only!*  
Florence Library/Community Center  
Florence, Arizona  
10:00am - 2:00pm (Friday)  
Includes lunch  
No Charge!

**State Leadership Conference**

**Tuesday, November 7, 2023**  
*For your entire council*  
Mesa Convention Center  
10:00 – 1:30pm (Thurs)  
\$20 for members \$25 for non-members

**Advisors' Retreat**

**Fri-Sat January 12-13, 2024**  
*For advisors only!*  
Friendly Pines Camp Prescott, AZ  
3pm Fri to Noon Sat  
Includes lodging and meals  
No Charge!

**26<sup>th</sup> Annual Student Retreat  
w/the Phoenix Suns**

**Date to be Determined**  
Footprint Center, Phoenix  
*For your entire council*  
Noon until end of Sun's Game  
(approximately 9:15pm)  
Price to be Determined

**Judging/Selection Day  
& Executive Board Meeting**

**Saturday, April 6, 2024**  
*For advisors only!*  
Location: Desert Wind Middle School  
10am to 2pm (Sat)

No Charge & Lunch included!

**All advisors welcome!**

**The following items must be  
received by AAJHSC on or before  
4/6/24:**

- Application Packet for Honor Master Council completed
- Video Introduction: Performance in video format & written
- Digital Presentation
- Reports: activities, spirit, school improvement, fund raising & community service
- Nominations: administrator, student & advisor of the year
- Honor Guard & Charity Forms

All other projects will be judged at the convention on May 2, 2024

Your Council does not have to complete the Honor/Master Council Application to attend the Convention.

**58<sup>th</sup> Annual State Convention**

**Thursday, May 2, 2024**

*For your entire council*

**Medieval Times**

Scottsdale, AZ  
5pm to 8:30pm

\$75 for members - \$100 for non-members  
(price does not include hotel cost)

**Great Wolf Lodge**

Scottsdale, AZ  
Price TBD



For your convenience, all registration forms and information will be available on our website: [aajhsc.org](http://aajhsc.org)

### Executive Board Members

President: Susin Hall  
Phone 520-820-5895  
Email: [aajhsc@yahoo.com](mailto:aajhsc@yahoo.com) or [s.l.hall@maranausd.org](mailto:s.l.hall@maranausd.org)

Vice-President: Laura Johnson  
Phone 623-363-7392  
Email: [aajhsc@yahoo.com](mailto:aajhsc@yahoo.com) or [johnson.la@lesd.k12.az.us](mailto:johnson.la@lesd.k12.az.us)

### ASSISTANT DIRECTORS

Keith Utyro  
[Keith.utyro@dvusd.org](mailto:Keith.utyro@dvusd.org)

Haley Arnold  
[harnold@ccusd93.net](mailto:harnold@ccusd93.net)

Ricky Francis  
[rfrancis@ccusd93.net](mailto:rfrancis@ccusd93.net)



We are looking for volunteers for the board. If interested, please email the association!

### Contact us:

**MAIL**  
AAJHSC  
PO Box 160  
Marana, AZ 85653

**PHONE**  
520-820-5895 (Susin)  
623-363-7392 (Laura)

**EMAIL**

[aajhsc@yahoo.com](mailto:aajhsc@yahoo.com)

### WEBSITE

[www.aajhsc.org](http://www.aajhsc.org)



(An Arizona Non-Profit Corporation)

We invite all Arizona Middle Schools and Junior High School Student Councils to be part of a diverse association, where members share, learn, and grow, by interacting with other councils from all over the state. Membership in the association is open to any public, charter, private, or parochial school.

The annual membership includes the following opportunities and benefits:

- **Advisors' Business and Information meeting**  
*Learn about AAJHSC and how to advise your Council.*
- **Monthly executive meetings**  
*Share ideas & help plan the events*
- **Leadership Conference**  
*Students meet and learn from other councils*
- **Advisor Retreat**  
*Share & learn with other advisors*
- **Student Retreat**  
*Leadership building, fun, & the Phoenix Suns*
- **Annual State Convention**  
*Awards, Flag Ceremony, Dinner, & Show*
- **Honor/Master Council**  
*Opportunity for recognition*
- **[www.AAJHSC.org](http://www.AAJHSC.org)**  
*Our online info resources*
- **Much, much more!**

**Membership: \$100 thru 12/15/23 or \$125 after 12/15/23**

Councils may choose to participate in any or all the events and activities.

The Arizona Association of Junior High Student Councils, Inc. (AAJHSC) is a member driven, student-oriented organization dedicated to developing leadership in students and Student Councils (6th, 7th, & 8th graders) across Arizona.

Celebrating our **58<sup>th</sup>** year of providing leadership opportunities to middle level students and advisors in Arizona!

The AAJHSC has been created to provide and conduct the following for our members:

- To unite the junior high and middle school (grades 6, 7, and 8) student councils of the state of Arizona into an association.
- To develop leadership skills in Student Council members across the state.
- To exchange ideas and network with member schools.
- To educate students and advisors in the workings of a student council.
- To enhance the five goals of Student Council –
  - citizenship
  - academic achievement
  - leadership
  - school/community involvement
  - diversity

Participation in our events and activities is voluntary for our members. Some councils choose to participate in everything, others choose just a few. **It's up to you!**

**Coolidge Unified School District 21**  
**REQUEST FOR DISTRICT TRANSPORTATION**

2-12-2024 May 2-3, 2024  
Date for which transportation \_\_\_\_\_ Date of this request \_\_\_\_\_  
Total number persons to be transported 30 Type vehicle requested 2 Minibusses  
Departure Time 10:00 ☒ A.M. ☐ P.M. Return Time 2:00 ☐ A.M. ☒ P.M.  
Departure Point (specific location) C5HS  
Destination 7333 N. Pima Rd. Organization or Group Cub Council  
Purpose for Travel AA5HSL Annual Convention  
Driver needed ☐ YES ☒ NO Requested by Regina Jantz Contact# 480-241-7313  
Comments this is an overnight trip  
Disposition of Request: ☒ Approved ☐ Denied -- Reason \_\_\_\_\_  
Principal's Signature [Signature] Date 2-12-24

*for Transportation Department use only*

Date Request received in Transportation Department Office \_\_\_\_\_  
Vehicle Assigned \_\_\_\_\_ Driver Assigned (if needed) \_\_\_\_\_  
**DRIVER REPORT**  
Ending odometer \_\_\_\_\_ Beginning Odometer \_\_\_\_\_ Total Miles \_\_\_\_\_  
Driver's Signature \_\_\_\_\_ Date \_\_\_\_\_

White - Transportation

Canary - Principal

Pink - File

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** Other Consent  
Items-5.

**MEETING DATE:**3/6/2024

**AGENDA ITEM:** Approval of overnight travel for one Coolidge High School Junior student to attend the HOBY Youth Leadership Conference in Glendale, AZ, June 13-16, 2024.

**SUBMITTED BY:** Monica Cavanaugh, Sponsor

**RECOMMENDED TO SUPERINTENDENT BY:** Monica Cavanaugh, Sponsor

**APPROVED BY  
SUPERINTENDENT:**



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**RECOMMENDATION:**

Approval of overnight travel for Coolidge High School Junior student to attend the HOBY Youth Leadership Conference in Glendale, AZ, June 13-16, 2024.

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**INFORMATION AND SUPPORTING DATA:**

At the Hugh O'Brien Youth Leadership (HOBY), students explore their leadership potential through inspiring leadership development programs. State Leadership Seminars are three-to-four day residential programs. The HOBY Leadership Seminars are highly interactive programs, following leadership development curriculum which allows students to discover leadership from a personal, group, and socially responsible perspective.

**PROJECTED COST:**

Registration: \$450.00

**FUNDING SOURCE:**

TBD

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

Overnight travel for Myiah Kuntsman a Coolidge High School Junior . Projected cost of expenses is \$450.00 . Roster of student is provided in the travel forms.

1 female student. Chaperones provided by HOBY.

**ATTACHMENTS:**

Description  
HOBY Trip

Upload Date  
2/27/2024

Type  
Cover Memo

**OVERNIGHT  
STUDENT TRAVEL**



SITE: CHS CLUB/GROUP: Counseling Department  
DESTINATION CITY & STATE: \_\_\_\_\_  
# OF STUDENTS TRAVELING (MALE/FEMALE): 0 / 1 # OF SCHOOL DAYS MISSED: 0  
DATE OF DEPARTURE: 6/13/24 DATE OF RETURN: 6/14/24  
EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): Hoby Youth Leadership Conference

\*\*Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order\*\*  
\*\*Reimbursements for travel are not allowable\*\*

METHOD OF TRANSPORTATION (CHECK ONE):

☐ DISTRICT YELLOW BUS ☐ DISTRICT MINIBUS ☐ COMMERCIAL BUS ☒ OTHER: parent

\*\*Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date\*\*

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: N/A  
LODGING NAME: Arizona State University - West PHONE #: 602 543 5500  
ADDRESS: 4701 W. Thunderbird Rd. Glendale, AZ 85306

**\*\*EXPENSES\*\***

COMPLETE ALL FIELDS  
These numbers should be maximum estimates.

TOTAL AIRFARE/TRANSPORTATION: 0 TOTAL HOTEL: 0 TOTAL MEALS: 0  
TOTAL GROUND TRANSPORTATION: 0 TOTAL REGISTRATION: \$450 OTHER: \_\_\_\_\_  
TOTAL TRIP COST: \$450

TRAVEL FINANCED BY: (CHECK ALL THAT APPLY)

☐ FUNDRAISER ☐ DONATION ☐ TAX CREDIT ☒ M&O ☒ OTHER: TBD

AMOUNT PAID BY THE STUDENT: 0

WILL STUDENT BE DENIED DUE TO LACK OF FUNDS? EXPLAIN: No

SPONSOR NAME: Monica Cavanaugh PHONE #: 480 772 9633

EMERGENCY CONTACT INFORMATION: Bella Garcia bella@hobyarizona.org

LIST ALL POSSIBLE STUDENT TRAVELERS:

FULL NAME: \_\_\_\_\_ SITE: \_\_\_\_\_



**Chaperones:** Chaperones must either be a CUSD staff member or approved through Human Resources. A ratio of 1 chaperone to every 10 students is required. If both male and female students are traveling, then both male and female chaperones are required. All chaperones must be at least 21 years of age.

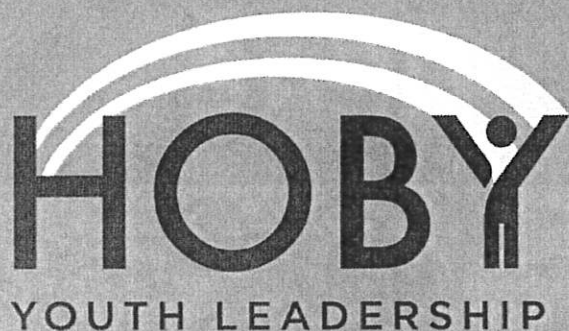
LIST ALL CHAPERONES:

FULL NAME: N/A Chaperones provided by STAFF OR VOLUNTEER (CIRCLE ONE)  
 FULL NAME: HOBV STAFF OR VOLUNTEER (CIRCLE ONE)  
 FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)  
 FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)  
 FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)  
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 FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)  
 FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)  
 FULL NAME: \_\_\_\_\_ STAFF OR VOLUNTEER (CIRCLE ONE)

SPONSOR'S SIGNATURE: Monica Cavanaugh DATE: 2/14/2024  
 PRINCIPAL'S SIGNATURE: [Signature] DATE: 2/15/24  
 ATHLETIC DIR.'S SIGNATURE: [Signature] DATE: \_\_\_\_\_  
 SUPERINTENDENT'S SIGNATURE: [Signature] DATE: 2/27/24

\*\*FOR DISTRICT USE ONLY\*\*

GOVERNING BOARD APPROVED: \_\_\_\_\_ NOT APPROVED: \_\_\_\_\_ MEETING DATE: \_\_\_\_\_  
 BUSINESS OFFICE DATE RECEIVED: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_



## WHAT IS HOBY?

Hugh O'Brian Youth Leadership (HOBY) is a 501c3 non-profit organization.

Since 1958, our mission has been to inspire and develop our global community of youth and volunteers to a life dedicated to leadership, service, and innovation.



### State Leadership Seminars

Our flagship program welcomes school and community nominated student ambassadors to 3-4 day seminars each spring and summer. Students explore their personal leadership skills and values, and practice those skills while collaborating with diverse groups. They then leverage their new abilities as they apply the value of service leadership to make a positive impact in their communities.



### World Leadership Congress (WLC)

Each summer, the WLC hosts student ambassadors representing all 50 states and 15+ countries in a major U.S. city. This week-long, immersive leadership experience challenges students to think critically, communicate effectively, and act with integrity. The WLC leaves students with a robust global network and the tools to change the world around them.



### Community Leadership Workshops (CLEW)

Community Leadership Workshops are developed by volunteers across the U.S. for 9th grade students as an introduction to leadership education. These one-day workshops jumpstart students' leadership journeys and connect them to peers in their communities.



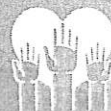
**8,500+ student ambassadors** attend State Leadership Seminars each spring and summer.



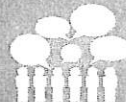
**500,000+ Alumni** are leaders in business, government, nonprofit organizations, the arts, and more!

## HOBY by the Numbers

**3,000+ volunteers** devote their time and energy to planning and producing each leadership seminar.



**70+ seminars** take place across the United States, Canada, and the United Kingdom.



## LEADERSHIP FOR SERVICE



HOBY Alumni rise to the challenge of serving **100 hours of community service** in the year following their seminar.

Since 1998, HOBY Alumni have contributed over **5,000,000 community service hours**.

These service hours resulted in **\$149,483,504 in economic impact** benefiting our communities.

**HOBY is worldwide! With Alumni and Volunteers from 30+ countries, the HOBY network is vast and ever growing.**

86%

In a pre-seminar survey, just 54% of students agreed that they know how to **create positive change** in their community. By the end of the seminar, that percentage increased to 86%.

93%

In a pre-seminar survey, just 58% of students agreed that they could identify their own **leadership values**. By the end of the seminar, that percentage increased to 93%.

95%

In a pre-seminar survey, just 79% of students agreed that as leaders, they can work with others to identify a **common purpose**. By the end of the seminar, that percentage increased to 95%.

# LEADERS GROW HERE



Belonging Fulfilling Welcoming Connection  
Empowering Groundbreaking  
Opportunity Belonging Life-changing Catalyst  
Community Effective Transformational  
Educational Eye-opening Positive Foundational Inclusive

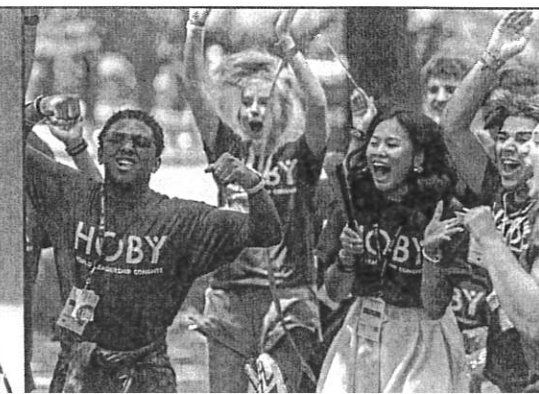
How  
students  
describe  
HOBY in  
one word

## At HOBY, I discovered...

...I have the capability to understand myself and others in an entirely different way than I did before.

...I can be myself AND  
be a leader.

...I have the power within me to make an impact in my community even though I am just a teenager. I'm so much more than a kid. I can make a difference if I dedicate myself to what I truly believe in.





## Three-Day Seminar- Example Schedule

Time	Day 1	Day 2	Day 3
8:00 AM		Breakfast	Breakfast
9:00 AM	Registration	Group Leadership Activity	Service Leadership Community Service Project
10:00 AM		Group Leadership Panel	
11:00 AM	Opening Ceremony		Lunch
12:00 PM	Lunch		
1:00 PM	Group Time		Life With HOBY Action Plan
2:00 PM		Group Leadership Activity: HOBY Olympics	Group Time
3:00 PM	Personal Leadership Activity		Closing Ceremony
4:00 PM	Keynote Speaker		
5:00 PM	Dinner	Dinner	
6:00 PM	Personal Leadership Activity	Keynote Speaker	
7:00 PM	Group Time	Group Time	Ambassador check-out
8:00 PM			
9:00 PM	Talent Show	Dance / Game Night	
10:00 PM	Bed Checks	Bed Checks	

## Four-Day Seminar - Example Schedule

Time	Day 1	Day 2	Day 3	Day 4
8:00 AM		Breakfast	Breakfast	Breakfast
9:00 AM	Registration	Group Leadership Activity	Service Leadership Community Service Project	Sustainable Development Goals Project Plan Challenge
10:00 AM		Group Leadership Panel		
11:00 AM	Opening Ceremony		Lunch	Lunch
12:00 PM	Lunch	Lunch	Service Leadership Panel	Life With HOBY Action Plan
1:00 PM	Group Time	Group Leadership Activity: HOBY Olympics		Group Time
2:00 PM	Personal Leadership Activity		Service Leadership Fair with local community groups	Closing Ceremony
3:00 PM				
4:00 PM	Keynote Speaker		Dinner	Ambassador check-out
5:00 PM	Dinner	Dinner	Keynote Speaker	
6:00 PM	Personal Leadership Activity	Keynote Speaker	Group Time	
7:00 PM	Group Time	Group Time		
8:00 PM			Dance / Game Night	
9:00 PM	Ice Cream Social	Talent Show		
10:00 PM	Bed Checks	Bed Checks	Bed Checks	

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** INSTRUCTION- **MEETING DATE:**3/6/2024  
A.

**AGENDA ITEM:** Discussion and possible approval of the FY25 new course proposals.

**SUBMITTED BY:** Melani Edwards, Director of Curriculum and Instruction

**RECOMMENDED TO SUPERINTENDENT BY:** Melani Edwards, Director of Curriculum and Instruction

**APPROVED BY SUPERINTENDENT:**

  
\_\_\_\_\_

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**RECOMMENDATION:**

It is recommended that the CUSD Governing Board approve three new course proposals for FY25.

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**INFORMATION AND SUPPORTING DATA:**

**CODING 1:** Students will be provided with the opportunity to participate in internships, obtain industry certifications, and build authentic industry software development portfolios and dual college credit. All empowering them to compete in a highly competitive market.

The curriculum aligns to ADE CTE Pathway in Software & App Design. Students learn Python programming and Web Software Development. Each course aligns to industry based certifications.

**MATH LAB/LANGUAGE ARTS LAB**

Students will be placed in a Math and/or Language Arts Lab to provide intervention, reinforce basic skills, and improve mastery of standards. Placement is based on grades, test scores, and teacher recommendation.

**MATH LAB:** The Math Lab is an elective course which reinforces and expands students' foundational math skills in math computation and problem solving, such as arithmetic operations using rational numbers, area perimeter, and volume of geometric figures, congruence and similarity, angle relationships, the Pythagorean theorem, the rectangular coordinate system, sets and logic, ratio and proportion, estimation, formulas, solving and graphing simple equations and inequalities, and basic statistics. Students will use these skills in a variety of practical, consumer, business and occupational applications.

**LANGUAGE ARTS LAB:** The Language Arts Lab is an elective course and provides instruction in basic language skills, integrating reading, writing, speaking, and listening, while placing great emphasis on the progress of individual students. Course content depends upon students' abilities and may include vocabulary building, improving spelling and grammar, developing writing and composition skills, reading silently or aloud,

and improving listening and comprehension abilities.

**PROJECTED COST:**  
TBD

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**ATTACHMENTS:**

Description	Upload Date	Type
New Course Requests	2/28/2024	Cover Memo

District - General District - Standards Fees Prerequisites Availability Equivalencies

COMPLETED

Label	Value
Display Name	Coding 1
Course Number	202522
Course Name	Coding 1
Course Description	Computer Programming courses provide students with the knowledge and skills necessary to construct computer programs in one or more languages. Computer coding and program structure are often introduced with the BASIC language, but other computer languages, such as Visual Basic (VB), Java, Pascal, C++, and COBOL, may be used instead. Initially, students learn to structure, create, document, and debug computer programs, and as they progress, more emphasis is placed on design, style, clarity, and efficiency. Students may apply the skills they learn to relevant applications such as modeling, data management, graphics, and text-processing.
Alternate Course Number	AZ10152
Credit Hours	0.50
Maximum Credit Hours	0.50
CIP Code	<input type="checkbox"/> Vocational Class <input type="checkbox"/> Academic and Career Plans <input type="checkbox"/> Show PE Waiver
CIP Course Sub-Code	
Program for All Sections	(if not blank overrides Section selection)
Credit Type	Elective (no spaces)
Default Maximum Enrollment	35
Department	Associate
Subject Area	
Course Notes	
Exclude From Attendance (Optional: If enabled, all new sections of this course will be excluded from ADM/ADA by default.)	<input type="checkbox"/>
Exclude From Storing Final Grades (Use for Courses that are not graded so blank records are not stored with final grades.)	<input type="checkbox"/>
Grade Scale	Default
GPA Added Value Points	0 (usually zero)
Exclude from GPA?	<input checked="" type="radio"/> Include <input type="radio"/> Exclude
Exclude from Class Rank?	<input checked="" type="radio"/> Include <input type="radio"/> Exclude
Exclude from Honor Roll?	<input checked="" type="radio"/> Include <input type="radio"/> Exclude
Use The Course For Lunch	<input type="checkbox"/>
Exclude On Report Cards/Transcripts	<input type="checkbox"/>
Use the Course for Fitness Tests	Fitness Tests and Scales are not defined

## Arizona State Report Information

CTED Section Led by a CTE Instructor	<input type="checkbox"/> (Note: When checked, sections for this course are created with their 'CTED Section Led by a CTE Instructor' field set to Yes.)
Instructional Setting	Classroom (Defaults to 'Regular Departmentalized Classroom' if blank)
Course Level Characteristic	General (Defaults to 'General or Regular' if blank)
End of Course Assessment Code	
Low Grade Level	Ninth Grade (Defaults to Low Grade of school if blank)
High Grade Level	Twelfth Grade (Defaults to High Grade of school if blank)
Standards Grades Identifier (Populate if using Standards instead of Traditional grades for course)	
Exclude From Publishing	<input type="checkbox"/>
Is Dual Credit (HS Only)	<input type="checkbox"/> (Defaults to 'No' for High School Sections if blank.)
Concurrent Enrollment (HS Only)	<input type="checkbox"/> (Optional - Defaults to blank if not populated)
Is CTE Certificate (HS Only)	<input type="checkbox"/> (Defaults to 'No' for High School Sections if blank.)
Is Required for Graduation (HS Only)	<input type="checkbox"/> (Optional - Defaults to blank if not populated)
Minutes Per Week (CTE Courses)	
Course Duration (Total Instructional Minutes) * Used by MCESA Student Teacher Course	(If blank, Course Duration is calculated based on the school's Bell Schedule.)
Sequence of Course * If blank, defaults to 1. Populate if the section or course is the 2nd+ part of a sequence of parts for a course	(Populate at Course level if ALL sections associated with the Course represent the same Sequence of Course value. Populate at Section level if the course has sections with differing Sequence of Course values (ex. the course has both Semester 1 and Semester 2 sections). The Section level value overrides the Course level value.)
21st CCLC Program Course * Checking this box will designate this course to be used in reporting CCLC Program Attendance records. It is recommended this course be excluded from Attendance.	<input type="checkbox"/>
CCLC Activity Type	
Civil Rights Data Collection (CRDC)	

Update the course in the District course archive for year: 23-24

☐

Note: Changes made here will affect this course at all schools which use the same PowerSchool server as this school.



District - General District - Standards Fees Prerequisites Availability Equivalencies

COMPLETED

Label	Value
Display Name	Math Lab
Course Number	202523
Course Name	Math Lab
Course Description	The Math Lab course reinforces and expands students' foundational math skills in math computation and problem solving, such as arithmetic operations using rational numbers, area, perimeter, and volume of geometric figures, congruence and similarity, angle relationships, the Pythagorean theorem, the rectangular coordinate system, sets and logic, ratio and proportion, estimation, formulas, solving and graphing simple equations and inequalities, and basic statistics. Students will use these skills in a variety of practical, consumer, business, and occupational applications.
Alternate Course Number	AZ02074
Credit Hours	0.50
Maximum Credit Hours	0.50
CIP Code	<input type="checkbox"/> Vocational Class <input type="checkbox"/> Academic and Career Plans <input type="checkbox"/> Show PE Waiver
Program for All Sections	CIP Course Sub-Code: <input type="text"/> (if not blank overrides Section selection)
Credit Type	Elective (no spaces)
Default Maximum Enrollment	35
Department	<input type="text"/> Associate
Subject Area	<input type="text"/>
Course Notes	<input type="text"/>
Exclude From Attendance (Optional: If enabled, all new sections of this course will be excluded from ADM/ADA by default.)	<input type="checkbox"/>
Exclude From Storing Final Grades (Use for Courses that are not graded so blank records are not stored with final grades.)	<input type="checkbox"/>
Grade Scale	Default <input type="text"/> 8
GPA Added Value Points	0 (usually zero)
Exclude from GPA?	<input checked="" type="radio"/> Include <input type="radio"/> Exclude
Exclude from Class Rank?	<input checked="" type="radio"/> Include <input type="radio"/> Exclude
Exclude from Honor Roll?	<input checked="" type="radio"/> Include <input type="radio"/> Exclude
Use The Course For Lunch	<input type="checkbox"/>
Exclude On Report Cards/Transcripts	<input type="checkbox"/>
Use the Course for Fitness Tests	Fitness Tests and Scales are not defined

## Arizona State Report Information

CTED Section Led by a CTE Instructor	<input type="checkbox"/> (Note: When checked, sections for this course are created with their 'CTED Section Led by a CTE Instructor' field set to Yes.)
Instructional Setting	Classroom (Defaults to 'Regular Departmentalized Classroom' if blank)
Course Level Characteristic	General (Defaults to 'General or Regular' if blank)
End of Course Assessment Code	<input type="text"/>
Low Grade Level	Ninth Grade (Defaults to Low Grade of school if blank)
High Grade Level	Twelfth Grade (Defaults to High Grade of school if blank)
Standards Grades Identifier (Populate if using Standards instead of Traditional grades for course)	<input type="text"/>
Exclude From Publishing	<input type="checkbox"/>
Is Dual Credit (HS Only)	<input type="text"/> (Defaults to 'No' for High School Sections if blank.)
Concurrent Enrollment (HS Only)	<input type="text"/> (Optional - Defaults to blank if not populated)
Is CTE Certificate (HS Only)	<input type="text"/> (Defaults to 'No' for High School Sections if blank.)
Is Required for Graduation (HS Only)	<input type="text"/> (Optional - Defaults to blank if not populated)
Minutes Per Week (CTE Courses)	<input type="text"/>
Course Duration (Total Instructional Minutes) * Used by MCESA Student Teacher Course	<input type="text"/> (If blank, Course Duration is calculated based on the school's Bell Schedule.)
Sequence of Course * If blank, defaults to 1. Populate if the section or course is the 2nd+ part of a sequence of parts for a course	<input type="text"/> (Populate at Course level if ALL sections associated with the Course represent the same Sequence of Course value. Populate at Section level if the course has sections with differing Sequence of Course values (ex. the course has both Semester 1 and Semester 2 sections). The Section level value overrides the Course level value.)
21st CCLC Program Course * Checking this box will designate this course to be used in reporting CCLC Program Attendance records. It is recommended this course be excluded from Attendance.	<input type="checkbox"/>
CCLC Activity Type	<input type="text"/>

## Civil Rights Data Collection (CRDC)

Update the course in the District course archive for year: 23-24 ☐

Note: Changes made here will affect this course at all schools which use the same PowerSchool server as this school.

District - General | District - Standards | Fees | Prerequisites | Availability | Equivalencies

COMPLETED

Label	Value
Display Name	English Lab
Course Number	202521
Course Name	English Lab
Course Description	Language Arts Laboratory courses provide instruction in basic language skills, integrating reading, writing, speaking, and listening, while placing great emphasis on the progress of individual students. Course content depends upon students' abilities and may include vocabulary building, improving spelling and grammar, developing writing and composition skills, reading silently or aloud, and improving listening and comprehension abilities.
Alternate Course Number	AZ01009
Credit Hours	0.50
Maximum Credit Hours	0.50
CIP Code	<input type="checkbox"/> Vocational Class <input type="checkbox"/> Academic and Career Plans <input type="checkbox"/> Show PE Waiver
Program for All Sections	CIP Course Sub-Code: <input type="text"/> (if not blank overrides Section selection)
Credit Type	Elective (no spaces)
Default Maximum Enrollment	35
Department	<input type="text"/> Associate
Subject Area	<input type="text"/>
Course Notes	<input type="text"/>
Exclude From Attendance (Optional: If enabled, all new sections of this course will be excluded from ADM/ADA by default.)	<input type="checkbox"/>
Exclude From Storing Final Grades (Use for Courses that are not graded so blank records are not stored with final grades.)	<input type="checkbox"/>
Grade Scale	Default <input type="text"/> 6
GPA Added Value Points	0 (usually zero)
Exclude from GPA?	<input checked="" type="radio"/> Include <input type="radio"/> Exclude
Exclude from Class Rank?	<input checked="" type="radio"/> Include <input type="radio"/> Exclude
Exclude from Honor Roll?	<input checked="" type="radio"/> Include <input type="radio"/> Exclude
Use The Course For Lunch	<input type="checkbox"/>
Exclude On Report Cards/Transcripts	<input type="checkbox"/>
Use the Course for Fitness Tests	Fitness Tests and Scales are not defined

## Arizona State Report Information

CTED Section Led by a CTE Instructor	<input type="checkbox"/> (Note: When checked, sections for this course are created with their 'CTED Section Led by a CTE Instructor' field set to Yes.)
Instructional Setting	Classroom (Defaults to 'Regular Departmentalized Classroom' if blank)
Course Level Characteristic	General (Defaults to 'General or Regular' if blank)
End of Course Assessment Code	<input type="text"/>
Low Grade Level	Ninth Grade (Defaults to Low Grade of school if blank)
High Grade Level	Twelfth Grade (Defaults to High Grade of school if blank)
Standards Grades Identifier (Populate if using Standards instead of Traditional grades for course)	<input type="text"/>
Exclude From Publishing	<input type="checkbox"/>
Is Dual Credit (HS Only)	<input type="text"/> (Defaults to 'No' for High School Sections if blank.)
Concurrent Enrollment (HS Only)	<input type="text"/> (Optional - Defaults to blank if not populated)
Is CTE Certificate (HS Only)	<input type="text"/> (Defaults to 'No' for High School Sections if blank.)
Is Required for Graduation (HS Only)	<input type="text"/> (Optional - Defaults to blank if not populated)
Minutes Per Week (CTE Courses)	<input type="text"/>
Course Duration (Total Instructional Minutes) * Used by MCESA Student Teacher Course	<input type="text"/> (If blank, Course Duration is calculated based on the school's Bell Schedule.)
Sequence of Course * If blank, defaults to 1. Populate if the section or course is the 2nd+ part of a sequence of parts for a course	<input type="text"/> (Populate at Course level if ALL sections associated with the Course represent the same Sequence of Course value. Populate at Section level if the course has sections with differing Sequence of Course values (ex. the course has both Semester 1 and Semester 2 sections). The Section level value overrides the Course level value.)
21st CCLC Program Course * Checking this box will designate this course to be used in reporting CCLC Program Attendance records. It is recommended this course be excluded from Attendance.	<input type="checkbox"/>
CCLC Activity Type	<input type="text"/>
Civil Rights Data Collection (CRDC)	<input type="text"/>
Update the course in the District course archive for year: 23-24	<input type="checkbox"/>

Note: Changes made here will affect this course at all schools which use the same PowerSchool server as this school.

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** HUMAN  
RESOURCES-A.

**MEETING DATE:** 3/6/2024

**AGENDA ITEM:** Approval for the Classified and Classified Exempt Renewals for the 2024-2025 school year.

**SUBMITTED BY:** Ben Armstrong, Director of Human Resources

**RECOMMENDED TO SUPERINTENDENT BY:** Ben Armstrong, Director of Human Resources

**APPROVED BY SUPERINTENDENT:**



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**RECOMMENDATION:**

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**  
Approximately \$3,500,000.00

**FUNDING SOURCE:**  
M&O and Grant Funded

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**ATTACHMENTS:**

Description	Upload Date	Type
FY25 Classified Agreements	3/4/2024	Cover Memo

LAST NAME, FIRST NAME	AMOUNT
A LA TORRE, REGINA	\$16.50/HR.
ADAMS, ROXANNE	\$43,753.00/YR.
AGUILAR, CHRISTY	\$16.75/HR.
AISPURO, CHRISTINA	\$20.00/HR.
ALARCON, HEATHER	\$15.50/HR.
ALDERETE, LYDIA	\$14.35/HR.
ALEMAN, DANIEL	\$18.50/HR.
ALLRED, SARAH	\$17.50/HR.
ALVAREZ, LESLY	\$17.50/HR.
AMPER, RALPH	\$16.00/HR.
ANDERSON, DAVID	\$20.00/HR.
AREVALOS, IRIS	\$14.50/HR.
ASIS, CHRISTOPHER	\$17.50/HR.
AVILA, LISA	\$44,750.00/YR.
AYALA, RALPH	\$18.00/HR.
BECHTEL, DYLEN	\$15.00/HR.
BECHTEL, TALIA	\$37,540.00/YR.
BISHOP, PATRICIA	\$15.50/HR.
BLACKBURN, SIERRA	\$16.50/HR.
BLANK, MAKENZIE	\$16.50/HR.
BONILLA, MARIBEL	\$37,540.00/YR.
BRINKERHOFF, SHONA	\$16.00/HR.
BROWN, DECARLO	\$16.00/HR.
BURCIAGA-IBARRA, ALEXIA	\$16.50/HR.
CAMMACK, TERRY	\$16.50/HR.
CARDENAS, JACOB	\$18.00/HR.
CARDONA, CARRINA	\$18.00/HR.
CHAVEZ, VERONICA	\$20.00/HR.
CHERRY, WANDA	\$16.50/HR.
CHUIGO, ANISE	\$19.75/HR.
CLAYTON, ERIC	\$16.50/HR.
CLEMANS, PEGGY	\$19.25/HR. (ESI)
CLUBB, MELISSA	\$18.25/HR.
CORTEZ, ISABEL	\$16.00/HR.
COVARRUBIAS, MIRIAM	\$16.50/HR.
DANIELS, ANDREW	\$14.35/HR.
DANIELS, ANDREW	\$14.50/HR.
DANIELS, KYLEA	\$53,179.00/YR.
DAVIS, DEMETRIA	\$19.25/HR.
DE CERVANTES, MARIA	\$14.50/HR.
DELSI, TREY	\$14.35/HR.
DICKERSON, DENISE	\$20.25/HR.

DUKES, DONNA	\$14.35/HR.
DUNCAN, SHARRELL	\$20.00/HR.
EDWARDS, DENISE	\$16.00/HR.
ELIZARRARAZ, MARIA	\$14.50/HR.
FARIAS, RICARDO	\$25.00/HR.
FEDERICO, SANDRA	\$15.50/HR.
FELIX, ANDREA	\$19.00/HR.
FELIX, ERIKA	\$14.50/HR.
FELIX, YOLANDA	\$23.25/HR. (ESI)
FIERRO, ANDREA	\$17.00/HR.
FLORES, DAMIAN	\$17.00/HR.
FLORES, YERALDI	\$17.50/HR.
FOUTS, HEATHER	\$20.00/HR.
GALVAN ORTEGA, LUCERO	\$16.00/HR.
GARCIA, ANNA	\$15.50/HR.
GARCIA, IRMA	\$17.50/HR.
GARCIA, JULIO	\$27.50/HR. (ESI)
GARCIA, TOMMY	\$18.00/HR.
GERMEISTER, MATTHEW	\$67,000.00/YR.
GILG, PAMELA	\$17.50/HR.
GILL-WILLIAMS, NADIA	\$74500.00/YR.
GLASS, ERIC	\$16.50/HR.
GLASS, REGINA	\$16.50/HR.
GONZALES, ANITA	\$14.35/HR.
GONZALES, DELIA	\$17.50/HR.
GONZALES, RAY	\$16.00/HR.
GRAHAM, KATHLEEN	\$15.00/HR.
GRIFFIN, JENNIFER	\$20.00/HR.
GUENTHER, KARL	\$70,680.00/YR.
HENRY, HELEN	\$17.00/HR.
HENRY, TEENA	\$39,115/YR.
HIGUERA DE OJEDA, ROSA	\$14.50/HR.
HODGSON, BRYNNE	\$18.00/HR.
HONEA, SAM	\$71,340.00/YR.
HOOVER, TERRY	\$16.00/HR.
HUBBARD, JACOB	\$17.50/HR.
HUDSON, CYNTHIA	\$17.75/HR.
JACKSON, ASHLEY	\$14.35/HR.
JONES, ALEJANDRA	\$18.25/HR.
JONES, JEDEDIAH	\$22.00/HR.
JONES, JOHNNY	\$44,619.80/YR.
JONES, STEPHEN	\$19.00/HR.
JORDAN, JOHANNA	\$17.50/HR.



JORDAN, LINDA	\$18.00/HR.
KASKE, EDWARD	\$17.00/HR.
KINNE, LETICIA	\$37,540.00/YR.
KITCHEN, BRITANIE	\$17.50/HR.
LARGEY, NIKKI	\$16.00/HR. (ESI)
LARGEY, RILEY	\$16.50/HR.
LARSON, AUDRIE	\$17.50/HR.
LARSON, TODD	\$21.75/HR.
LEE, ELIZABETH	\$20.00/HR.
LEFLORE, DANIELA	\$20.00/HR.
LEWIS, ASHLEY	\$17.50/HR.
LINKE, HOLDEN	\$15.00/HR.
LINKE, KELLI	\$16.00/HR.
LOFTIN, JANICE	\$15.50/HR.
LOFTIN, SHERRI	\$14.35/HR.
LOPEZ CORTES, MELINA	\$17.50/HR.
LOPEZ, CINTHYA VALENZUELA	\$14.50/HR.
LOPEZ, GERARDA	\$17.50/HR.
LOPEZ, TOMASA	\$15.50/HR.
LUBERDA, KADE	\$50,000.00/YR.
LUCERO, ROBYN	\$16.00/HR.
LYNCH, LINDA	\$20.00/HR.
MADRIL MARTINEZ, ANGELINA	\$14.50/HR.
MADRIL, RACHEL	\$14.50/HR.
MARISCAL, JENNIFER	\$57,138.00/YR.
MARSHALL, SAMI	\$16.50/HR.
MASSONI, FRANK	\$20.00/HR.
MCALISTER, MERCEDES	\$17.50/HR.
MCCLELLAN, NANCY	\$17.50/HR.
MCDOWELL, BROOKE	\$16.50/HR.
MCELROY, CAROL	\$15.00/HR.
MCHUGH, SHANNON	\$21.00/HR.
MCVICKER, MATTHEW	\$51,000.00/YR.
MEDINA, DANIEL	\$16.00/HR.
MEJIA, ARMANDO	\$18.00/HR.
MEMMOTT, CAREN	\$18.00/HR.
MITCHELL, RHONDA	\$20.00/HR.
MITCHELL, TERRI	\$20.00/HR.
MOLINA, ISABEL	\$17.00/HR.
MOLINA, STEPHANIE	\$14.35/HR.
MOLINA, SYLVIA	\$19.50/HR.
MONTEVERDE, AARON	\$53,000.00/YR.
MOORE, ANTHONY	\$49,275.00/YR.

MORALES, ELIZABETH	\$17.50/HR.
NAVARRO, LAUREN	\$17.00/HR.
NELSON, RENAE	\$19.00/HR.
NEUHART, DARCI	\$19.00/HR.
NEUHART, ETHAN	\$16.00/HR.
NEWTON, KASSANDRA	\$17.50/HR.
NIELSEN, CORT	\$77140.00/YR.
ORNELAS, ALMA	\$16.00/HR.
ORNELAS, BLASA	\$17.50/HR.
ORNELAS, CORNELIO	\$17.50/HR.
OSBORN, KYNDALL	\$16.00/HR.
OWENS, SAMUEL	\$20.00/HR.
PACHECO, CONSUELO	\$16.00/HR.
PARTAIN, BROOKE	\$17.50/HR.
PERA, SARAH	\$15.50/HR.
PERAS, ANTONIO	\$16.50/HR.
PERES, BRENDA	\$14.50/HR.
PEREZ, ESMERALDA	\$15.50/HR.
PEREZ, LORENA	\$14.50/HR.
PINON, CARMELO	\$16.50/HR.
PROPHET, JERILYN	\$17.50/HR.
PULLIAM-CROOM, MARY	\$14.35/HR.
RAMIREZ, MARQUEE	\$14.35/HR.
RAMOS, JENNIFER	\$18.00/HR.
RATLIFF, DONNA	\$20.00/HR.
REYNA, MARIA	\$14.50/HR.
RIVERA, JACOB	\$17.50/HR.
ROBINSON, KIANA	\$17.50/HR.
RODRIGUEZ, OSCAR	\$18.00/HR.
ROLL, ROBIN	\$17.50/HR.
ROMERO, NADIA	\$16.00/HR.
ROSE-WRIGHT, TERRI-ANN	\$73500.00/YR.
RUSSELL, CODYLEE	\$16.50/HR.
SANCHEZ, ALMA	\$15.50/HR.
SANCHEZ, AMY	\$18.00/HR.
SANTILLANES, AMANDA	\$17.50/HR.
SAVERIO, DEISY	\$16.00/HR.
SCHUMACHER, HOPE	\$16.00/HR.
SCOTT, EDWIN	\$20.00/HR.
SELF-DE LA ROSA, SETH	\$15.50/HR.
SHADD, MICHELLE	\$20.00/HR.
SHAW, CARRIE	\$16.50/HR.
SHIELDS, KELLY	\$19.50/HR.

SILVANO, RHEMAR	\$16.00/HR.
SIMPSON, ROBERT	\$20.00/HR.
SMILEY, ANGELA	\$18.25/HR.
SOLIS, GABRIEL	\$21.75/HR.
SOLIZ, ARLE	\$14.35/HR.
SOSA, MELISSA	\$16.00/HR.
STINSON, AMBER	\$19.25/HR.
STREET, RENARDO	\$18.00/HR.
SUTULOVICH, PAULETTE	\$59,120.00/YR.
TALLEY, ANTOINETTE	\$20.00/HR.
TAPIA, CHRISTOPHER	\$16.00/HR.
THURMAN, LEONARD	\$27.50/HR.
TUCKER, CUAVE	\$57,540.00/YR.
VARELA, FRANK	\$18.00/HR.
VAUGHN JR., RICKY	\$14.35/HR.
VILLA, DOLORES	\$16.50/HR.
VILLARREAL, FREDERICK	\$18.00/HR.
WAKELY, KRISTI	\$15.00/HR.
WEAVER, HEATHER	\$17.25/HR.
WHITE, ELIJAH	\$16.00/HR.
WIERMAN, BABARA	\$16.50/HR.
WILLIAMS, ROZEL	\$20.00/HR.
WRIGHT, KEVIN	\$73500.00/YR.
YOUTSEY, LISA	\$17.75/HR.



JOB TITLE	SITE
PARAPROFESSIONAL	CHS
MEDICAL ASSISTANT	CHS
ISS PARAPROFESSIONAL	HLR
CDL DRIVER	TRANSPORTATION
FOOD SERVICE WORKER	FOOD SERVICE
FOOD SERVICE WORKER	FOOD SERVICE
INDIAN ED PARENT LIAISON	DISTRICT OFFICE
MEDIA AIDE	WEST
PARAPROFESSIONAL	HLR
FOOD SERVICE WORKER	FOOD SERVICE
CDL DRIVER	TRANSPORTATION
CUSTODIAN	WEST
PARAPROFESSIONAL	CJHS
FOOD SERVICE MANAGER	FOOD SERVICE
CLASSROOM COACH	CJHS
FOOD SERVICE WORKER	FOOD SERVICE
MEDICAL ASSISTANT	CJHS
FOOD SERVICE CUSTODIAN	FOOD SERVICE
PARAPROFESSIONAL	HLR
ADMIN. ASSISTANT	CHS
MEDICAL ASSISTANT	WEST
MEDIA AIDE	CJHS
FOOD SERVICE WORKER	FOOD SERVICE
PARAPROFESSIONAL	WEST
CLERK	WEST
CLASSROOM COACH	CAP/CVA
MEDIA AIDE	CHS
MIGRANT COORDINATOR	DISTRICT OFFICE
PARAPROFESSIONAL	CAP/CVA
ADMIN. ASSISTANT	HLR
SECURITY GUARD	CHS
ATTENDANCE CLERK	CHS
ADMIN. ASSISTANT/REGISTRAR	CAP/CVA
LEAD CUSTODIAN	WEST
OFFICE CLERK	CAP/CVA
CROSSING GUARD	WEST
CUSTODIAN	WEST
BUSINESS SPECIALIST	DISTRICT OFFICE
REGISTRAR	CHS
CUSTODIAN	HLR
FOOD SERVICE WORKER	FOOD SERVICE
ADMIN. ASSISTANT	CJHS

BUS MONITOR  
CDL DRIVER  
PARAPROFESSIONAL  
CUSTODIAN  
MAINTENANCE WORKER  
FOOD SERVICE WORKER  
EXECUTIVE ASSISTANT  
CUSTODIAN  
BUSINESS SPECIALIST  
ADMIN. ASSISTANT  
PARAPROFESSIONAL  
PARAPROFESSIONAL  
CDL DRIVER  
FOOD SERVICE COOK  
FOOD SERVICE COOK  
PARAPROFESSIONAL  
MAINTENANCE SUPERVISOR  
GROUNDS WORKER  
IT TECHNICIAN  
PARAPROFESSIONAL  
PSYCHOLOGIST  
PARAPROFESSIONAL  
SECURITY GUARD  
BUS MONITOR  
PARAPROFESSIONAL  
FOOD SERVICE WORKER  
FOOD SERVICE WORKER  
CDL DRIVER  
IT TECHNICIAN  
CLERK  
HOMELESS LIAISON  
CUSTODIAN  
ADMINISTRATIVE ASSISTANT  
LEAD TECHNICIAN  
SECURITY GUARD  
PARAPROFESSIONAL  
ADMIN. ASSISTANT  
BUS MONITOR  
ADMIN. ASSISTANT  
MENU SPECIALIST  
FOOD SERVICE MANAGER  
MAINTENANCE WORKER  
PARAPROFESSIONAL

TRANSPORTATION  
TRANSPORTATION  
WEST  
CHS  
SUPPORT SERVICES  
FOOD SERVICE  
DISTRICT OFFICE  
CHS  
DISTRICT OFFICE  
CHS  
CHS  
HLR  
TRANSPORTATION  
FOOD SERVICE  
FOOD SERVICE  
HLR  
SUPPORT SERVICES  
GROUNDS  
TECHNOLOGY  
CHS  
CHS  
HLR  
CHS  
TRANSPORTATION  
WEST  
FOOD SERVICE  
FOOD SERVICE  
TRANSPORTATION  
TECHNOLOGY  
DISTRICT OFFICE  
DISTRICT OFFICE  
WEST  
DISTRICT OFFICE  
TECHNOLOGY  
CJHS  
HLR  
WEST  
TRANSPORTATION  
FOOD SERVICE  
FOOD SERVICE  
FOOD SERVICE  
SUPPORT SERVICES  
HLR

CLASSROOM COACH	CAP/CVA
ISS PARAPROFESSIONAL	CJHS
MEDICAL ASSISTANT	HLR
MEDIA AIDE	HLR
PARAPROFESSIONAL	WEST
PARAPROFESSIONAL	WEST
PARAPROFESSIONAL	WEST
MAINTENANCE WORKER	SUPPORT SERVICES
CDL DRIVER	TRANSPORTATION
CDL DRIVER	TRANSPORTATION
PARAPROFESSIONAL	WEST
FOOD SERVICE WORKER	FOOD SERVICE
FOOD SERVICE MANAGER	FOOD SERVICE
FOOD SERVICE COOK	FOOD SERVICE
FOOD SERVICE WORKER	FOOD SERVICE
PARAPROFESSIONAL	HLR
CUSTODIAN	SUPPORT SERVICES
PARAPROFESSIONAL	CJHS
LEAD CUSTODIAN	CJHS
IT TECHNICIAN	TECHNOLOGY
FOOD SERVICE WORKER	FOOD SERVICE
BUSINESS SPECIALIST	DISTRICT OFFICE
CUSTODIAN	WEST
CUSTODIAN	HLR
BUSINESS SPECIALIST	DISTRICT OFFICE
PARAPROFESSIONAL	CJHS
CDL DRIVER	TRANSPORTATION
PARAPROFESSIONAL	CJHS
PARAPROFESSIONAL	HLR
PARAPROFESSIONAL	HLR
FOOD SERVICE WORKER	FOOD SERVICE
SPECIALIST-FEDERAL PROJECT	DISTRICT OFFICE
IT TECHNICIAN	TECHNOLOGY
PARAPROFESSIONAL	HLR
GROUNDWORKER	GROUNDWORK
ATTENDANCE CLERK/REGISTRAR	HLR
CDL DRIVER	TRANSPORTATION
CDL DRIVER	TRANSPORTATION
PARAPROFESSIONAL	CHS
BUS MONITOR	TRANSPORTATION
LEAD DRIVER	TRANSPORTATION
IT TECHNICIAN	TECHNOLOGY
SOCIAL WORKER	CHS

FOOD SERVICE MANAGER  
OFFICE CLERK  
ADMINISTRATIVE ASSISTANT  
LEAD-DATA & COMPLIANCE  
PARAPROFESSIONAL  
PARAPROFESSIONAL  
PSYCHOLOGIST  
PARAPROFESSIONAL  
CLERK  
PARAPROFESSIONAL  
PARAPROFESSIONAL  
CDL DRIVER  
PARAPROFESSIONAL  
PARAPROFESSIONAL  
FOOD SERVICE WORKER  
FOOD SERVICE WORKER  
CUSTODIAN  
FOOD SERVICE WORKER  
CUSTODIAN  
LEAD CUSTODIAN  
PARAPROFESSIONAL  
BUS MONITOR  
BUS MONITOR  
CDL DRIVER  
CDL DRIVER  
CUSTODIAN  
PARAPROFESSIONAL  
PARAPROFESSIONAL  
CDL DRIVER/CUSTODIAN  
PARAPROFESSIONAL  
PARAPROFESSIONAL  
PSYCHOLOGIST  
MAINTENANCE WORKER  
FOOD SERVICE WORKER  
REGISTRAR/ATTENDANCE  
PARAPROFESSIONAL  
FOOD SERVICE WORKER  
PARAPROFESSIONAL  
CDL DRIVER  
SECURITY GUARD  
CDL DRIVER  
CLERK  
LEAD DRIVER

FOOD SERVICE  
HLR  
SUPPORT SERVICES  
DISTRICT OFFICE  
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DISTRICT OFFICE  
CJHS  
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TRANSPORTATION  
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FOOD SERVICE  
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SUPPORT SERVICES  
FOOD SERVICE  
CJHS  
CJHS  
FOOD SERVICE  
WEST  
TRANSPORTATION  
SUPPORT SERVICES  
TRANSPORTATION  
CJHS  
TRANSPORTATION

FOOD SERVICE WORKER	FOOD SERVICE
CDL DRIVER	TRANSPORTATION
ADMINISTRATIVE ASSISTANT	SUPPORT SERVICES
MECHANIC	TRANSPORTATION
BUS MONITOR	TRANSPORTATION
FOOD SERVICE WORKER	FOOD SERVICE
HR SPECIALIST	DISTRICT OFFICE
GROUNDS WORKER	GROUNDS
SAIS SUPERVISOR	DISTRICT OFFICE
CDL DRIVER	TRANSPORTATION
SECURITY GUARD	CJHS
GROUNDS SUPERVISOR	GROUNDS
MECHANIC	TRANSPORTATION
GROUNDS WORKER	GROUNDS
FOOD SERVICE WORKER	FOOD SERVICE
PARAPROFESSIONAL	WEST
GROUNDS WORKER	GROUNDS
FOOD SERVICE COOK	FOOD SERVICE
ATTENDANCE CLERK/REGISTRAR	WEST
SECURITY GUARD	SUPPORT SERVICES
PARAPROFESSIONAL	CJHS
CDL DRIVER	TRANSPORTATION
PSYCHOLOGIST	CJHS
ADMINISTRATIVE ASSISTANT	DISTRICT OFFICE

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** OTHER-A.

**MEETING DATE:** 3/6/2024

**AGENDA ITEM:** Governing Board and/or Superintendent's Report and Update

**SUBMITTED BY:** Dawn Dee Hodge, Superintendent

**RECOMMENDED TO SUPERINTENDENT BY:** Dawn Dee Hodge, Superintendent

**APPROVED BY  
SUPERINTENDENT:**



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**RECOMMENDATION:**

Governing Board and/or Superintendent's Report and Update

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** OTHER-B.

**MEETING DATE:**3/6/2024

**AGENDA ITEM:** Motion to go into Executive Session.

**SUBMITTED BY:** Dawn Dee Hodge, Superintendent

**RECOMMENDED TO SUPERINTENDENT BY:** Dawn Dee Hodge, Superintendent

**APPROVED BY  
SUPERINTENDENT:**

  
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**RECOMMENDATION:**

Pursuant to A.R.S. §38-431.03 the Board may vote to hold an Executive Session for the following purpose(s):

(A) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting.

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**

**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** OTHER-C.

**MEETING DATE:** 3/6/2024

**AGENDA ITEM:** Adjourn Executive Session.

**SUBMITTED BY:** Dawn Dee Hodge, Superintendent

**RECOMMENDED TO SUPERINTENDENT BY:** Dawn Dee Hodge, Superintendent

**APPROVED BY  
SUPERINTENDENT:**



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**RECOMMENDATION:**

Adjourn Executive Session.

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**



**COOLIDGE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AGENDA**

**AGENDA ITEM NUMBER:** NOTICE-

**MEETING DATE:**3/6/2024

**AGENDA ITEM:** Public Notice of Governing Board Meeting Procedures.

**SUBMITTED BY:** Andrea Felix, Executive Administrative Assistant

**RECOMMENDED TO SUPERINTENDENT BY:** Andrea Felix, Executive Administrative Assistant

**APPROVED BY SUPERINTENDENT:**

  
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**RECOMMENDATION:**

**Public Notice of Governing Board Meeting Procedures:**

The Coolidge Unified School District Governing Board Meetings are open for members of the community/public to join in-person. We will continue to operate our livestream services through the Coolidge Schools Vimeo account with the exception of meetings during school breaks. Visit our website for direct access:

[https://www.coolidgeschools.org/gb\\_members](https://www.coolidgeschools.org/gb_members)

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**INFORMATION AND SUPPORTING DATA:**

**PROJECTED COST:**

**FUNDING SOURCE:**

**TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):**