

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21
GOVERNING BOARD OF EDUCATION
DISTRICT OFFICE
450 N. ARIZONA BOULEVARD
COOLIDGE, AZ 85128
Wednesday, February 12, 2025
6:00 PM

Pursuant to ARS 38-431.02, notice is hereby given to the members of the Coolidge Unified School District and to the general public that the District's Governing Board will hold a meeting open to the public on the date, time and place listed above. Doors will be open to the public 15 minutes prior to the start of the meeting.

AGENDA

I. ROUTINE BUSINESS

- A. Call to Order and Roll Call
- B. Welcome and Meeting Procedures

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

- C. Approval of Agenda

II. PUBLIC PARTICIPATION

The Arizona Open Meeting Law allows the Governing Board of Education to hear concerns from parties but does not allow the Board to discuss or take any action without the item having been part of the regularly posted agenda. The Board may remand the concern to the Superintendent for investigation, action, or recommendation at a future board meeting. Before beginning your presentation, please state your name(s) and organization for the record. Remarks are to be limited to three (3) minutes per participant. The Board requests that speakers refrain from voicing complaints against school personnel or any person connected with the District, as it may impact due process rights. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals.

III. PRESENTATIONS

- A. ASBA "Total Board Boardsmanship Award" - Awarded to CUSD Governing Board presented by Dawn Dee Hodge.
- B. Principals' Update - presented by Dr. Natay Ferguson, Dr. Yvette Dix, Marc Bruno, Rosanne Headley, and Kelly Ferguson.
- C. Governing Board Outstanding Character Awards - presented by Kelly Ferguson, Rosanne Headley, Marc Bruno, Dr. Yvette Dix, and Dr. Natay Ferguson
- D. Governing Board Outstanding Service Awards - presented by Natay Ferguson, Dr. Yvette Dix and Marc Bruno.

IV. CONSENT AGENDA

More information may be obtained at the reception area at the District Office and at each school site.

Consent items - all items listed below may be enacted by one motion and approved as consent agenda items with or without discussion. However, any item may be removed from the consent agenda and considered separately if a Governing Board of Education member so requests.

- A. Approval of the Auxiliary Operations and Student Activities Reports for the month of January, 2025.**
- B. Approval of the Donations Log for January, 2025.**
- C. Approval of the Voucher Log for January, 2025.**
- D. Approval of the Minutes of the January 15, 2025 Meeting.**
- E. Other Consent Items**
 - 1. Approval of the following personnel recommendations: Hiring, Position Changes/Transfers, Resignations/Terminations; Requests to rescind Resignation: Retirement Requests; Requests to Rescind Retirement; Request for Change of Salary of Grade; and Stipends for: Administrative, Certificated, Classified, Wage.**
 - 2. Approval for overnight travel, release time and expenses for Danielle Tucker, Armando Pisano, Wyatt Carpenter and 30 CHS students to attend the FCCLA State Leadership Conference in Tucson, AZ, March 4-6, 2025.**
 - 3. Approval for overnight travel for 22 JAG Students, Catherine Sommer, JAG Coordinator and Anthony Moore Chaperon for the JAG Career Development Conference in Mesa, AZ, March 5-6, 2025.**
 - 4. Approval for overnight travel, release time and expenses for Nicole Schmitt, Wyatt Carpenter and 18 CHS students to attend the FCCLA State Leadership Conference in Tucson, AZ, April 1-3, 2025.**
 - 5. Overnight Travel for Migrant Coordinator, Veronica Chavez and Migrant Recruiter Mary Wickes to attend the National Migrant Education Conference April 12-16, 2025 in San Francisco, CA.**
 - 6. Approval for overnight travel and expenses for 33 students, Regina Jantz Kenneth Jantz and Elizabeth Criswell to attend the Annual State Convention for the Arizona Association of Junior High Student Councils at Great Wolf Lodge in Scottsdale, AZ on May 8-9, 2025.**
 - 7. Approval of expenses and overnight travel for Dan McWilliams, Director of Plant Operations, Kelly Shields, Lead Driver/Dispatch and Rhonda Mitchell, Bus Driver to attend the Transportation Administrators of Arizona (TAA) 2025 Summer Conference in Flagstaff, AZ, June 16-19, 2025.**

V. INSTRUCTION (Action, Discussion, and Information Items)

More information may be obtained at the reception area at the District Office and at each school site.

- A. Coolidge High School FBLA Presentation

VI. BUSINESS (Action, Discussion, and Information Items)

More information may be obtained at the reception area at the District Office and at each school site.

- A. Discussion regarding the recommended location for the CUSD 8th Grade Promotion Exercise.
- B. Discussion regarding the decision to discontinue the MCJROTC program from Coolidge High School.

VII. HUMAN RESOURCES (Action, Discussion, and Information Items)

More information may be obtained at the reception area at the District Office and at each school site.

- A. Approval of the 2025-2026 school year contract templates.
- B. Discussion and approval of the recommendation to hire Tre Chapman as the new principal of CAP/CVA for the 2025-2026 school year.
- C. Approval to observe July 3rd, 2025 as Independence Day for 12 month employees.

VIII. OTHER (Action, Discussion, and Information Items)

More information may be obtained at the reception area at the District Office and at each school site.

- A. Governing Board and/or Superintendent's Report and Update.

ADJOURNMENT

Public Notice of Governing Board Meeting Procedures.

The Coolidge Unified School District Governing Board Meetings are open for members of the community/public to join in-person. We will continue to operate our livestream services through the Coolidge Schools Vimeo account with the exception of meetings during school breaks. Visit our website for direct access:

https://www.coolidgeschools.org/gb_members

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER:
PRESENTATIONS-A.

MEETING DATE:2/12/2025

AGENDA ITEM: ASBA "Total Board Boardsmanship Award" - Awarded to CUSD Governing Board presented by Dawn Dee Hodge.

SUBMITTED BY: Dawn Dee Hodge, Superintendent

RECOMMENDED TO SUPERINTENDENT BY: Dawn Dee Hodge, Superintendent

**APPROVED BY
SUPERINTENDENT:**



RECOMMENDATION:

ASBA "Total Board Boardsmanship Award" - Awarded to CUSD Governing Board presented by Dawn Dee Hodge.

INFORMATION AND SUPPORTING DATA:

For commitment to the board development and continuing-education attainment to the Board of Directors of the Arizona School Board Association.

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER:
PRESENTATIONS-B.

MEETING DATE:2/12/2025

AGENDA ITEM: Principals' Update - presented by Dr. Natay Ferguson, Dr. Yvette Dix, Marc Bruno, Rosanne Headley, and Kelly Ferguson.

SUBMITTED BY: Andrea Felix, Executive Administrative Assistant

RECOMMENDED TO SUPERINTENDENT BY: Andrea Felix, Executive Administrative Assistant

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Principals' Update - presented by Dr. Natay Ferguson, Dr. Yvette Dix, Marc Bruno, Rosanne Headley, and Kelly Ferguson.

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER:
PRESENTATIONS-C.

MEETING DATE:2/12/2025

AGENDA ITEM: Governing Board Outstanding Character Awards - presented by Kelly Ferguson, Rosanne Headley, Marc Bruno, Dr. Yvette Dix, and Dr. Natay Ferguson

SUBMITTED BY: Andrea Felix, Executive Administrative Assistant

RECOMMENDED TO SUPERINTENDENT BY: Andrea Felix, Executive Administrative Assistant

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Governing Board Outstanding Character Awards - presented by Kelly Ferguson, Rosanne Headley, Marc Bruno, Dr. Yvette Dix, and Dr. Natay Ferguson

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

ATTACHMENTS:

Description	Upload Date	Type
Student Certs and Recs	2/5/2025	Cover Memo



GOVERNING BOARD
STUDENT CHARACTER AWARD
West Elementary
February 2025
Emilia McAnallen
2ndGrade

Emilia is an absolute gem in the classroom! She's always ready to lend a hand, whether it's helping a classmate with their work or tidying up the space. Her positive attitude is infectious, and she makes every day brighter with her smile and upbeat energy. Not only is she hardworking, but she also encourages others to do their best and shows kindness to everyone around her. Emilia's enthusiasm for learning is truly inspiring, and she never hesitates to share her ideas and thoughts. It's clear that she loves being part of the classroom community and contributes so much to its warmth and positivity. We're lucky to have such a thoughtful, caring, and bright student in our class!

Nominated by: Anna Stephenson – 2nd Grade Teacher

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

Emilia McAnallen

On this 12th day of February, 2025 for recognition of outstanding character.

KELLY FERGUSON

Principal



A handwritten signature in black ink, reading "Dawn Dee Hodge". The signature is written in a cursive, flowing style.

DAWN DEE HODGE

District Superintendent



GOVERNING BOARD
STUDENT CHARACTER AWARD
Heartland Ranch Elementary
February 2025
Alieya Carrejo-Lee
Kindergarten

Heartland Ranch Elementary would like to recognize Alieya Carrejo-Lee as our Outstanding Student for February 2025.

Alieya has been an outstanding student from the first day of school, but even with a strong start she has shown exceptional growth! Her DIBELS Composite score grew by almost 200 points in just the first semester! She works SO hard in class and is an awesome role model to her peers.

I can't remember one time when our class was learning that Alieya was not enthusiastically engaged. On a slow day, I always know Alieya will know the answer. She is quick to praise her peers and demonstrates excellent leadership in our classroom. Our classroom is a fun and exciting place to learn because of your energy and leadership, Alieya!

Nominated by: Nora Rowe, Kindergarten Teacher

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

Alieya Carrejo-Lee

On this 12th day of February, 2025 for recognition of outstanding character.

ROSANNE HEADLEY
Principal




DAWN DEE HODGE
District Superintendent



GOVERNING BOARD
STUDENT CHARACTER AWARD
Coolidge Alternative Program
February 2025
Dasir Harris
10th Grade

Dasir Harris came to CAP this year in September. But because he arrived in the middle of the semester, he was unable to jump into our hybrid classes and had to take his classes online in our lab. This didn't deter him however, even though he started almost two months late, he still passed the most classes and earned the most credits of any of our underclassmen. He is a hard worker, very intelligent, and has a very mature sense of humor. In addition to completing all these classes, Dasir was elected as CAP's first ever student government president. A well-deserved nomination and election, Dasir campaigned hard, put up very creative posters, and canvassed the campus to solicit votes. If he is in a crowd of students and someone uses some foul language, he'll correct them. If someone is acting up, he'll try and talk with them (sometimes with persuasion, sometimes with threats.) He is well-liked and respected by his peers and teachers and we cannot wait to see him grow as a leader here and beyond.

Nominated by: Marc Bruno

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

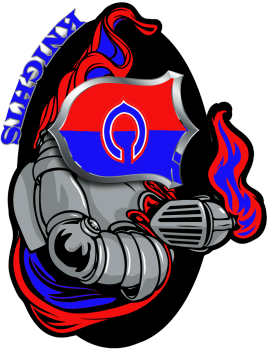
THIS CERTIFICATE IS AWARDED TO

Dasir Harris

on this 12th day of February 2025, for recognition of outstanding character.

MARC BRUNO

Principal



A handwritten signature in black ink, reading 'Dawn Dee Hodge'. The signature is written in a cursive style and is positioned above a horizontal line.

DAWN DEE HODGE

District Superintendent



GOVERNING BOARD
STUDENT CHARACTER AWARD
Coolidge Junior High
February 2025
Mariah Robles
6th Grade

It is truly an honor to recognize Mariah Robles as Student of the Month. Mariah consistently demonstrates a remarkable positive attitude that brightens the classroom and motivates those around her. She approaches her studies with exceptional diligence, always striving for excellence in every task she undertakes. Mariah's passion for learning is not only evident in her academic achievements but also in her eagerness to engage with new ideas and challenges. Her curiosity and commitment to her education serve as an inspiration to her peers and create a vibrant learning environment for everyone. Mariah exemplifies the qualities of a dedicated and thoughtful student, and her hard work and enthusiasm make her a well-deserving nominee for this honor.

Nominated by: Mrs. Wooten, 6th grade ELA Teacher

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

Mariah Robles

On this 12th day of February, 2025 for recognition of outstanding character.

DR. WETTE DIX
Principal




DAWN DEE HODGE
District Superintendent



GOVERNING BOARD
STUDENT CHARACTER AWARD
Coolidge High School
February 2025
Saul Moreno Meraz
11th Grade

Dave Glasgow- Saul is very conscientious, and always up-beat and polite.

Jennifer Tapia-Saul Moreno deserves to be recognized because of his outstanding dedication to both academics and activities. He consistently demonstrates leadership by helping his classmates and setting a positive example in and out of the classroom. His strong work ethic is evident in his commitment to completing assignments on time and always striving for excellence. Beyond academics, he participates in school events, showing school spirit and teamwork. Saul's kindness, respect for others, and willingness to go above and beyond make him a role model for his peers. His dreams for the future are within his reach and his work ethic lays the path he needs to follow.

April Jucoy-I am recognizing Saul Moreno-Meraz because he is a brilliant, respectful, and kind student who is always eager to learn. He consistently stays on top of his work, ensuring that nothing is ever missing or incomplete. Not only does he submit his assignments on time, but he also puts in the effort to make them outstanding and well-crafted. His dedication to excellence and responsibility makes him truly deserving of this recognition.

Nominated by: Dave Glasgow, April Jucoy, and Jennifer Tapia

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

Saul Moreno Meraz

On this 12th day of February, 2025 for recognition of outstanding character.

NATAY FERGUSON

Principal



A handwritten signature in black ink, reading "Dawn Dee Hodge", is written over a horizontal line.

DAWN DEE HODGE

District Superintendent

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER:
PRESENTATIONS-D.

MEETING DATE:2/12/2025

AGENDA ITEM: Governing Board Outstanding Service Awards - presented by Natay Ferguson, Dr. Yvette Dix and Marc Bruno.

SUBMITTED BY: Andrea Felix, Executive Administrative Assistant

RECOMMENDED TO SUPERINTENDENT BY: Andrea Felix, Executive Administrative Assistant

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Governing Board Outstanding Service Awards - presented by Natay Ferguson, Dr. Yvette Dix and Marc Bruno.

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

ATTACHMENTS:

Description	Upload Date	Type
Staff Certs and Recs	2/5/2025	Cover Memo



GOVERNING BOARD
OUTSTANDING SERVICE AWARD
Coolidge Alternative Program
February 2025
Dorothy Ruot
Science Teacher

I would like to recognize Ms. Dorothy Ruot for this month's outstanding service award.

This is Ms. Ruot's third year here in Coolidge, all of which have been with us at CAP. Ms. Ruot came to us with a lot of experience as a science teacher and had started a forensics program at a previous school. However, she was hired to be our resource teacher, a position for which she excelled in for the last two years. She took some of our most behaviorally and academically challenging students and helped them be successful with a combination of high expectations and love. This year, she was asked to take on a different challenge with our new hybrid model. In addition to continuing to being our resource teacher and helping our students who students who might need extra support believe in themselves and achieve their goals, she was also tasked with teaching two sections of physics and one of biology. She excelled in both of her dual roles. Starting CAP's first ever science program was a daunting task that might have scared away lesser educators, but Ms. Ruot was a great model for our students by tackling this head on. With very limited resources at the start, she quickly adapted and figured out how to scrape, scrounge, and create resources and materials for her students. The personal relationships she builds with her students help push them farther than that thought possible. There are many times where I'll be walking around campus and hear a commotion behind the building, thinking kids are being where they're not supposed to be. Instead, I'll find Ms. Ruot outside with her class taking measurements, demonstrating how force and inertia works, or creating their own personalized egg carrier with attached parachute. The enthusiasm her students are showing towards science is manifested by how excited they get to work on a project, or even when overhear them discussing their science outside of class in the cafeteria. We at CAP would like to thank Ms. Ruot for taking on this dual role and being a big part of what makes our program so successful.

Nominated by: Marc Bruno

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

Dorothy Ruot

on this 12th day of February 2025, for recognition of outstanding service.

MARC BRUNO

Principal



A handwritten signature in black ink, reading 'Dawn Dee Hodge'.

DAWN DEE HODGE

District Superintendent



**GOVERNING BOARD
OUTSTANDING SERVICE AWARD
Coolidge Junior High
February 2025
Anthony Cordova
6th- 8th Grade Dance Teacher**

Mr. Cordova brings high energy and enthusiasm to his role every day, consistently making a positive impact on both his students and the campus. With a smile on his face and a can-do attitude, he creates an environment where students feel both welcomed and encouraged. His positivity is infectious, pushing students to do their best and confidently tackle new dance moves—even when they're nervous or feeling insecure.

Through his ongoing encouragement, modeling, and constructive feedback, Mr. Cordova makes it possible for his students to break out of their shells and truly shine. He doesn't just teach dance; he teaches resilience, perseverance, and self-confidence. His approach fosters a sense of growth, helping every student find their own strength and capability.

Mr. Cordova is an asset to our campus and truly exemplifies the values of: Show up, Step up, and Cub up!

Nominated by: Yvette Dix, Principal

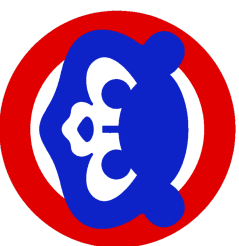
COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

Anthony Cordova

On this 12th day of February, 2025 for recognition of outstanding service.

DR. WETTE DIX
Principal




DAWN DEE HODGE
District Superintendent



**GOVERNING BOARD
OUTSTANDING SERVICE AWARD
Coolidge High School
February 2025
Kristin Kennedy
Band Teacher**

Administration would like to recognize Mrs. Kennedy for February's Outstanding Service Award. Her exceptional commitment to supporting CHS students goes beyond the bounds of our site. Kristen not only spends time with her CHS students after school, evenings, and weekends, but also jumps in where needed throughout the district. When a situation arose at the junior high, she stepped in, put a plan together, and made sure students were still able to show off all the hard work they had put in. Mrs. Kennedy does anything she can to make sure students have the best opportunities to meet their potential. Due to her hard work, we now have a growing jazz band and color guard class on top of our growing marching band. She is always there to support other programs and works tirelessly to make sure she is supporting her students in and out of the

Nominated by: CHS Admin

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21

THIS CERTIFICATE IS AWARDED TO

Kristin Kennedy

On this 12th day of February, 2025 for recognition of outstanding service.

NATAY FERGUSON

Principal



DAWN DEE HODGE

District Superintendent

A handwritten signature in black ink, reading "Dawn Dee Hodge", written over a horizontal line.

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: CONSENT
AGENDA-A.

MEETING DATE: 2/12/2025

AGENDA ITEM: Approval of the Auxiliary Operations and Student Activities Reports for the month of January, 2025.

SUBMITTED BY: Alyssa Garrett, Director of Business Services

RECOMMENDED TO SUPERINTENDENT BY: Alyssa Garrett, Director of Business Services

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Approval of the Auxiliary Operations and Student Activities Reports for the month of January, 2025.

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

ATTACHMENTS:

Description	Upload Date	Type
Auxiliary Operations	2/3/2025	Cover Memo
Student Operations	2/3/2025	Cover Memo

Coolidge Unified School District #21

1

Auxiliary Operations

01/01/25 - 01/31/25

Account Name	Account Number	Beginning Balance	Deposit	Expenditures	Credits	Ending Balance	*
P.E. Uniforms - Coolidge High School	741-07-75	\$ 1,084.10	\$ -	\$ -	\$ -	\$ 1,084.10	
Athletics - Coolidge High School	741-07-80	\$ 7,375.91	\$ 14,881.60	\$ 7,017.11	\$ -	\$ 15,240.40	
Band Fees - Coolidge High School	741-07-81	\$ 1,612.00	\$ -	\$ -	\$ -	\$ 1,612.00	
General Fund Account - Coolidge High School	741-07-83	\$ 1,054.62	\$ -	\$ -	\$ -	\$ 1,054.62	
AP/SAT Testing Fees - Coolidge High School	741-07-84	\$ 137.53	\$ -	\$ -	\$ -	\$ 137.53	
Pavers - Roundhouse/Weight Room - CHS	741-07-85	\$ 1,011.11	\$ -	\$ -	\$ -	\$ 1,011.11	
Building Trades Voc. Ed. - Coolidge High School	741-07-92	\$ 71.21	\$ -	\$ -	\$ -	\$ 71.21	
FFA Ag Land Lab - Coolidge High School	741-07-96	\$ 3,709.67	\$ -	\$ 1,777.88	\$ -	\$ 1,931.79	
Mini Bears - Coolidge High School	741-07-97	\$ 30.41	\$ -	\$ -	\$ -	\$ 30.41	
Advanced Placement/SAT & ACT Fees - Curriculum	741-500-70	\$ 4,584.55	\$ -	\$ -	\$ -	\$ 4,584.55	
Migrant Student Fees - Curriculum	741-500-85	\$ 1,461.96	\$ -	\$ -	\$ -	\$ 1,461.96	
Indian Ed Student Fees - Curriculum	741-500-90	\$ 1,247.31	\$ -	\$ -	\$ -	\$ 1,247.31	
McKinney-Vento Student Fees - Curriculum	741-500-99	\$ 15,204.98	\$ -	\$ 86.39	\$ -	\$ 15,118.59	
General Fund Fees - CAP Program - District Office	741-500-953	\$ 961.65	\$ -	\$ -	\$ -	\$ 961.65	
General Fund Account - Business Office	741-530-93	\$ 7,779.42	\$ -	\$ 307.88	\$ -	\$ 7,471.54	
General Fund Account - iPad Fees - Business Office	741-530-93(B)	\$ 757.90	\$ -	\$ -	\$ -	\$ 757.90	
Bookstore - DO/BO	741-530-94	\$ 4,474.79	\$ 10.00	\$ -	\$ -	\$ 4,484.79	
General Fund Account - West School	742-01-78	\$ 1,484.81	\$ -	\$ -	\$ -	\$ 1,484.81	
Scholastic Book Fairs - West School	742-01-79	\$ 286.35	\$ -	\$ -	\$ -	\$ 286.35	
General Fund Account - Heartland Ranch	742-12-01	\$ 183.77	\$ -	\$ -	\$ -	\$ 183.77	
General Fund Account - Coolidge Junior High School	742-15-75	\$ 898.26	\$ -	\$ -	\$ -	\$ 898.26	
Athletics - Coolidge Junior High School	742-15-80	\$ 6,225.59	\$ 67.33	\$ 1,725.08	\$ -	\$ 4,567.84	
Total		\$ 61,637.90	\$ 14,958.93	\$ 10,914.34	\$ -	\$ 65,682.49	

Coolidge Unified School District #21

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Student Activities

01/01/25 - 01/31/25

Account Name	Account Number	Beginning Balance	Deposits	Expenditures	Credits	Ending Balance
Student Body - West School	800-01-35	\$ 2,819.83	\$ 792.00	\$ 650.00	\$ -	\$ 2,961.83
Band - West School	800-01-36	\$ 2,572.94	\$ 1,985.40	\$ -	\$ -	\$ 4,558.34
Yearbook - Coolidge High School	800-07-01	\$ 8,442.89	\$ 380.76	\$ 700.00	\$ -	\$ 8,123.65
Baseball Club - Coolidge High School	800-07-02	\$ 719.89	\$ -	\$ -	\$ -	\$ 719.89
Band - Coolidge High School	800-07-03	\$ 947.35	\$ -	\$ -	\$ -	\$ 947.35
Key Club - Coolidge High School	800-07-06	\$ 475.56	\$ -	\$ -	\$ -	\$ 475.56
S.A.D.D. (Student Against Destructive Decisions) CHS	800-07-07	\$ 3,606.20	\$ 500.00	\$ 311.25	\$ -	\$ 3,794.95
Students Not Ashamed Club - CHS	800-07-08	\$ 601.00	\$ -	\$ -	\$ -	\$ 601.00
F.B.L.A. Club - Coolidge High School	800-07-10	\$ 4,618.30	\$ 687.55	\$ 200.00		\$ 5,105.85
Choir Club - Coolidge High School	800-07-12	\$ 816.33	\$ -	\$ -	\$ -	\$ 816.33
F.F.A. Club - Coolidge High School	800-07-14	\$ 8,207.54	\$ 5,000.00	\$ 1,703.95	\$ -	\$ 11,503.59
Drama Club/Thespian Society - Coolidge High School	800-07-15	\$ 3,382.23	\$ -	\$ -	\$ -	\$ 3,382.23
Student Government - Coolidge High School	800-07-17	\$ 2,288.66	\$ -	\$ 2,136.73	\$ -	\$ 151.93
Advanced Placement Scholars - Coolidge High School	800-07-18	\$ 320.00	\$ -	\$ -	\$ -	\$ 320.00
R.O.T.C. - Coolidge High School	800-07-19	\$ 5,837.78	\$ -	\$ -	\$ -	\$ 5,837.78
Advanced Placement Scholars (Seniors) CHS	800-07-20	\$ 633.70	\$ -	\$ -	\$ -	\$ 633.70
Boys Basketball Club - Coolidge High School	800-07-22	\$ 18,547.55	\$ -	\$ 347.51	\$ -	\$ 18,200.04
Spanish Club - Coolidge High School	800-07-23	\$ 142.00	\$ -	\$ -	\$ -	\$ 142.00
Tribes Club - Coolidge High School	800-07-24	\$ 1,872.20	\$ -	\$ -	\$ -	\$ 1,872.20
HOSA/Sports Med Club - Coolidge High School	800-07-27	\$ 35.15	\$ -	\$ -	\$ -	\$ 35.15
Cross Country - Coolidge High School	800-07-28	\$ 277.08	\$ -	\$ -	\$ -	\$ 277.08
Swim Club - Coolidge High School	800-07-29	\$ 3,308.78	\$ -	\$ -	\$ -	\$ 3,308.78
Track Club - Coolidge High School	800-07-30	\$ 755.64	\$ -	\$ -	\$ -	\$ 755.64
Athletic Club - Coolidge High School	800-07-31	\$ 235.00	\$ -	\$ -	\$ -	\$ 235.00
Wrestling Club - Coolidge High School	800-07-32	\$ 4,375.37	\$ 1,997.25	\$ 2,797.40	\$ -	\$ 3,575.22
Golf Club - Coolidge High School	800-07-33	\$ 3.63	\$ -	\$ -	\$ -	\$ 3.63
Football Club - Coolidge High School	800-07-34	\$ 11,804.01	\$ -	\$ -	\$ -	\$ 11,804.01
SkillsUSA Engineering Club - Coolidge High School	800-07-35	\$ 1,501.18	\$ 217.90	\$ -	\$ -	\$ 1,719.08
Skills Diesel - Coolidge High School	800-07-36	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
FCCLA Culinary Arts Club - Coolidge High School	800-07-37	\$ 9,348.89	\$ 367.00	\$ 50.92	\$ -	\$ 9,664.97
FCCLA ECE (Early Childhood Education) - CHS	800-07-38	\$ 5,618.84	\$ -	\$ -	\$ -	\$ 5,618.84
Account Name	Account Number	Beginning Balance	Deposits	Expenditures	Credits	Ending Balance
Dance Club - Coolidge High School	800-07-46	\$ 2,378.89	\$ -	\$ -	\$ -	\$ 2,378.89
National Honor Society - Coolidge High School	800-07-81	\$ 427.99	\$ -	\$ -	\$ -	\$ 427.99
Class of 2023 (Seniors) - Coolidge High School	800-07-84(S)	\$ 0.41	\$ -	\$ -	\$ -	\$ 0.41

Coolidge Unified School District #21

2

Student Activities

01/01/25 - 01/31/25

Class of 2024 (Seniors) - Coolidge High School	800-07-85(S)	\$ 178.58	\$ -	\$ -	\$ -	\$ 178.58
Class of 2025 (Seniors) - Coolidge High School	800-07-86(S)	\$ 4,579.64	\$ -	\$ -	\$ -	\$ 4,579.64
Cheerleaders - Coolidge High School	800-07-87	\$ 5,202.98	\$ -	\$ 1,166.00	\$ -	\$ 4,036.98
JAG Bring Change 2 Mind - Coolidge High School	800-07-88	\$ 2,173.91	\$ 300.00	\$ -	\$ -	\$ 2,473.91
Coolidge High School Career Association (JAG) - CHS	800-07-89	\$ 347.14	\$ -	\$ -	\$ -	\$ 347.14
Class of 2026 (Juniors) - Coolidge High School	800-07-90(J)	\$ 5,983.00	\$ -	\$ -	\$ -	\$ 5,983.00
Softball Club - Coolidge High School	800-07-91	\$ 2,900.90	\$ 650.00	\$ -	\$ -	\$ 3,550.90
Class of 2027 (Sophomores) - Coolidge High School	800-07-92(So)	\$ 525.52	\$ -	\$ -	\$ -	\$ 525.52
Class of 2028 (Freshman) - Coolidge High School	800-07-93(Fr)	\$ 44.00	\$ -	\$ -	\$ -	\$ 44.00
Boys' Soccer Club - Coolidge High School	800-07-94	\$ 1,080.05	\$ -	\$ -	\$ -	\$ 1,080.05
Volleyball Club - Coolidge High School	800-07-95	\$ 8,484.81	\$ -	\$ -	\$ -	\$ 8,484.81
Girls' Soccer Club - Coolidge High School	800-07-96	\$ 846.83	\$ -	\$ -	\$ -	\$ 846.83
Tennis Club - Coolidge High School	800-07-97	\$ 22.75	\$ -	\$ -	\$ -	\$ 22.75
Girls Basketball Club - Coolidge High School	800-07-98	\$ 6,481.36	\$ 4,147.10	\$ 3,710.76	\$ -	\$ 6,917.70
Student Body - Heartland Ranch	800-12-01	\$ 1,163.99	\$ -	\$ -	\$ -	\$ 1,163.99
Cub Council - Coolidge Junior High School	800-15-33	\$ 3,558.34	\$ 944.00	\$ -	\$ -	\$ 4,502.34
Yearbook - Coolidge Junior High School	800-15-34	\$ 99.50	\$ -	\$ -	\$ -	\$ 99.50
Spirit Club - Coolidge Junior High School	800-15-35	\$ 74.19	\$ -	\$ -	\$ -	\$ 74.19
Cubs Coffee Club - Coolidge Junior High School	800-15-36	\$ 34.00	\$ -	\$ -	\$ -	\$ 34.00
Band Club - Coolidge Junior High School	800-15-38	\$ 78.48	\$ -	\$ -	\$ -	\$ 78.48
N.J.H.S. - Coolidge Junior High School	800-15-39	\$ 1,321.48	\$ -	\$ -	\$ -	\$ 1,321.48
STEAM Club - Coolidge Junior High School	800-15-40	\$ 1,259.41	\$ -	\$ 655.00	\$ -	\$ 604.41
Drama Club - Coolidge Junior High School	800-15-42	\$ 258.20	\$ -	\$ -	\$ -	\$ 258.20
Bulldog Athletics Club - Coolidge Junior High School	800-15-43	\$ 1,860.41	\$ -	\$ -	\$ -	\$ 1,860.41
Total		\$ 155,482.28	\$ 22,968.96	\$ 14,429.52	\$ -	\$ 164,021.72

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: CONSENT
AGENDA-B.

MEETING DATE: 2/12/2025

AGENDA ITEM: Approval of the Donations Log for January, 2025.

SUBMITTED BY: Alyssa Garrett, Director of Business Services

RECOMMENDED TO SUPERINTENDENT BY: Alyssa Garrett, Director of Business Services

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Approval of the Donations Log for January, 2025.

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

ATTACHMENTS:

Description	Upload Date	Type
Donations	2/3/2025	Cover Memo

**INFORMATION AND SUPPORTING DATA FOR DONATIONS FOR GOVERNING
BOARD MEETING ON WEDNESDAY, FEBRUARY 12, 2025**

Cheer Parents (Misc.) - \$31.00 – to Coolidge High School

Garrett Motors - \$250.00 – to Coolidge High School (Softball Club)

Lee's Foodland Market - \$100.00 – to Coolidge High School (Softball Club)

Coolidge Market - \$100.00 – to Coolidge High School (Softball Club)

Jennifer Mariscal - \$100.00 – to Coolidge Unified School District #21 (Extracurricular Tax Credit – Coolidge Junior High School – Student Council)

F Eddie Flores - \$55.00 – to Coolidge Unified School District #21 (Extracurricular Tax Credit – Coolidge Junior High School – Student Council)

Jack Dong - \$55.00 – Coolidge Unified School District #21 (Extracurricular Tax Credit – Coolidge High School – Student Council)

Total of Donations: \$691.00

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: CONSENT
AGENDA-C.

MEETING DATE:2/12/2025

AGENDA ITEM: Approval of the Voucher Log for January, 2025.

SUBMITTED BY: Alyssa Garrett, Director of Business Services

RECOMMENDED TO SUPERINTENDENT BY: Alyssa Garrett, Director of Business Services

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Approval of the Voucher Log for January, 2025.

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

ATTACHMENTS:

Description	Upload Date	Type
AP Vouchers	2/3/2025	Cover Memo
Payroll Voucher	2/3/2025	Cover Memo

OCTOBER VOUCHERS
PAYROLL FY 24-25

**DECEMBER 2024 VOUCHERS
ACCOUNTS PAYABLE FY24-25**

FY25 Voucher #	Date	Amount
2537	1/8/25	\$242,593.81
2538	1/9/25	\$3,883.71
2539	1/15/25	\$128,366.25
2540	1/22/25	\$291,560.96
2541	1/28/25	\$3,737.23
2542	1/29/25	\$225,176.96
		\$895,318.92

JANUARY VOUCHERS
PAYROLL FY 24-25

Voucher #	Date	Amount
15	1/3/25	\$892,257.22
16	1/17/25	\$873,257.32
17	1/31/25	\$955,295.27
Total		\$2,720,809.81

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: CONSENT
AGENDA-D.

MEETING DATE: 2/12/2025

AGENDA ITEM: Approval of the Minutes of the January 15, 2025 Meeting.

SUBMITTED BY: Andrea Felix, Executive Administrative Assistant

RECOMMENDED TO SUPERINTENDENT BY: Andrea Felix, Executive Administrative Assistant

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Approval of the Minutes of the January 15, 2025 Meeting.

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

ATTACHMENTS:

Description	Upload Date	Type
25 0115 Meeting Minutes	2/3/2025	Cover Memo

COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21
Governing Board of Education Regular Meeting Minutes
January 15, 2025

REGULAR MEETING

Date, Time, Place of Meeting

The Governing Board of Education held a Regular Meeting on Wednesday, January 15, 2025, at 6:00 PM, 450 N. Arizona Boulevard Coolidge Arizona.

ROUTINE BUSINESS

Call to Order and Roll Call

Present at this meeting was President Michael Flores, II, Vice-President Linda Heath, Member Kris Gillespie, Member George Arredondo and Member Victoria Quintero.

Approval of Agenda

Vice President Linda Heath MOVED, SECOND by Member Kris Gillespie, to approve the Board Agenda. President Michael Flores, II voted "yes", Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", Member George Arredondo voted "yes", and Member Victoria Quintero voted "yes"

MOTION CARRIED: 5-0

PUBLIC PARTICIPATION

There is no public participation.

GOVERNING BOARD ORGANIZATION

- A. Swearing in of Coolidge Unified School District No. 21 Governing Board Members Linda Heath, Kris Gillespie and Victoria Quintero.

Superintendent Dawn Dee Hodge officiated the formal swearing-in ceremony of the Pinal County Superintendent's Office for Member Victoria Quintero, Vice President Linda Heath, and Member Kris Gillespie.

- B. Discussion and election of Governing Board President.

Vice President Linda Heath MOVED, SECOND by Member Kris Gillespie, to Approval of the nomination of Governing Board President of Michael Flores, II. President Michael Flores, II voted "yes", Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", Member George Arredondo voted "yes", and Member Victoria Quintero voted "yes"

MOTION CARRIED: 5-0

- C. Discussion and election of the Governing Board Vice President.

Member Kris Gillespie MOVED, SECOND by Member George Arredondo, to Approval of the Governing Board Vice President of Linda Heath. President Michael Flores, II voted "yes", Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", Member George Arredondo voted "yes", and Member Victoria Quintero voted "yes"

MOTION CARRIED: 5-0

I. PRESENTATIONS

- A. Principals' Update - presented by Dr. Natay Ferguson, Dr. Yvette Dix, Marc Bruno, Rosanne Headley, and Kelly Ferguson.

Coolidge High School – Updates from Principal, Dr. Natay Ferguson

Wrestling Tournaments (End of December):

- Girls Wrestling Tournament:
 - Held on campus during the break.
 - Notable achievements:
 - 1st Place: Jolene Ostrander
 - 4th Place: Marian Vega and Alexis Finn
 - The girls' team had a strong showing, and the coaches expressed pride in their performances.
- Boys Wrestling Tournament:
 - Also held during the break.
 - Four students placed in their respective weight divisions:
 - 2nd Place: Jonathan Street
 - 3rd Place: Gabe Casillas
 - 4th Place: Derek Larson and Arturo

End-of-Semester Events:

- The semester concluded with a series of performances and activities:
 - Holiday Concert
 - Improv Night

Upcoming Events:

- MLK Classic:
 - Scheduled for the upcoming Monday (01/20) at the University of Arizona campus.
 - This is a significant event for the boys' varsity team.
- Blood Drive:
 - Scheduled for February 4th.

Coolidge Junior High School – Updates from Principal, Dr. Yvette Dix

New Football Field Construction:

- Groundbreaking for the new football field behind the campus took place last week.
- The construction has generated significant excitement on campus.
 - During lunch, many students gather at the fence to watch the progress.
 - Teachers have expressed interest in bringing their classes outside to watch the construction due to student fascination with the machinery (tractors, trucks, etc.).
 - The ongoing work has become an unexpected source of entertainment for students.

Athletics Participation:

- Currently, 144 students are actively participating in various sports:
 - Tackle football
 - Flag football
 - Tennis
 - Girls' basketball
 - Cheerleading
- After-school activities are vibrant, with students engaged in sports events and school clubs.
 - This increase in extracurricular participation has led to greater excitement on campus, as students are able to engage in activities they are passionate about.

Semester 1 Awards Night:

- The Semester 1 Awards Night will be held on January 22nd at 6:00 PM in the PAC
 - Students will be recognized in three categories:
 - Show Up: Perfect attendance for the first semester.
 - Step Up: Students who earned the highest honor roll, the Blue Level (GPA between 3.5 and 4.0).
 - Cub Up: Recognition for students who have shown significant improvement or demonstrated outstanding character, including teachers' nominations.
- Approximately 100 students have been invited to attend.

Coolidge Alternative Program and Coolidge Virtual Academy – Updates from Principal, Marc Bruno

Student, Family, and Staff Feedback:

- Since the last board meeting, surveys were conducted among students, families, and staff before the semester break.
 - The goal was to gather valuable feedback for program improvement.
 - 98% of the feedback from all three groups (students, families, and staff) has been very positive.
 - Based on the feedback, several program changes and new ideas have been identified, which will be discussed further with staff for potential improvements.

Presentation by Joe Flores – Dropout Prevention:

- Joe Flores, Associate Superintendent for Pinal County, visited and made a presentation to the school on dropout prevention strategies.
 - Mr. Flores met with all 9th and 11th-grade students during the afternoon session.
 - Topics covered included various strategies and discussions aimed at reducing dropout rates.
 - Feedback from the session was positive, with students being described as well-behaved and attentive, particularly in comparison to other schools Mr. Flores has visited.

Enrollment Update:

- New Student Enrollment:
 - Since the start of the semester, the school has enrolled approximately 25-30 new students, primarily from CHS.
 - The majority of these new students are here to address credit deficiencies, and efforts will be made to get them back on track for graduation.
- Graduation Updates:
 - 2 students have graduated from the CVA program.
 - 3 students have graduated from the CAP program since the last board meeting.

- Two of the CAP graduates completed their requirements just two days ago. Interestingly, both were sitting at the same table for the last two years and finished their coursework within one hour of each other.
 - It was a surprise and a moment of celebration for the class.

Heartland Ranch Elementary – Updates from Principal Rosanne Headley

21st Century Clubs Update:

- The 21st Century Land Clubs resumed on the first day of school last week.
 - Many of the previous clubs have carried over, with a few new additions:
 - Space Club:
 - Led by Mr. Q and Ms. McDowell, this club is for 4th and 5th graders and has been a huge hit over the last two weeks.
 - Girls on the Run Club:
 - The club is transitioning from community outreach and character building to the curriculum for Maricopa and Pinal County, which has been an exciting change for the participants.

Valentine's Day Activities:

- Several primary classrooms have been preparing for Valentine's Day by creating and exchanging cards with other schools across the country.
 - Students will send their Valentine's to different schools nationwide and will receive Valentine's in return.
 - The activity also includes a geography and comparative study component, making it both educational and fun.

Upcoming Events:

- Science and STEM Night:
 - Scheduled for next Wednesday (01/22) at 5:00 PM in the library.
- Annual Family Picnic:
 - Scheduled for the following Thursday (01/30).
 - Families will gather outside on the grass to have lunch together.
 - Last year's picnic included games and music, and it is anticipated that this year's event will offer similar activities.

West Elementary – Updates from Principal Kelly Ferguson

Holiday Concerts:

- End of December: West held its annual holiday concerts, which were a huge success.
 - For the first time, the dance program was featured on the second night of the concert, adding a special touch to the performance.
 - The dance program instructor is currently preparing for her own end-of-year show in May.
 - The instructor expressed satisfaction with the students' performances and is excited for future events.

New Phonics Program:

- Last week, a new phonics program was introduced, generously shared by Heartland.
 - The program has shown success at Heartland, prompting its adoption at West.
 - Teachers are excited about the new program, which is being implemented in the K-2 classrooms.

Upcoming Field Trips:

- 1st and 4th Graders will be going on field trips this week and next:
 - CAC (Central Arizona College)
 - Science Center

Third Annual Culture Night:

- At the end of the month, West will host its Third Annual Culture Night.
 - Each class will focus on a different country, with projects from K-5th grade to showcase.
 - The event promises to highlight the diversity and creativity of the students' work.

- B. Governing Board Outstanding Character Awards - presented by Kelly Ferguson, Rosanne Headley, Marc Bruno, Dr. Yvette Dix, and Dr. Natay Ferguson

Governing Board Outstanding Character Awards were presented to the following students:

- *Gabriela Escalante – 1st - West Elementary*
- *Canyon Cruz – 4th grade - Heartland Ranch Elementary*
- *Tayana Livingston - 10th grade - Coolidge Alternative Program*
- *Lauren Trujillo - 6th grade - Coolidge Junior High*
- *Lauren Platt - 12th grade - Coolidge High School*

- C. Governing Board Outstanding Service Awards - presented by Kelly Ferguson.

Governing Board Outstanding Service Awards were presented to the following staff:

- *Ashley Coil – Paraprofessional – West Elementary*
- *Annette Coberly – Paraprofessional – West Elementary*
- *Anna Clifton – Paraprofessional – West Elementary*

II. CONSENT AGENDA

- A. **Approval of the Auxiliary Operations and Student Activities Reports for the month of December, 2024.**
- B. **Approval of the Donations Log for December, 2024.**
- C. **Approval of the Voucher Log for December, 2024.**
- D. **Approval of the Minutes of the December 11, 2024 Meeting.**
- E. **Other Consent Items**
1. **Approval of the following personnel recommendations: Hiring, Position Changes/Transfers, Resignations/Terminations; Requests to rescind Resignation: Retirement Requests; Requests to Rescind Retirement; Request for Change of Salary of Grade; and Stipends for: Administrative, Certificated, Classified, Wage.**

2. **Approval for overnight travel and expenses for 24 students, Jonna Nissen (Staff) and Tristen Gillespie (Staff) to attend the Arizona FFA Pinnacle Senior Conference in Peoria, AZ, January 24-25, 2025.**
3. **Approval of overnight travel and expenses for Coolidge High School Boys and Girls Wrestling to attend the State Wrestling Tournament in Phoenix, AZ, February 19th to 22nd, 2025.**

Vice President Linda Heath MOVED, SECOND by Member George Arredondo, to Approval of the Consent Agenda. President Michael Flores, II voted "yes", Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes, Member George Arredondo voted "yes", and Member Victoria Quintero voted "yes"

MOTION CARRIED: 5-0

OTHER (Action, Discussion, and Information Items)

- A. Governing Board and/or Superintendent's Report and Update.
- Superintendent Dawn Dee Hodge:
 - Bond Sale Update:
 - Superintendent Hodge mentioned that a previous motion to sell bonds was presented either last month or in November. The bonds were successfully taken out for bid. Business Director Alyssa Garrett handled the details of the bond sale process and has a deeper understanding of the logistics involved.
 - Business Director Alyssa Garrett:
 - Bond Market Overview:
 - Stiefel took the district's bonds to market, where the bonds were sold in increments of \$220,000.
 - The bonds were oversubscribed, meaning there was more interest from buyers than the available bonds, except for three of the years.
 - The first three years, maturing in 2027 and 2028, had lower demand, with about a third of the bonds sold.
 - However, most of the bonds were successfully sold at a 5% coupon rate.
 - The sale was considered a success on 01/15/25 by 11:00am, with a wide range of investors showing interest, indicating strong confidence in the district.
 - Refunding and Refinancing:
 - No refinancing was done, as market conditions after the holidays made it unfeasible. The rates available were not favorable enough to justify refinancing.
 - Stiefel mentioned that the district could still explore refinancing options, particularly as the district could qualify for bank-qualified debt if it issues less than \$10 million each year.
 - Superintendent Dawn Dee Hodge:
 - Facilities and Athletics Bond Discussion:
 - The bond proceeds would be used for facilities and athletics. In February,

- a board work session would be held to discuss the use of these funds.
- The board members would be asked for their input on prioritizing the projects that align with the district's needs.
- School Board Appreciation Month:
 - Superintendent Hodge recognized School Board Appreciation Month and read a statement honoring the school board members for their vision, integrity, and commitment to public education.
 - Expressed heartfelt gratitude for the board members' tireless service and dedication, acknowledging their impact on the district and students.
- Vice President Linda Heath:
 - Phonics Program Observation:
 - Vice President Heath shared an observation of the phonics program at West Elementary.
 - The program had been implemented for only five days, but students were already engaged and making significant progress in recognizing letter sounds.
 - Vice President Heath praised the teacher's effectiveness in delivering the program, highlighting the positive response from the students. Vice President Heath expressed appreciation for the program and commended the teachers and administrators for their collaborative efforts.
- President Michael Flores, II:
 - Welcome New Board Member Victoria Quintero:
 - President Flores Welcomed Member Victoria Quintero and acknowledged the importance of having diverse voices on the board, particularly with Victoria's background from the Gila River Indian Community.
 - President Flores expressed gratitude for the unique perspective that Victoria brings to the board and welcomed her leadership.
- Member Victoria Quintero:
 - Introduction of Victoria:
 - Victoria introduced herself, sharing her background as a member of the Gila River Indian Community.
 - She spoke about her family's commitment to education and community, mentioning that both her sister and brother graduated from Coolidge High School, and her two children have also attended or graduated from the same school.
 - Victoria expressed pride in being able to serve on the board and work with the district's teachers, staff, and students.
- Member George Arredondo:
 - Community Engagement and Enrollment:
 - Member Arredondo welcomed everyone back and expressed appreciation for the efforts of all staff, including paraprofessionals, in supporting the district's work.
 - Member Arredondo emphasized the importance of enrollment efforts, particularly now that December has passed, and students are returning to school.
 - Member Arredondo also highlighted the need to inform and educate students about available scholarships, ensuring they are prepared to apply for opportunities.
 - Doctoral Program:
 - Member Arredondo shared that Ms. Navarez is currently pursuing her

doctorate and is expected to complete her program by May 2025.
Member Arredondo wished Ms. Navarez success in her studies.

- B. Motion to go into Executive Session.
Evaluation of the Superintendent.

Member George Arredondo MOVED, SECOND by Vice President Linda Heath, to Approval to go into Executive Session. President Michael Flores, II voted "yes", Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", Member George Arredondo voted "yes", and Member Victoria Quintero voted "yes"

MOTION CARRIED: 5-0

- C. Adjourn Executive Session.

Vice President Linda Heath MOVED, SECOND by Member George Arredondo, to approve the adjournment of the Executive Session meeting at 8:00PM. President Michael Flores, II voted "yes", Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", Member George Arredondo voted "yes", and Member Victoria Quintero voted "yes"

MOTION CARRIED: 5-0

- D. Reconvene to Regular Meeting.

ADJOURNMENT

Vice President Linda Heath MOVED, SECOND Member Victoria Quintero. To Adjourn the meeting at 8:02PM. President Michael Flores voted "yes", Vice-President Linda Heath voted "yes", Member Kris Gillespie voted "yes", Member George Arredondo voted "yes" and Member Victoria Quintero voted "yes"

MOTION CARRIED: 5-0

These minutes were respectfully submitted by Andrea Felix and approved on February 12, 2025.

Governing Board

Title

Date

Public Notice of Governing Board Meeting Procedures.

The Coolidge Unified School District Governing Board Meetings are open for members of

the community/public to join in-person. We will continue to operate our livestream services through the Coolidge Schools Vimeo account with the exception of meetings during school breaks. Visit our website for direct access:

https://www.coolidgeschools.org/gb_members

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: Other Consent
Items-1.

MEETING DATE:2/12/2025

AGENDA ITEM: Approval of the following personnel recommendations: Hiring, Position Changes/Transfers, Resignations/Terminations; Requests to rescind Resignation: Retirement Requests; Requests to Rescind Retirement; Request for Change of Salary of Grade; and Stipends for: Administrative, Certificated, Classified, Wage.

SUBMITTED BY: Ben Armstrong, Director of Human Resources

RECOMMENDED TO SUPERINTENDENT BY: Ben Armstrong, Director of Human Resources

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Approval of the following personnel recommendations: Hiring, Position Changes/Transfers, Resignations/Terminations; Requests to rescind Resignation: Retirement Requests; Requests to Rescind Retirement; Request for Change of Salary of Grade; and Stipends for: Administrative, Certificated, Classified, Wage.

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

ATTACHMENTS:

Description	Upload Date	Type
Board Agenda February 2025	2/3/2025	Cover Memo

PERSONNEL ITEMS:

DATE: February 12, 2025

HIRES**CERTIFIED**

<u>NAME</u>	<u>POSITION/SITE</u>	<u>START DATE</u>	<u>HIGHLY QUALIFIED</u>	<u>FUNDING SOURCE & SALARY</u>
Dien, Carolyn	Special Education Teacher/Heartland Ranch	7/7/25	Yes	M&O; \$62,500/Yr.

CLASSIFIED

<u>NAME</u>	<u>POSITION/SITE</u>	<u>START DATE</u>	<u>HIGHLY QUALIFIED</u>	<u>FUNDING SOURCE & SALARY</u>
Leflore, Daniela	CDL Driver/Support Services	2/3/25	Yes	M&O; \$21.75/Hr.
Frohwein, Isabel	Paraprofessional/Heartland Ranch	1/22/25	Yes	M&O; \$17.50/Hr.
Rojas Duarte, Donaciana	Food Service Worker/West Elementary	2/3/25	Yes	M&O; \$16.00/Hr.
McDowell, Brooke	Paraprofessional/Heartland Ranch Elementary	2/3/25	Yes	M&O; \$16.50/Hr.

(R) = Resignation; (T) = Termination; (S) = Split; *SEI = Structured English Immersion; TAP=Teacher Advancement Program; ^ \$2,000 in liquidated damages assessed. NOTE: All hires are contingent upon receipt and verification of employment documentation. Page 1 of 4

PERSONNEL ITEMS:

DATE: February 12, 2025

POSITION CHANGES/TRANSFERS/SALARY ADJUSTMENTS**CLASSIFIED**

<u>NAME</u>	<u>FROM:</u>	<u>FUNDING SOURCE & SALARY</u>	<u>TO:</u>	<u>FUNDING SOURCE & SALARY</u>	<u>START DATE</u>
Morrow, Becky	CDL Trainee/Support Services	M&O; \$20/Hr.	CDL Driver/Support Service	M&O; \$23/Hr.	1/23/25

CERTIFIED

<u>NAME</u>	<u>FROM:</u>	<u>FUNDING SOURCE & SALARY</u>	<u>TO:</u>	<u>FUNDING SOURCE & SALARY</u>	<u>START DATE</u>

(R) = Resignation; (T) = Termination; (S) = Split; *SEI = Structured English Immersion; TAP=Teacher Advancement Program; ^ \$2,000 in liquidated damages assessed. NOTE: All hires are contingent upon receipt and verification of employment documentation. Page 2 of 4

PERSONNEL ITEMS:

DATE: February 12, 2025

RESIGNATIONS/TERMINATIONS**CERTIFIED**

<u>NAME</u>	<u>POSITION/SITE</u>	<u>LEAVE DATE</u>	<u>FUNDING SOURCE & SALARY</u>
Quinn, Cambria	3 rd Grade Teacher/Heartland Ranch Elementary	5/23/25	M&O; \$53,000.00/Yr.
Garcia, Irma	SEI Teacher/Coolidge HS	5/23/25 (Retiring)	M&O; \$63,625.95/Yr.

CLASSIFIED

<u>NAME</u>	<u>POSITION/SITE</u>	<u>LEAVE DATE</u>	<u>FUNDING SOURCE & SALARY</u>
Griffin, Jennifer	CDL Driver/Support Services	1/4/25	M&O; \$20/Hr.
Ramos, Jennifer	CDL Driver & Custodian/Support Services	2/6/25	M&O; \$19.80/Hr.
Amper, Ralph	Food Service Worker/Food & Nutrition	1/9/25	M&O; \$16/Hr.

(R) = Resignation; (T) = Termination; (S) = Split; *SEI = Structured English Immersion; TAP=Teacher Advancement Program; ^ \$2,000 in liquidated damages assessed. NOTE: All hires are contingent upon receipt and verification of employment documentation. Page 3 of 4

PERSONNEL ITEMS:

DATE: February 12, 2025

STIPENDS

<u>NAME</u>	<u>POSITION/SITE</u>	<u>START DATE</u>	<u>HIGHLY QUALIFIED</u>	<u>FUNDING SOURCE & SALARY</u>
Dien, Carolyn	Hard to Fill (Sped)/Heartland Ranch Elementary	7/7/25	Yes	M&O; \$3,500 (Stipend)

(R) = Resignation; (T) = Termination; (S) = Split; *SEI = Structured English Immersion; TAP=Teacher Advancement Program; ^ \$2,000 in liquidated damages assessed. NOTE: All hires are contingent upon receipt and verification of employment documentation. Page 4 of 4

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: Other Consent
Items-2.

MEETING DATE:2/12/2025

AGENDA ITEM: Approval for overnight travel, release time and expenses for Danielle Tucker, Armando Pisano, Wyatt Carpenter and 30 CHS students to attend the FCCLA State Leadership Conference in Tucson, AZ, March 4-6, 2025.

SUBMITTED BY: Wyatt Carpenter, CTE Director

RECOMMENDED TO SUPERINTENDENT BY: Wyatt Carpenter, CTE Director

**APPROVED BY
SUPERINTENDENT:**



RECOMMENDATION:

Approval for overnight travel, release time and expenses for Danielle Tucker, Armando Pisano, Wyatt Carpenter and 30 CHS students to attend the FCCLA State Leadership Conference in Tucson, AZ, March 4-6, 2025.

INFORMATION AND SUPPORTING DATA:

Students will compete in various competitive events, attend leadership workshops and network with other schools throughout the state.

PROJECTED COST:

Total:\$7,741.90 Hotel:\$5,000.00,
Registration:\$2,741.90

FUNDING SOURCE:

CTE State Grant & Student

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

Overnight travel for Danielle Tucker, Armando Pisano and 30 students. Roster of students is provided in the travel forms.

15 male students, 15 female students; 2 male staff, 1 female staff.

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: Other Consent
Items-3.

MEETING DATE:2/12/2025

AGENDA ITEM: Approval for overnight travel for 22 JAG Students, Catherine Sommer, JAG Coordinator and Anthony Moore Chaperon for the JAG Career Development Conference in Mesa, AZ, March 5-6, 2025.

SUBMITTED BY: Catherine Sommer, JAG Coordinator

RECOMMENDED TO SUPERINTENDENT BY: Catherine Sommer, JAG Coordinator

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Approval for overnight travel for 22 JAG Students, Catherine Sommer, JAG Coordinator and Anthony Moore Chaperon for the JAG Career Development Conference in Mesa, AZ on March 5th and 6th, 2025.

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

Total: Meals \$600.00

FUNDING SOURCE:

Other/ Parents

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

See attached of list of Students and chaperons.

12 male students, 10 female student, 1 female chaperons, and 1 male chaperon.

Location: Mesa Convention Center

Lodging: Days Inn & Suites by Wyndham

ATTACHMENTS:

Description	Upload Date	Type
JAG Trip	2/4/2025	Cover Memo

OVERNIGHT STUDENT TRAVEL



ENGAGE - CHALLENGE - INSPIRE

SITE: Coolidge High School CLUB/GROUP: JAG

DESTINATION CITY & STATE: Mesa AZ (Days Inn and Mesa Convention Center)

OF STUDENTS TRAVELING (MALE/FEMALE): 12 / 10 # OF SCHOOL DAYS MISSED: 1.5 days

DATE OF DEPARTURE: Wednesday, 3/5/25 11:00 am DATE OF RETURN: Thursday, 3/6/25 3:30 pm

EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): Annual Competitive Event for JAG
Leadership & Self-Development: Participants to advance their leadership skills and function effectively in team and group projects and activities.

****Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order****

****Reimbursements for travel are not allowable****

METHOD OF TRANSPORTATION (CHECK ONE):

☐ DISTRICT YELLOW BUS ☒ **2 Buses Needed** DISTRICT MINIBUS ☐ COMMERCIAL BUS ☐ OTHER: _____
White Bus

****Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date****

2 White Buses Requested to transport from Hotel to Mesa Convention Center

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: _____

LODGING NAME: Days Inn & Suites by Wyndham PHONE #: 480-582-0018

ADDRESS: 333 West Juanita Avenue, Mesa, AZ 85210

****EXPENSES****

COMPLETE ALL FIELDS

These number should be maximum estimates.

JAG Central:
Provides Hotel Accommodations,
Lunch 3/5/25; Breakfast & Lunch 3/6/25

TOTAL AIRFARE/TRANSPORTATION: n/a TOTAL HOTEL: \$0 TOTAL MEALS: \$600 3/5/25 Dinner & Snacks

TOTAL GROUND TRANSPORTATION: \$0 TOTAL REGISTRATION: \$50 OTHER: _____

TOTAL TRIP COST: \$0

TRAVEL FINANCED BY: (CHECK ALL THAT APPLY)

☐ FUNDRAISER ☐ DONATION ☐ TAX CREDIT ☐ M&O ☒ OTHER JAG

AMOUNT PAID BY THE STUDENT: \$25

WILL STUDENT BE DENIED DUE TO LACK OF FUNDS? EXPLAIN: No, all students who compete will attend

SPONSOR NAME: Catherine Sommer PHONE #: 480-510-5204

EMERGENCY CONTACT INFORMATION: Robert Sommer 602-478-5491

Students: List the names of each student traveling. If this information is not available, submit a tentative list of names. The final lists of students must be submitted to the superintendent two week prior to the trip. TBD is not acceptable.

LIST ALL POSSIBLE STUDENT TRAVELERS:

FULL NAME:	Seth Enos	SITE:	CHS
FULL NAME:	Cameron Pablo	SITE:	CHS
FULL NAME:	Eric Chavez	SITE:	CHS
FULL NAME:	Jared Arechiga	SITE:	CHS
FULL NAME:	Jacob Notah	SITE:	CHS
FULL NAME:	Justin Newton	SITE:	CHS
FULL NAME:	Demond Wilson	SITE:	CHS
FULL NAME:	Malachi Blatz	SITE:	CHS
FULL NAME:	Shooter Robinson	SITE:	CHS
FULL NAME:	Kenneth Franklin	SITE:	CHS
FULL NAME:	Jacob Chavez (backup)	SITE:	CHS
FULL NAME:	Samuel Edwards (backup)	SITE:	CHS
FULL NAME:	Elisa Antkowsky	SITE:	CHS
FULL NAME:	Mercedes Daisey Camacho	SITE:	CHS
FULL NAME:	Aubriana Cavazos	SITE:	CHS
FULL NAME:	Juliana Felix	SITE:	CHS
FULL NAME:	Izabella Florez	SITE:	CHS
FULL NAME:	Ashley Murrieta Jimenez	SITE:	CHS
FULL NAME:	Iyana Watson-Tatum	SITE:	CHS
FULL NAME:	Calista Romayor	SITE:	CHS
FULL NAME:	Selina Alvarado	SITE:	CHS
FULL NAME:	Aliyah Chairez	SITE:	CHS
FULL NAME:		SITE:	CHS
FULL NAME:		SITE:	CHS
FULL NAME:		SITE:	CHS

Chaperones: Chaperones must either be a CUSD staff member or approved through Human Resources. A ratio of 1 chaperone to every 10 students is required. If both male and female students are traveling, then both male and female chaperones are required. All chaperones must be at least 21 years of age.

LIST ALL CHAPERONES:

FULL NAME: Catherine Sommer STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: Anthony Moore STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

SPONSOR'S SIGNATURE: Catherine Sommer DATE: 1-21-25

PRINCIPAL'S SIGNATURE: _____ DATE: _____

ATHLETIC DIR.'S SIGNATURE: Clinton White DATE: 1/22/25

SUPERINTENDENT'S SIGNATURE: [Signature] DATE: 1/28/25

****FOR DISTRICT USE ONLY****

GOVERNING BOARD APPROVED: _____ NOT APPROVED: _____ MEETING DATE: _____

BUSINESS OFFICE DATE RECEIVED: _____ SIGNATURE: _____

EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430
jennifer.mariscal@coolidgeschools.org



ENGAGE - CHALLENGE - INSPIRE

Employee Name: Catherine Sommer

Date: 1.28.25

Type of Leave:

Work Site:

☐ Advanced Leave Request

☐ District Office

☐ Human Resources

☐ Curriculum

☐ Special Services

☐ Support Services

☐ Technology

☐ Notification of Leave Taken

☐ Food Services

☒ CHS

☐ CJHS

☐ CAP/CVA

☐ Heartland

☐ West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
3.5.25 and 3.6.25	Professional Leave Workshop/Conference: <u>JAG Career Development Conference</u> Expense to be paid by (budget code): _____ # Days Away: <u>2</u> # Working Days Away: <u>2</u> District Vehicle: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <u>2 White Buses</u>	8
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

Catherine Sommer

Employee Signature

1.28.25

Date

[Signature]

Administrator/Supervisor Signature

1/30/25

Date

Administrator/Supervisor Action: ☐ Leave Request Denied

Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date

EMPLOYEE LEAVE FORM



Jennifer Mariscal: (520) 723-2430
jennifer.mariscal@coolidgeschools.org

Employee Name: Anthony Moore

Date: 1.28.25

Type of Leave:

Work Site:

☐ Advanced Leave Request

☐ District Office

☐ Human Resources

☐ Curriculum

☐ Special Services

☐ Support Services

☐ Technology

☐ Notification of Leave Taken

☐ Food Services

☒ CHS

☐ CJHS

☐ CAP/CVA

☐ Heartland

☐ West

Date(s) of Leave:	Leave Plan Used:	Days Away
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
3.5.25 and 3.6.25	Professional Leave Workshop/Conference: <u>JAG Career Development Conference</u> Expense to be paid by (budget code): _____ # Days Away: <u>2</u> # Working Days Away: <u>2</u> District Vehicle: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <u>2 White Buses</u>	8
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

[Signature] 2.28.25
Employee Signature Date

[Signature] 1/30/25
Administrator/Supervisor Signature Date

ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: ☐ Leave Request Denied

Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date

FIELD TRIP REQUEST



ENGAGE - CHALLENGE - INSPIRE

REQUESTOR: Catherine Sommer SITE: CHS DATE: 1.21.25

EDUCATIONAL PURPOSE OF TRIP: JAG Career Development Conference

E. Leadership and Self-Development Competencies-participants to advance their leadership skills and function effectively in team and group projects and activities on the job or in a organizational context.

ACADEMIC STANDARD TIED TO: _____

DESTINATION: 1. Mesa Convention Center
2. Days Inn & Suites by Wyndham # OF MILES FROM CAMPUS: 51 miles

ADDRESS: 1. 263 N. Center Street, Mesa, AZ 85201
2. 333 West Juanita Avenue, Mesa, AZ 85210

DATE OF TRIP: Wed, 03.05.25 DEPARTURE TIME: 11:00 am 3/5/25 RETURN TIME: 3:30 pm 3/6/25
Thurs, 03.06.25

SUBSTITUTE REQUIRED: ☒ YES ☐ NO

OF STUDENTS: MALE: 12 FEMALE: 10 # OF CHAPERONES: MALE: 1 FEMALE: 1

TRANSPORTATION: ****Attach request for District Transportation Form****

METHOD OF TRANSPORTATION (CHECK ONE):

☐ DISTRICT YELLOW BUS ☒ 2 Buses Requested
White Bus DISTRICT MINIBUS ☐ COMMERCIAL BUS ☐ OTHER: _____

ADMISSION FINANCED BY: (CHECK ALL THAT APPLY)

☐ FUNDRAISER ☐ DONATION ☐ TAX CREDIT ☐ M&O ☒ OTHER JAG Account

AMOUNT FEE PER STUDENT: \$25 TOTAL ADMISSION: _____

APPROVALS:

REQUESTOR'S SIGNATURE: Catherine Sommer DATE: 1-21-25

PRINCIPAL'S SIGNATURE: Chris White DATE: 1/28/25

SUPERINTENDENT'S SIGNATURE: [Signature] DATE: 1/28/25

FIELD TRIP PERMISSION FORM



STUDENT: _____ HAS MY PERMISSION TO

ATTEND AND PARTICIPATE IN JAG Career Development Conference TO BE HELD AT

1. Mesa Convention Center - 263 N Center Street, Mesa, AZ 85201

2. Days Inn & Suites Wyndham - 333 West Juanita Ave, Mesa, AZ 85210

ON Wed, 03.05.25 & Thur, 03.06.25

FROM (TIMES)

Wed, 03.05.25 - 11:00 am leave

Mrs. Sommer: 520-251-6017

Thurs, 03.06.25 - 3:30 pm return

My child and I understand that this is a school sponsored activity. The rules, policies and procedures, as outlined in the Governing Board Policy Manual and the Coolidge Unified School District Student Handbook apply this activity and that any infraction of the established regulation may result in disciplinary actions. We also understand that in order for my child to participate he or she must be receiving credit in all classes and that any of his/her teachers may disqualify my child depending on his/her performance in their class.

STUDENT SIGNATURE: _____ DATE: _____

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

MEDICAL CONSENT:

I, _____ parent/guardian of _____

as indicated by my signature below, hereby authorize in advance any necessary medical treatment required while traveling to and from and while attending the activity reference above. In the event of any incurred medical expenses, I will provide payment of these costs.

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

IN CASE OF EMERGENCY, PLEASE CONTACT PARENT/GUARDIAN AT:

WORK #: _____ CELL PHONE # _____

ALTERNATE CONTACT: _____ PHONE #: _____

Field Trip Eligibility Check

(This side to be filled out by each of the student's teachers)

JAG CDC | Wednesday, 3/5/25 & Thursday, 3/6/25

1st Hour Class: _____ (Circle). Eligible Not Eligible

Optional Comments: _____

Teacher Signature: _____ Date: _____

2nd Hour Class: _____ (Circle). Eligible Not Eligible

Optional Comments: _____

Teacher Signature: _____ Date: _____

3rd Hour Class: _____ (Circle). Eligible Not Eligible

Optional Comments: _____

Teacher Signature: _____ Date: _____

4th Hour Class: _____ (Circle). Eligible Not Eligible

Optional Comments: _____

Teacher Signature: _____ Date: _____

5th Hour Class: _____ (Circle). Eligible Not Eligible

Optional Comments: _____

Teacher Signature: _____ Date: _____

6th Hour Class: _____ (Circle) Eligible Not Eligible

Optional Comments: _____

Teacher Signature: _____ Date: _____

7th Hour Class: _____ (Circle) Eligible Not Eligible

Optional Comments: _____

Teacher Signature: _____ Date: _____

8th Hour Class: _____ (Circle) Eligible Not Eligible

Optional Comments: _____

Teacher Signature: _____ Date: _____



JAG High School Programs

Dates:

Wednesday, March 5, 2025

1:00 PM – 8:00 PM

&

Thursday, March 6, 2025

8:00 AM – 2:00 PM

Location: Mesa Convention Center, 263 N. Center Street, Mesa, Arizona 85201

Career Development Conference (CDC)

The Career Development Conference (CDC) is set to be on March 5th & 6th, 2025! This is a transformative event hosted by Jobs for Arizona's Graduates (JAG) that plays a crucial role in shaping the future of Arizona's youth. Over 800 students, volunteers, and guests will convene for two days filled with workshops, competitive events, and networking during the conferences' College & Career Expo.

This two-day event will be hosted at the Mesa Convention Center, 263 N. Center Street, Mesa, Arizona 85201.

Participant Registration Fee: \$50.00

Due: February 12, 2025

Attire: Business Professional on both days. Competitors should wear a business attire

*If participants are staying overnight, but not competing on March 5th, (they will be participating in workshops and JAG teambuilding activities) students should be dressed in JAG shirts and (non-ripped) jeans.

Transportation:

Day 1: Maximum of 14 competitors are allowed to compete (Small Bus or Van Needed)

Day 2: All chapter participants are invited to attend (Large Bus Needed)



Schedule Day 1 (3/5/25):

2025 JAG Career Development Conference Schedule

1:00 PM - 1:30 PM Arrival

1:30 PM - 2:00 PM Assigning to Competition Locations

2:00 PM - 8:00 PM Competition/Workshops

5:00 PM - 6:00 PM Dinner Served

7:30 PM - 8:00 PM Departure

Schedule Day 2 (3/6/25):

2025 JAG Career Development Conference Schedule

8:00 AM - 9:00 AM Arrival & Display set-up

9:00 AM - 9:30 AM Opening Session

9:30 AM - 12:00 PM Competition/Workshops

12:00 PM - 1:00 PM Resource Fair/Lunch Served

1:00 PM - 2:00 PM Awards Ceremony (Theater Style Seating)

2:00 PM Departure

Please let us know if you have additional questions.

See you soon,

JAG FAM

REQUEST FOR DISTRICT TRANSPORTATION

Wed, March 5 + Thur, March 6 2025

January 22, 2025

Date for which transportation

Date of this request

Total number persons to be transported 23

Type vehicle requested

2 White BusesDeparture Time 3/5/25 11:00 ☒ A.M. ☐ P.M.Return Time 3:30 ☐ A.M. ☒ P.M. 3/6/25Departure Point (specific location) CITS AdminDestination Days Inn + Suites + Mesa Convention CenterOrganization or Group JAG

Purpose for Travel

JAG CDC - state competition

Driver needed

☐ YES ☒ NO

Requested by

Catherine Sommer

Contact #

4805105204

Comments

Mr. Anthony Moore will drive 2nd bus

Disposition of Request:

☒ Approved ☐ Denied -- Reason

Principal's Signature

Clinton White

Date:

1/22/25*for Transportation Department use only*

Date Request Received in Transportation Department Office

Vehicle Assigned

Driver Assigned (if needed)

DRIVER REPORT

BEGINNING ODOMETER

ENDING ODOMETER

Total Miles

Driver's Signature

Date

White - Transportation

Canary - Principal

Pink - File

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: Other Consent
Items-4.

MEETING DATE:2/12/2025

AGENDA ITEM: Approval for overnight travel, release time and expenses for Nicole Schmitt, Wyatt Carpenter and 18 CHS students to attend the FCCLA State Leadership Conference in Tucson, AZ, April 1-3, 2025.

SUBMITTED BY: Wyatt Carpenter, CTE Director

RECOMMENDED TO SUPERINTENDENT BY: Wyatt Carpenter, CTE Director

**APPROVED BY
SUPERINTENDENT:**



RECOMMENDATION:

Approval for overnight travel, release time and expenses for Nicole Schmitt, Wyatt Carpenter and 18 CHS students to attend the FBLA Leadership Conference in Tucson, AZ, April 1-3, 2025.

INFORMATION AND SUPPORTING DATA:

Students will compete in various competitive events, attend leadership workshops and network with other schools throughout the state.

PROJECTED COST:

Total:\$6,400 Hotel:\$4,000, Registration:\$2,400.00

FUNDING SOURCE:

CTE Grant

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

Nicole Schmitt, Wyatt Carpenter and 18 CHS students. Roster of students is provided in the travel forms.

10 male students, 8 female students; 1 male staff, 1 female staff.

ATTACHMENTS:

Description	Upload Date	Type
FBLA State Conf.	2/4/2025	Cover Memo

OVERNIGHT STUDENT TRAVEL

SITE: CHS CLUB/GROUP: FBLA
 DESTINATION CITY & STATE: Tucson, AZ
 # OF STUDENTS TRAVELING (MALE/FEMALE): 10 / 8 # OF SCHOOL DAYS MISSED: 3
 EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): FBLA State Conference

Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order
 Reimbursements for travel are not allowable

METHOD OF TRANSPORTATION (CHECK ONE):

☐ DISTRICT YELLOW BUS ☒ DISTRICT MINIBUS ☐ COMMERCIAL BUS ☐ OTHER: 2 Mini Buses

Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: N/A
 LODGING NAME: Double Tree PHONE #: 520-881-4200
 ADDRESS: 445 S Alvernon Way, Tucson, AZ 85711

****EXPENSES****

COMPLETE ALL FIELDS
 These number should be maximum estimates.

TOTAL AIRFARE/TRANSPORTATION: N/A TOTAL HOTEL: \$4,000 TOTAL MEALS: Included
 TOTAL GROUND TRANSPORTATION: N/A TOTAL REGISTRATION: \$2,400 OTHER: N/A
 TOTAL TRIP COST: \$6,400

TRAVEL FINANCED BY: (CHECK ALL THAT APPLY)

☐ FUNDRAISER ☐ DONATION ☐ TAX CREDIT ☐ M&O ☒ OTHER: CTE Grant

AMOUNT PAID BY THE STUDENT: \$25

WILL STUDENT BE DENIED DUE TO LACK OF FUNDS? EXPLAIN: No

SPONSOR NAME: Nicole Schmitt PHONE #: 480-223-7310

EMERGENCY CONTACT INFORMATION: Wyatt Carpenter 520-280-5106

Students: List the names of each student traveling. If this information is not available, submit a tentative list of names. The final lists of students must be submitted to the superintendent two week prior to the trip. TBD is not acceptable.

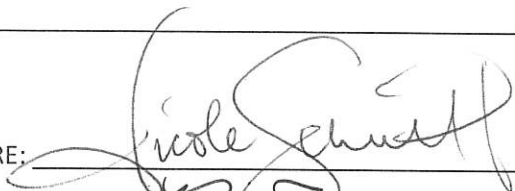

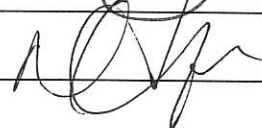
LIST ALL POSSIBLE STUDENT TRAVELERS:

FULL NAME:	Hanson, Donovan Joseph	SITE:	CHS
FULL NAME:	LaPaglia, Natalie Elena	SITE:	CHS
FULL NAME:	Ledesma, Emily Elizabeth	SITE:	CHS
FULL NAME:	Platt, Lauren Nichole	SITE:	CHS
FULL NAME:	Blind, Peter Michael	SITE:	CHS
FULL NAME:	Campbell, Allyson	SITE:	CHS
FULL NAME:	Ramirez, Mylee Ilena	SITE:	CHS
FULL NAME:	Ray, Bradley Scott	SITE:	CHS
FULL NAME:	Snelling, Labria Zane	SITE:	CHS
FULL NAME:	Hansen, Donna Renee	SITE:	CHS
FULL NAME:	Antkowski, Alison	SITE:	CHS
FULL NAME:	Enos, Seth L	SITE:	CHS
FULL NAME:	LaPaglia, Sophia Aurelia	SITE:	CHS
FULL NAME:	Baldenegro, Layla Annalisia	SITE:	CHS
FULL NAME:	Garcia, Jacob Anthony	SITE:	CHS
FULL NAME:	Moinina, Mimi	SITE:	CHS
FULL NAME:	Preciado, Emily	SITE:	CHS
FULL NAME:	Rodgers, Jalen	SITE:	CHS
FULL NAME:	Williams, Nehemiah Alexander	SITE:	CHS
FULL NAME:	Halsey, Colton Tyler	SITE:	CHS
FULL NAME:		SITE:	CHS
FULL NAME:		SITE:	CHS
FULL NAME:		SITE:	CHS
FULL NAME:		SITE:	CHS
FULL NAME:		SITE:	CHS
FULL NAME:		SITE:	CHS
FULL NAME:		SITE:	CHS
FULL NAME:		SITE:	CHS

Chaperones: Chaperones must either be a CUSD staff member or approved through Human Resources. A ratio of 1 chaperone to every 10 students is required. if both male and female students are traveling, then both male and female chaperones are required. All chaperones must be at least 21 years of age.

LIST ALL CHAPERONES:

FULL NAME: Nicole Schmitt STAFF OR VOLUNTEER (CIRCLE ONE)
 Wyatt Carpenter
FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)
FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

SPONSOR'S SIGNATURE:  DATE: 2/4/25
PRINCIPAL'S SIGNATURE:  DATE: 2/4/25
ATHLETIC DIR.'S SIGNATURE _____ DATE: _____
SUPERINTENDENT'S SIGNATURE:  DATE: 2/5/25

FOR DISTRICT USE ONLY

GOVERNING BOARD APPROVED: _____ NOT APPROVED: _____ MEETING DATE: _____
BUSINESS OFFICE DATE RECEIVED: _____ SIGNATURE: _____

STAFF OVERNIGHT/OUT-OF-STATE TRAVEL



ENGAGE - CHALLENGE - INSPIRE

NAME: Nicole Schmitt
SITE: CHS
DATE OF DEPARTURE: 04/01/25 DATE OF RETURN: 04/03/25
DESTINATION CITY & STATE: Tucson, AZ
EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): FBLA State Conference

Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order
Reimbursements for travel are not allowable

METHOD OF TRANSPORTATION (CHECK ONE):

☐ COMMERCIAL BUS ☐ AIRLINE ☒ OTHER: District White Fleet x2

Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: N/A
LODGING NAME: Double Tree PHONE #: 520-8810-4200
ADDRESS: 445 S Alvernon Way, Tucson AZ 85711

EXPENSES

COMPLETE ALL FIELDS

These numbers should be maximum estimates.

TOTAL AIRFARE/TRANSPORTATION: N/A TOTAL HOTEL: N/A TOTAL MEALS: N/A
TOTAL GROUND TRANSPORTATION: N/A TOTAL REGISTRATION: \$235 OTHER: N/A
MAXIMUM AMOUNT AUTHORIZED FOR PAYMENT OR REIMBURSEMENT: \$0

TRAVEL FINANCED BY: (CHECK ALL THAT APPLY): ☐ GRANT ☐ DONATION ☐ M&O ☒ OTHER: CTE

HAS REQUESTED TIME OFF BEEN APPROVED IN AESOP OR ON A LEAVE FORM: ☒ YES ☐ NO

EMPLOYEE SIGNATURE: Nicole Schmitt DATE: 2/4/25

SUPERVISOR'S SIGNATURE: [Signature] DATE: 2/4/25

FOR DISTRICT USE ONLY

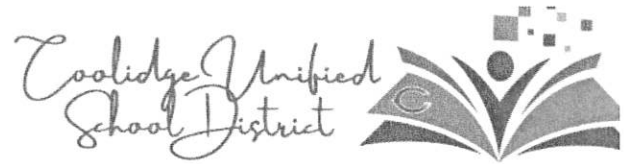
GOVERNING BOARD APPROVED: _____ NOT APPROVED: _____ MEETING DATE: _____

BUSINESS OFFICE DATE RECEIVED: _____ SIGNATURE: _____

EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430

jennifer.mariscal@coolidgeschools.org



ENGAGE - CHALLENGE - INSPIRE

Employee Name: Nicole Schmitt Date: 2/4/25

Type of Leave:

☒ Advanced Leave Request

☐ Notification of Leave Taken

Work Site:

☐ District Office

☐ Special Services

☐ Food Services

☐ CAP/CVA

☐ Human Resources

☐ Support Services

☒ CHS

☐ Heartland

☐ Curriculum

☐ Technology

☐ CJHS

☐ West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
April 1st - 3rd	Professional Leave Workshop/Conference: <u>FBLA State Conference</u> Expense to be paid by (budget code): _____ # Days Away: _____ # Working Days Away: _____ District Vehicle: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	3 Days
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

Nicole Schmitt 2/4/25
Employee Signature Date

[Signature] 2/4/25
Administrator/Supervisor Signature Date

ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: ☐ Leave Request Denied

Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date



FBLA ARIZONA STATE LEADERSHIP CONFERENCE

APRIL 1-3, 2025
TUCSON CONVENTION CENTER, TUCSON AZ

State Leadership Conference will be held on April 1-3, 2025 in Tucson. Join us to test your competitive skills as you go up against the best of the best in the state. Come and show what you got!



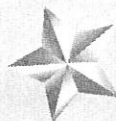
General Information

- April 1-3, 2025 - High School
- April 1-2, 2025 - Middle School
- Tucson Convention Center - 260 S. Church Avenue
Tucson, AZ 85701



Registration Cost

- Opens January 30, 2025
- Closes March 6, 2025
- High School Student Registration Cost \$90
- High School Student All inclusive cost \$202 (This includes registration fee, tshirt, and four meals)
- Middle School Student Registration Cost \$60
- Middle School Student All inclusive cost \$127 (This includes registration fee, tshirt, and 3 meals)
- High School Adviser Registration Cost \$45/All inclusive cost \$167
- Middle School Adviser Registration Cost \$35/All inclusive cost is \$102
- All Chaperone/Guest Cost \$10
- All inclusive Chaperone/Guest \$122 High School and \$77 Middle School



Optional Meal Cost

- Breakfast per meal \$20
- Lunch per meal \$22
- Dinner per meal \$25



For more information
contact
[Missy.boucher-
goodman@azed.gov](mailto:Missy.boucher-goodman@azed.gov)
or (602) 364-2339



ARIZONA DEPARTMENT OF
EDUCATION

Conference Overview

Venue

This year's conference venue will be the Tucson Convention Center located at 260 S. Church Avenue, Tucson, AZ 85701.

Middle School Tentative Schedule (Subject to Change)

Tuesday, April 1 and Wednesday, April 2

Date	Time	Activity
Tues. April 1, 2025	10:00 a.m. - 11:00 a.m.	Registration
Tues. April 1, 2025	11:00 a.m. - 11:30 a.m.	Opening Session
Tues. April 1, 2025	11:30 p.m. - 12:30 p.m. 11:30 p.m. - 12:30 p.m.	Pre-Paid Lunch Judge Orientation
Tues. April 1, 2025	12:30 p.m. - 3:00 p.m.	Competitions
Tues. April 1, 2025	12:30 p.m. - 3:00 p.m.	Workshop & Activities
Date	Time	Activity
Wed. April 2, 2025	7:00 a.m. to 9:00 a.m.	Pre-Paid Breakfast
Wed. April 2, 2025	9:00 a.m. to 9:30 a.m.	Closing Session

High School Tentative Schedule (Subject to Change)

Tuesday, April 1

Date	Time	Activity
Tues. April 1, 2025	2:00 p.m. - 4:00 p.m.	Registration
Tues. April 1, 2025	4:00 p.m. - 5:00 p.m.	Opening Session
Tues. April 1, 2025	4:00 p.m. - 5:00 p.m.	Judge Orientation
Tues. April 1, 2025	5:00 p.m. - 8:00 p.m.	Competitions (TBD)
Tues. April 1, 2025	5:30 p.m. - 7:30 p.m.	Pre-Paid Dinner
Tues. April 1, 2025	5:30 p.m. - 8:00 p.m.	Workshops & Activities (TBD)
Tues. April 1, 2025	5:00 p.m. - 6:15 p.m.	State Officer Candidate Speeches
Tues. April 1, 2025	6:15 p.m. - 7:00 p.m.	Battle of the Chapters

High School Tentative Schedule (Subject to Change)

Wednesday, April 2

Date	Time	Activity
Wed. April 2, 2025	7:00 a.m. to 9:00 a.m.	Breakfast
Wed. April 2, 2025	8:00 a.m. to 1:00 p.m.	Competitions (TBD)
Wed. April 2, 2025	7:00 a.m. - 8:00 a.m.	Judge Orientation
Wed. April 2, 2025	9:00 a.m. - 4:30 p.m.	Exhibit Hall (Vendors and SO Booths)
Wed. April 2, 2025	9:00 a.m. - 4:30 p.m.	Workshops and Activities (TBD)
Wed. April 2, 2025	12:00 p.m. - 2:00 p.m.	Pre-Paid Lunch
Wed. April 2, 2025	2:00 p.m. - 6:00 p.m.	Performance Events (TBD)
Wed. April 2, 2025	1:00 p.m. - 2:00 p.m.	Judge Orientation
Wed. April 2, 2025	1:30 p.m. - 2:30 p.m.	Final Battle of the Chapters
Wed. April 2, 2025	2:45 p.m. - 4:30 p.m.	Hypnotist
Wed. April 2, 2025	5:00 p.m. - 6:00 p.m.	Mid - General Session (Required)
Wed. April 2, 2025	6:00 p.m. - 7:30 p.m.	Pre-Paid Dinner

High School Tentative Schedule (Subject to Change)

Thursday, April 3

Date	Time	Activity
Thurs. April 3, 2025	7:00 a.m. to 9:00 a.m.	Pre-Paid Breakfast
Thurs. April 3, 2025	9:00 a.m. to 11:30 a.m.	Closing Session
Thurs. April 3, 2025	11:30 a.m. to 12:00 p.m.	NLC Winners Meeting

Conference Program

Final conference information will be sent out closer to the event and will also be on our conference electronic program.

Shuttles

Shuttle busses will be provided for some of our hotels. Due to the number of hotel blocks we have this year, we cannot provide shuttles to every hotel in our block but we will do our best to provide what we can. Please look at the hotel list to see if that hotel will be one that we provide a shuttle for.

Dress Code

FBLA Arizona will follow the dress code put in place from the national office for the State Leadership Conference. Please make sure you and your students abide by what has been set forth. All attendees must be in professional dress when you are at the Tucson Convention Center. Click on the dress code picture below to view:

DRESS CODE

Projecting a professional image is vital for business leaders to demonstrate respect for clients, colleagues, and others. This policy is to provide guidance for conference attendees—students, advisers, and guests. Professional business attire is required at all general sessions, competitive events, exhibits, regional meetings, workshops, and other activities unless otherwise indicated in conference materials.

Conference name badges are considered part of the dress code and must be worn at all conference functions. For safety reasons, do not wear conference badges outside of the conference area. The dress code is gender neutral.

ACCEPTABLE ITEMS

BUSINESS PROFESSIONAL

- Business Suit
 - Suit pants and jacket
 - Blouse (or) collared dress shirt
 - Neckwear such as tie or scarf
 - Dress shoes (or) dress boots
- Blazer
 - Dress pants, including khakis, (or) dress (or) skirt
 - Blazer
 - Blouse (or) collared dress shirt
 - Neckwear such as tie or scarf
 - Dress shoes (or) dress boots
- Dress
 - A business dress
 - Dress shoes (or) dress boots
- Other Professional
 - Dress pants, including khakis, (or) skirt
 - Blouse, collared dress shirt
 - Neckwear such as tie or scarf
 - Dress shoes (or) dress boots

BUSINESS CASUAL

- Dress pants, skirt, (or) khaki/chino-style pants
- Blouse, collared dress shirt, (or) polo shirt
- Dress shoes (or) dress boots

NOTE: Business Casual is only permitted during sessions specifically noted in conference materials.

UNACCEPTABLE ITEMS

The following items are prohibited in all conference areas, including competitive events.

- Denim or flannel clothing
- Shorts
- Athletic clothing
- Logos or graphically designed t-shirts/tights

- Stunt or revealing clothing, including tank tops, spaghetti straps, and short/short skirts or dresses more than 1" above the knee
- Swimwear
- Flip flops or casual sandals

- Athletic shoes
- Industrial work shoes
- Hiking boots
- Hats
- Graphically printed clothing

No dress code can cover all contingencies, so FBLA members must use a certain amount of judgment in their choice of clothing or wear. Members who experience concerns about inappropriate attire should ask their local adviser, state leader, or conference staff.

FBLA recognizes that accommodations may need to be made and will work with advisers on a case-by-case basis to accommodate requests. Advisers should include the need for exceptions on the central accommodation portion of the registration form. Requests made after registration closes must be made in writing.

June 2023

Coolidge Unified School District 21
REQUEST FOR DISTRICT TRANSPORTATION

April 1st

Feb 4th 2025

Date for which transportation

Date of this request

Total number persons to be transported 22 Type vehicle requested White fleet x2Departure Time 7:00 ☒ A.M. ☐ P.M. Return Time 5:00 ☐ A.M. ☒ P.M.Departure Point (specific location) CHSDestination Tucson, AZ Organization or Group FBLAPurpose for Travel State ConferenceDriver needed ☐ YES ☒ NO Requested by N. Schmitt Contact # 480-223-7310

Comments _____

Disposition of Request: ☒ Approved ☐ Denied -- Reason _____Principal's Signature [Signature] Date: 2/4/25*for Transportation Department use only*

Date Request Received in Transportation Department Office _____

Vehicle Assigned _____ Driver Assigned (if needed) _____

DRIVER REPORT

BEGINNING ODOMETER _____ ENDING ODOMETER _____ Total Miles _____

Driver's Signature _____ Date _____

White - Transportation

Canary - Principal

Pink - File

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: Other Consent
Items-5.

MEETING DATE:2/12/2025

AGENDA ITEM: Overnight Travel for Migrant Coordinator, Veronica Chavez and Migrant Recruiter Mary Wickes to attend the National Migrant Education Conference April 12-16, 2025 in San Francisco, CA.

SUBMITTED BY: Jess Miller, Director of Federal Programs & Grants

RECOMMENDED TO SUPERINTENDENT BY: Jess Miller, Director of Federal Programs & Grants

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Overnight Travel for Migrant Coordinator, Veronica Chavez and Migrant Recruiter Mary Wickes to attend the National Migrant Education Conference April 12-16, 2025 in San Francisco, CA.

INFORMATION AND SUPPORTING DATA:

Mrs. Chavez and Mrs. Wickes will network with others in her field and learn other ways to provide services to our Coolidge students and families.

PROJECTED COST:

Total:\$2,233.53 Hotel:\$889.81, Meals:\$368.50,
Registration:\$450.00, Airfare:\$525.22

FUNDING SOURCE:

Grant Funded - Migrant Education Program Grant

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

Flying Southwest Airlines

Lodging at Hilton San Francisco Union Square

ATTACHMENTS:

Description

2025 Migrant Conf.

Upload Date

2/3/2025

Type

Cover Memo

STAFF OVERNIGHT/OUT-OF-STATE TRAVEL



NAME: Veronica Chavez
SITE: District office
DATE OF DEPARTURE: 4/12/25 DATE OF RETURN: 4/16/25
DESTINATION CITY & STATE: San Francisco, CA
EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): 2025 National Migrant Education Conference

****Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order****
****Reimbursements for travel are not allowable****

METHOD OF TRANSPORTATION (CHECK ONE):

☐ COMMERCIAL BUS ☒ AIRLINE ☐ OTHER: _____

****Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date****

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: TBD

LODGING NAME: Hilton San Francisco Union Square PHONE #: 415-771-1400

ADDRESS: 333 O'Farrell St. San Francisco, CA 94102

****EXPENSES****

COMPLETE ALL FIELDS
These number should be maximum estimates.

TOTAL AIRFARE/TRANSPORTATION: \$1525.22 TOTAL HOTEL: \$889.81 TOTAL MEALS: ≈ \$368.50

TOTAL GROUND TRANSPORTATION: TBD TOTAL REGISTRATION \$450.00 OTHER: _____

MAXIMUM AMOUNT AUTHORIZED FOR PAYMENT OR REIMBURSEMENT: ≈ \$368.50

TRAVEL FINANCED BY: (CHECK ALL THAT APPLY): ☒ GRANT ☐ DONATION ☐ M&O ☐ OTHER: _____

HAS REQUESTED TIME OFF BEEN APPROVED IN AESOP OR ON A LEAVE FORM: ☒ YES ☐ NO

EMPLOYEE SIGNATURE: Veronica Chavez DATE: 2/3/25

SUPERVISOR'S SIGNATURE: Jessica DATE: 1/30/25

****FOR DISTRICT USE ONLY****

GOVERNING BOARD APPROVED: _____ NOT APPROVED: _____ MEETING DATE: _____

BUSINESS OFFICE DATE RECEIVED: _____ SIGNATURE: _____

EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430
jennifer.mariscal@coolidgeschools.org



ENGAGE - CHALLENGE - INSPIRE

Employee Name: Veronica Chavez Date: 1/30/25

Type of Leave:

Work Site:

☒ Advanced Leave Request

☐ District Office

☐ Human Resources

☐ Curriculum

☐ Special Services

☐ Support Services

☐ Technology

☐ Notification of Leave Taken

☐ Food Services

☐ CHS

☐ CJHS

☐ CAP/CVA

☐ Heartland

☐ West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
4/12/25 - 4/16/25	Professional Leave Workshop/Conference: <u>2025 National Migrant Education Conference</u> Expense to be paid by (budget code): <u>130.100.2570.6360/6580.500.000</u> # Days Away: <u>5</u> # Working Days Away: <u>3</u> District Vehicle: <input type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	3 days
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

Employee Signature

Date

Administrator/Supervisor Signature

Date

ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: ☐ Leave Request Denied

Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date

2025 NATIONAL MIGRANT EDUCATION CONFERENCE

SUNDAY, APRIL 13 – WEDNESDAY, APRIL 16, 2025 IN SAN FRANCISCO, CALIFORNIA

SCHEDULE AT A GLANCE

SATURDAY, APRIL 12, 2025

1:00 pm – 5:00 pm Registration

SUNDAY, APRIL 13, 2025

7:30 am – 3:45 pm Registration
1:00 pm – 3:30 pm Parent Orientation Meeting (for parents and those working with parents)
3:30 pm – 4:00 pm Student Entertainment
4:00 pm – 6:15 pm Opening General Session
6:15 pm – 8:00 pm Welcome Reception (appetizers and mingling)

MONDAY, APRIL 14, 2025

7:00 am – 5:00 pm Registration
7:30 am – 5:00 pm Exhibits Open
8:00 am – 8:30 am Student Entertainment
8:30 am – 10:00 am General Session
10:00 am – 10:30 am Break (coffee & hot tea) / Visit Exhibits
10:30 am – 12:00 pm First Workshop Sessions
12:00 pm – 1:30 pm Lunch (on your own)
1:30 pm – 3:00 pm Second Workshop Sessions
3:00 pm – 3:30 pm Break (lemonade & iced tea) / Visit Exhibits
3:30 pm – 5:00 pm Third Workshop Sessions

TUESDAY, APRIL 15, 2025

7:30 am – 3:30 pm Exhibits Open
8:00 am – 10:30 am Registration
8:00 am – 8:30 am Student Entertainment
8:30 am – 10:00 am General Session – Update from DC
10:00 am – 10:30 am Break (coffee & hot tea) / Visit Exhibits
10:30 am – 12:00 pm Fourth Workshop Sessions
12:00 pm – 1:30 pm Lunch (on your own)
1:30 pm – 3:00 pm Fifth Workshop Sessions
3:00 pm – 3:30 pm Break (lemonade & iced tea) / Visit Exhibits
3:30 pm – 5:00 pm Sixth Workshop Sessions
7:00 pm – 8:15 pm “Destination 2026” Reception
8:30 pm – 12:00 am Dance

WEDNESDAY, APRIL 16, 2025

8:30 am – 10:00 am Seventh Workshop Sessions
10:00 am – 10:30 am Student Entertainment
10:30 am – 11:45 am Closing General Session
11:45 am – 1:00 pm Closing Luncheon (provided)

STAFF OVERNIGHT/OUT-OF-STATE TRAVEL



NAME: Mary Wickes
SITE: District office
DATE OF DEPARTURE: 4/12/25 DATE OF RETURN: 4/16/25
DESTINATION CITY & STATE: San Francisco, CA
EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): 2025 National Migrant Education Conference

****Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order****
****Reimbursements for travel are not allowable****

METHOD OF TRANSPORTATION (CHECK ONE):

☐ COMMERCIAL BUS ☒ AIRLINE ☐ OTHER: _____

****Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date****

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: TBD

LODGING NAME: Hilton San Francisco Union Square PHONE #: 415-771-1400

ADDRESS: 333 O'Farrell St. San Francisco, CA 94102

****EXPENSES****

COMPLETE ALL FIELDS
These number should be maximum estimates.

TOTAL AIRFARE/TRANSPORTATION: \$525.22 TOTAL HOTEL: \$889.81 TOTAL MEALS: ≈ \$368.50

TOTAL GROUND TRANSPORTATION: TBD TOTAL REGISTRATION \$450.00 OTHER: _____

MAXIMUM AMOUNT AUTHORIZED FOR PAYMENT OR REIMBURSEMENT: ≈ \$368.50

TRAVEL FINANCED BY: (CHECK ALL THAT APPLY): ☒ GRANT ☐ DONATION ☐ M&O ☐ OTHER: _____

HAS REQUESTED TIME OFF BEEN APPROVED IN AESOP OR ON A LEAVE FORM: ☒ YES ☐ NO

EMPLOYEE SIGNATURE: Mary Wickes DATE: 1/15/2025

SUPERVISOR'S SIGNATURE: [Signature] DATE: 7/30/25

****FOR DISTRICT USE ONLY****

GOVERNING BOARD APPROVED: _____ NOT APPROVED: _____ MEETING DATE: _____

BUSINESS OFFICE DATE RECEIVED: _____ SIGNATURE: _____

EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430
jennifer.mariscal@coolidgeschools.org



Employee Name: Mary Wickes Date: 1/15/25

Type of Leave:

Work Site:

☒ Advanced Leave Request

☐ District Office

☐ Human Resources

☐ Curriculum

☐ Special Services

☐ Support Services

☐ Technology

☐ Notification of Leave Taken

☐ Food Services

☐ CHS

☐ CJHS

☐ CAP/CVA

☐ Heartland

☐ West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
4/12/25 - 4/16/25	Professional Leave Workshop/Conference: <u>2025 National Migrant Education Conference</u> Expense to be paid by (budget code): <u>130.100.2570.60360/6580.500.000</u> # Days Away: <u>5</u> # Working Days Away: <u>3</u> District Vehicle: <input type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	3 days
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

Mary Wickes 1/15/2025 Jessica 1/30/25
Employee Signature Date Administrator/Supervisor Signature Date

ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: ☐ Leave Request Denied

Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date

2025 NATIONAL MIGRANT EDUCATION CONFERENCE

SUNDAY, APRIL 13 – WEDNESDAY, APRIL 16, 2025 IN SAN FRANCISCO, CALIFORNIA

SCHEDULE AT A GLANCE

SATURDAY, APRIL 12, 2025

1:00 pm – 5:00 pm Registration

SUNDAY, APRIL 13, 2025

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1:00 pm – 3:30 pm Parent Orientation Meeting (for parents and those working with parents)
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4:00 pm – 6:15 pm Opening General Session
6:15 pm – 8:00 pm Welcome Reception (appetizers and mingling)

MONDAY, APRIL 14, 2025

7:00 am – 5:00 pm Registration
7:30 am – 5:00 pm Exhibits Open
8:00 am – 8:30 am Student Entertainment
8:30 am – 10:00 am General Session
10:00 am – 10:30 am Break (coffee & hot tea) / Visit Exhibits
10:30 am – 12:00 pm First Workshop Sessions
12:00 pm – 1:30 pm Lunch (on your own)
1:30 pm – 3:00 pm Second Workshop Sessions
3:00 pm – 3:30 pm Break (lemonade & iced tea) / Visit Exhibits
3:30 pm – 5:00 pm Third Workshop Sessions

TUESDAY, APRIL 15, 2025

7:30 am – 3:30 pm Exhibits Open
8:00 am – 10:30 am Registration
8:00 am – 8:30 am Student Entertainment
8:30 am – 10:00 am General Session – Update from DC
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10:30 am – 12:00 pm Fourth Workshop Sessions
12:00 pm – 1:30 pm Lunch (on your own)
1:30 pm – 3:00 pm Fifth Workshop Sessions
3:00 pm – 3:30 pm Break (lemonade & iced tea) / Visit Exhibits
3:30 pm – 5:00 pm Sixth Workshop Sessions
7:00 pm – 8:15 pm “Destination 2026” Reception
8:30 pm – 12:00 am Dance

WEDNESDAY, APRIL 16, 2025

8:30 am – 10:00 am Seventh Workshop Sessions
10:00 am – 10:30 am Student Entertainment
10:30 am – 11:45 am Closing General Session
11:45 am – 1:00 pm Closing Luncheon (provided)

APR 12 - 16
PHX → SFO




Trip & Price Details

Price

Payment

Confirmation

Flight Modify

 Sat 4/12	# 3089 PHX 9:00 AM	→ SFO 11:10 AM	2 hr 10 min	Nonstop	<u>Wanna Get Away</u>	Base fare 2 Passenger(s)	\$431.64
						Taxes and fees	\$93.58
						Flight total	\$525.22
 Wed 4/16	# 3850 SFO 7:45 PM	→ PHX 9:45 PM	2 hr 0 min	Nonstop	<u>Wanna Get Away</u>	or from \$52/mo* with  flexpay Learn more	

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit™ for future use.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](https://www.southwest.com/rterms)

Flight Extras

Upgrade to Wanna Get Away *plus*

Prices shown per passenger, per one-way.

- ✓ Free same-day confirmed change (taxes and fees may apply)⁶
- ✓ Transferable Flight Credit™⁵
- ✓ 8 Rapid Rewards points per dollar per qualifying flight¹¹

⁶Please read the [fare rules](#) associated with this purchase.☐ Upgrade departing trip for \$20☐ Upgrade returning trip for \$20☐ Upgrade both for \$40

Flexibility comes with every fare.

Two bags fly free¹.No change² or cancel³ fees. Change your flight later without a fee. Fare difference may apply.

¹1st and 2nd checked bags. Weight and size limits apply. ²Fare difference may apply. ³Failure to cancel a reservation at least 10 minutes prior to scheduled departure may result in forfeited flight credits.

BAG FEE *

\$0.00

SUBTOTAL

\$431.64

TAXES & FEES

\$93.58

TRIP TOTAL

\$525.22

[Show price breakdown](#)Get a \$300.00 statement credit¹ and 10,000 Rapid Rewards[®] points.²

1. After first purchase. 2. After you spend \$500 in first three months.

[Apply now >](#)

YOU PAY TODAY

\$525.22

CREDIT ON YOUR STATEMENT

-\$300.00

TOTAL AFTER
STATEMENT CREDIT

\$225.22

Not ready to buy yet? [Save this flight for later.](#)^{*}1st and 2nd checked bags fly free[®]. [Weight and size limits apply.](#)[Log in for faster checkout](#)[Continue](#)

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.



Add a Car

Products not confirmed until purchase.

No worries, your flight will remain in your cart while you search for a car.



Add a car



Book now. Pay later!
From \$252.99*/week in
San Francisco

^{*}Taxes and fees excl. Terms apply.[Book now](#)

PICK-UP LOCATION

San Francisco 4/12



PICK-UP TIME

12:00 PM



San Francisco, CA - SFO

Sat, Apr 12, 2025

RETURN LOCATION

San Francisco 4/16



RETURN TIME

6:00 PM



San Francisco, CA - SFO

Wed, Apr 16, 2025

RENTAL COMPANY (Optional)

No preference



VEHICLE SIZE (Optional)

No preference

[Search](#)Not ready to buy yet? [Save this flight for later.](#)^{*}1st and 2nd checked bags fly free[®]. [Weight and size limits apply.](#)[Log in for faster checkout](#)[Continue](#)

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

Fare Benefits



Two bags fly free^{®1}

First and second checked bags. Weight and size limits apply. A golf bag or skis in a container acceptable to Southwest[®] can be substituted for one checked bag.

No change² or cancel fees³

If you need to change an upcoming flight itinerary, you'll only pay the difference in fare (if one applies). Failure to cancel a reservation at least 10 minutes prior to scheduled departure may result in forfeited travel funds.

Flight credit⁴

Flight credits will be issued as long as the flight is canceled at least 10 minutes prior to the scheduled departure. Flight credits don't expire and are non-transferable. For travel booked with Rapid Rewards points: starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away[®] or Wanna Get Away Plus[™] reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation.

Transferable Flight Credit^{™5}

Transferable Flight Credit[™] will be issued as long as the flight is canceled at least 10 minutes prior to the scheduled departure. Transferable Flight Credit can be transferred between Rapid Rewards[®] Members. Only one transfer is permitted. For bookings made through a Southwest[®] Business channel, there is a limitation to transfer only between employees within the organization. Transferable Flight Credits don't expire. For travel booked with Rapid Rewards points: starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away[®] or Wanna Get Away Plus[™] reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation.

Free same-day change/standby⁶

Same-day change: On the day of travel, you can switch free of airline charges to another flight with space available departing on the same calendar day between the same origin airport and destination airport as your original flight. With the exception of A-List Preferred and A-List Members, Customers who purchase Wanna Get Away fares are not eligible for free same-day change.

Same-day standby: You can list for same-day standby on an earlier flight via a Southwest Customer Service Agent at the airport or the Southwest app or mobile web. You will receive a message based on the contact preference selected during booking if you are cleared on the flight.

For both same-day change and same-day standby, you must change your flight or request to be added to the same-day standby list at least 10 minutes prior to the scheduled departure of your original flight or the no-show policy will apply. If using the app or mobile web for standby, you must list your name 30 minutes ahead of scheduled departure. You will be required to pay any government taxes and fees associated with these itinerary changes but refunds will be provided. Your original boarding position is not guaranteed. Southwest Business Customers booked through travel agencies may need to see a Southwest agent at the airport for both a same-day change or standby listing. See [southwest.com/standby](https://www.southwest.com/standby) for more details.

Refundable⁷

As long as you cancel your reservation at least ten (10) minutes prior to the scheduled departure of your flight. If you cancel, you're eligible to receive 100% of your ticket value as a refund to your original form of payment. A Southwest flight credit from a previous reservation that is applied toward a Business Select or Anytime fare will be refunded as a Transferable Flight Credit. For travel booked with Rapid Rewards points, if canceled, points will be returned to the Rapid Rewards account holder who booked the ticket.

*Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away[®] or Wanna Get Away Plus[®] reward travel reservations (booked with points): If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your reward travel reservation.

For Anytime or Business Select reward travel reservation: the points used for booking will continue to be redeposited to the purchaser's Rapid Rewards account, and any taxes and fees associated with the reward travel reservation will be converted into a Transferable Flight Credit[™] for future use.

Priority and Express Lanes⁸

Priority and Express Lanes, ([where available](#)), can be accessed by Business Select and Anytime Customers and A-List and A-List Preferred Members. Priority Lanes are at Southwest check-in counters, and Express Lanes are at security checkpoints.

EarlyBird Check-In^{®9}

You will automatically be checked in to your flight 36 hours prior to scheduled departure. For Anytime fares purchased between 36 and 24 hours, the boarding position assignment process has begun so this may impact the boarding position assigned to you. If you purchase an Anytime fare within 24 hours of your flight's scheduled departure, you will not receive the EarlyBird Check-In benefit. In an irregular operation situation, the boarding position is not guaranteed.



National Migrant Education Conference 2025

April 11, 2025 - April 17, 2025

Your reservation is complete!

Thank you for booking!

UNIQUE UPGRADE OPPORTUNITY

MARY WICKES - Please Read Regarding this Reservation

Premium rooms can be offered at check-in for as little as \$17 extra per night!

Show My Custom Upgrade

Learn More

Hilton San Francisco Union Square

333 O'Farrell Street

San Francisco , CA 94102 , United States of America

Phone: 415-771-1400

Fax: 415-771-6807

SFOFH-RESERVATIONS_DEPARTMENT@HILTON.COM

HOTEL REWARDS PROGRAM

Click here to Join Hilton Honors

2 Double Beds

Acknowledgment number: 69AM984L

CHECK-INCHECKOUT

Sat, Apr 12, 2025Wed, Apr 16, 2025

EditCancelAdd to calendar

Guests

Veronica Chavez, Mary Wickes

ROOM	RATES
2 Double Beds	USD 756.00
2 adults, 4 nights	
Taxes & Fees	USD 133.81
Total	USD 889.81

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Skyli
- Flo
Max G
Upgra

+ USD 55.00 / per

+Taxes & Fees

View

Skyli
Floor
Max G
Upgra

+ USD 55.00 / per

+Taxes & Fees

View

Delu:
Max G
Upgra

+ USD 30.00 / per

+Taxes & Fees

View

Delu:
Max G
Upgra

+ USD 30.00 / per

+Taxes & Fees

View

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: Other Consent
Items-6.

MEETING DATE:2/12/2025

AGENDA ITEM: Approval for overnight travel and expenses for 33 students, Regina Jantz Kenneth Jantz and Elizabeth Criswell to attend the Annual State Convention for the Arizona Association of Junior High Student Councils at Great Wolf Lodge in Scottsdale, AZ on May 8-9, 2025.

SUBMITTED BY: Regina Jantz, Cub Council Sponsor

RECOMMENDED TO SUPERINTENDENT BY: Regina Jantz, Cub Council Sponsor

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Approval for overnight travel and expenses for 33 students, Regina Jantz Kenneth Jantz and Elizabeth Criswell to attend the Annual State Convention for the Arizona Association of Junior High Student Councils at Great Wolf Lodge in Scottsdale, AZ on May 8-9, 2025.

INFORMATION AND SUPPORTING DATA:

The Arizona Association of Junior High Student Councils, Inc. (AAJHSC) is a member driven, student oriented organization dedicated to developing leadership in Student Councils (6th, 7th, & 8th graders).

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

See roster attached of list of students.

9 male students, 24 female students,
3 chaperones - 2 female, 1 male

ATTACHMENTS:

Description	Upload Date	Type
AAJHSC Trip	2/4/2025	Cover Memo

**OVERNIGHT
STUDENT TRAVEL**



ENGAGE - CHALLENGE - INSPIRE

SITE: Coolidge Junior High CLUB/GROUP: Cub Council
DESTINATION CITY & STATE: Scottsdale, Arizona
OF STUDENTS TRAVELING (MALE/FEMALE): 9 / 24 # OF SCHOOL DAYS MISSED: 1
DATE OF DEPARTURE: 5-8-2025 DATE OF RETURN: 5-9-2025
EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): Annual AAJHS Convention

****Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order****
****Reimbursements for travel are not allowable****

METHOD OF TRANSPORTATION (CHECK ONE):

☐ DISTRICT YELLOW BUS ☒ DISTRICT MINIBUS ☐ COMMERCIAL BUS ☐ OTHER: _____

****Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date****

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: District Mini Bus
LODGING NAME: Great Wolf Lodge PHONE #: 480-948-9653
ADDRESS: 7333 N. Pima Rd. Scottsdale AZ 85258

****EXPENSES****

COMPLETE ALL FIELDS
These numbers should be maximum estimates.

TOTAL AIRFARE/TRANSPORTATION: \$0.00 TOTAL HOTEL: \$1500.00 TOTAL MEALS: \$75.00 per student
TOTAL GROUND TRANSPORTATION: \$0.00 TOTAL REGISTRATION: \$1500.00 OTHER: _____
TOTAL TRIP COST: \$4,275.00 (cost includes Medieval Times Dinner)

TRAVEL FINANCED BY: (CHECK ALL THAT APPLY)

☒ FUNDRAISER ☐ DONATION ☒ TAX CREDIT ☐ M&O ☒ OTHER Parent/Guardian

AMOUNT PAID BY THE STUDENT: _____

WILL STUDENT BE DENIED DUE TO LACK OF FUNDS? EXPLAIN: No, we fundraise to help cover
SPONSOR NAME: Rogin, Jeff PHONE #: 480-241-7313
EMERGENCY CONTACT INFORMATION: Ken Jantz Jr. 480-241-1850

Students: List the names of each student traveling. If this information is not available, submit a tentative list of names. The final lists of students must be submitted to the superintendent two week prior to the trip. TBD is not acceptable.

LIST ALL POSSIBLE STUDENT TRAVELERS: *see attached list*

FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

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FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

FULL NAME: _____ SITE: _____

Student Roster Report

Name							
Amaya-Guerena, Aaliyah							
Chavez, Ana							
Cherry, Mylah							
Criswell, Carson							
Delsi, Kailee							
Dong, Reagan							
Flores, Eddie							
Glass, Cailynn							
Glass, Caliyah							
Harvey, Jordyn							
Hendrix, Amya							
Jamerson, Arayah							
Johnson, Jalayah							
Juarez, Isaac							
Jucoy, Alyanna Venice							
LaPaglia, Olivia							
Leos, Chevalier							
Moreno, Nevaeh							
Norman, Londyn							
Ornelas, Delilah							
Parra, Jasmine							
Rexroat, Ryder							
Rodriquez-Murrieta, Paisly							
Sainz, Alexa							
Stephens, Brystol							
Stoffel, Brady							
Todd, Damien							
Vasquez, Lilliana							
Vega, Jorge							
Villa, Kaylani							
Yanez Ruelas, Jade							

Chaperones: Chaperones must either be a CUSD staff member or approved through Human Resources. A ratio of 1 chaperone to every 10 students is required. If both male and female students are traveling, then both male and female chaperones are required. All chaperones must be at least 21 years of age.

LIST ALL CHAPERONES:

FULL NAME: Rachna Jantz STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: Elizabeth Criswell STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: Ken Jantz STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

FULL NAME: _____ STAFF OR VOLUNTEER (CIRCLE ONE)

SPONSOR'S SIGNATURE: Rachna Jantz DATE: 1-7-2025

PRINCIPAL'S SIGNATURE: [Signature] DATE: 1/14/25

ATHLETIC DIR.'S SIGNATURE: [Signature] DATE: _____

SUPERINTENDENT'S SIGNATURE: [Signature] DATE: 2/4/25

****FOR DISTRICT USE ONLY****

GOVERNING BOARD APPROVED: _____ NOT APPROVED: _____ MEETING DATE: _____

BUSINESS OFFICE DATE RECEIVED: _____ SIGNATURE: _____

FIELD TRIP REQUEST



ENGAGE - CHALLENGE - INSPIRE

REQUESTOR: Cub Council SITE: CJHS DATE: 1-12-2024
EDUCATIONAL PURPOSE OF TRIP: Annual State Convention for AAJHSX
ACADEMIC STANDARD TIED TO: Leadership
DESTINATION: Medieval Times # OF MILES FROM CAMPUS: _____
ADDRESS: 9051 E. Via de Ventura Scottsdale AZ 85258
DATE OF TRIP: 5-8-2025 DEPARTURE TIME: 10:00am RETURN TIME: 5-9-2025
2:30pm
SUBSTITUTE REQUIRED: ☒ YES ☐ NO
OF STUDENTS: MALE: 9 FEMALE: 24 # OF CHAPERONES: MALE: 1 FEMALE: 2

TRANSPORTATION:

Attach request for District Transportation Form

METHOD OF TRANSPORTATION (CHECK ONE):

☐ DISTRICT YELLOW BUS ☒ DISTRICT MINIBUS ☐ COMMERCIAL BUS ☐ OTHER: _____

ADMISSION FINANCED BY: (CHECK ALL THAT APPLY)

☒ FUNDRAISER ☒ DONATION ☒ TAX CREDIT ☐ M&O ☒ OTHER Parent/Guardian

AMOUNT FEE PER STUDENT: \$75.00 TOTAL ADMISSION: \$2,775.00

APPROVALS:

REQUESTOR'S SIGNATURE: [Signature] DATE: 1-7-2025
PRINCIPAL'S SIGNATURE: [Signature] DATE: 1/14/25
SUPERINTENDENT'S SIGNATURE: [Signature] DATE: 2/4/25

EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430

jennifer.mariscal@coolidgeschools.org



ENGAGE - CHALLENGE - INSPIRE

Employee Name: Ragna Jantz Date: 2-3-2025

Type of Leave:

Work Site:

☒ Advanced Leave Request

☐ District Office

☐ Human Resources

☐ Curriculum

☐ Special Services

☐ Support Services

☐ Technology

☐ Notification of Leave Taken

☐ Food Services

☐ CHS

☒ CJHS

☐ CAP/CVA

☐ Heartland

☐ West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
<u>#</u>	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
<u>May 8, 2025</u> <u>Conf #</u> <u>688279047</u>	Professional Leave Workshop/Conference: _____ Expense to be paid by (budget code): <u>AAJHSC Conference</u> # Days Away: <u>2</u> # Working Days Away: <u>1</u> District Vehicle: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <u>white fleet</u>	<u>1 Day</u>
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

Employee Signature: Ragna Jantz Date: 2-3-2025

Administrator/Supervisor Signature: [Signature] Date: 2/3/25

ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: ☐ Leave Request Denied

Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date

EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430

jennifer.mariscal@coolidgeschools.org



ENGAGE - CHALLENGE - INSPIRE

Employee Name: Ken Jantz Date: 2-3-2025

Type of Leave:

Work Site:

☒ Advanced Leave Request

☐ District Office

☐ Human Resources

☐ Curriculum

☐ Special Services

☐ Support Services

☐ Technology

☐ Notification of Leave Taken

☐ Food Services

☐ CHS

☒ CJHS

☐ CAP/CVA

☐ Heartland

☐ West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
May 8, 2025	Personal Leave	1 Day
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
May 8, 2025	Professional Leave Workshop/Conference: <u>AATHC Conference</u> Expense to be paid by (budget code): _____ # Days Away: <u>2</u> # Working Days Away: <u>1</u> District Vehicle: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <u>white fleet</u>	1 Day
Cont # 6883/5403		
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

[Signature]
Employee Signature

2-3-25
Date

[Signature] 2/3/25
Administrator/Supervisor Signature Date

ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: ☐ Leave Request Denied

Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date

EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430
jennifer.mariscal@coolidgeschools.org



Employee Name: Elizabeth Criswell Date: 2-3-25

Type of Leave: ☐ Advanced Leave Request ☐ Notification of Leave Taken
 Work Site: ☐ District Office ☐ Special Services ☐ Food Services ☐ CAP/CVA
☐ Human Resources ☐ Support Services ☐ CHS ☐ Heartland
☐ Curriculum ☐ Technology ☒ CJHS ☐ West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
5/8/25 confirmation #(688204126)	Professional Leave Workshop/Conference: <u>AAJHSC Convention</u> Expense to be paid by (budget code): _____ # Days Away: <u>1</u> # Working Days Away: <u>1</u> District Vehicle: <input type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <u>Bus - Field Trip Student Council</u>	1 Day
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

Elizabeth Criswell 2-3-25
 Employee Signature Date

[Signature] 2/3/25
 Administrator/Supervisor Signature Date

ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: ☐ Leave Request Denied Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction Administrator/Supervisor Signature Date

STUDENT ACTIVITIES



MINUTES ENTRY / SECRETARY'S RECORD

ENGAGE - CHALLENGE - INSPIRE

The Cub Council was called to order
12:10 (Club/Organization) on 01-29-2025
by Caliyah Glass (Time of Day)
(Name of Student Leader)
There were 30 members present.

List members in attendance:

Check sheet attached

Minutes of the previous meeting were approved as read (or as corrected):
The treasurer's report was given. The balance on hand was \$ 4436.52 (attach written report to minutes).

UNFINISHED BUSINESS:

Purpose of Unfinished Business: Approve to pay to stay the night at Great Wolf Lodge. Spend up to 1500.

Motion made by: Caliyah Glass Voted For: 30 Voted Against: 0
2nd Jaden Harvey

NEW BUSINESS:

Purpose of New Business: Approve to pay 2800 to go to Medieval times by student. Pay for up to 4 chaperons.

Motion made by: Caliyah Glass Voted For: 30 Voted Against: 0
2nd Jalayah Johnson

Purpose of New Business: Jalayah Johnson

Motion made by: _____ Voted For: _____ Voted Against: _____

Meeting adjourned at (Date & Time): 12:13 01-29-25

Respectfully submitted by: Olivia LaPaglia, Students Club Secretary

[Signature] Club Sponsor Signature 1-29-25 Date

Cub Council 01-29-2025

- Approve to pay up to 1,500 to go to great wolf lodge

- Approve to pay up to 2,800 to go to Medieval Times (Paid by student(s))

Also pay for 4 chaperones

↓
Through Student
Council account
Tax credit

Student Roster Report

Name							
Amaya-Guerena, Aaliyah	AA						
Chavez, Ana	AC						
Cherry, Mylah							
Criswell, Carson	CC						
Delsi, Kailee	CD						
Dong, Reagan	CD						
Flores, Eddie	EF						
Glass, Cailynn	CG						
Glass, Caliyah	CG						
Harvey, Jordyn	JH						
Hendrix, Amya	AH						
Jamerson, Arayah	AJ						
Johnson, Jalayah	JJ						
Juarez, Isaac	IJ						
Jucoy, Alyanna Venice	AJ						
LaPaglia, Olivia	OL						
os, Chevalier	CJ						
Moreno, Nevaeh	UM						
Norman, Londyn	SN						
Ornelas, Delilah	DO						
Parra, Jasmine	JP						
Rexroat, Ryder	ER						
Rodriquez-Murrieta, Paisly	PM						
Sainz, Alexa	AS						
Stephens, Brystol	BS						
Stoffel, Brady	BS						
Todd, Damien	DT						
Vasquez, Lilliana	LV						
Vega, Jorge	JV						
Villa, Kaylani	KV						
Yanez Ruelas, Jade	JY						

Coolidge Unified School District 21
REQUEST FOR DISTRICT TRANSPORTATION

5/8-9/2025 Date for which transportation
1-9-25 Date of this request

Total number persons to be transported 33 students, 4 Adults Type vehicle requested ~~3~~ 3 white Fleet

Departure Time 10:00 A.M. ☒ P.M. Return Time 3:00 A.M. ☒ P.M.

Departure Point (specific location) CJHS Media center

Destination Great Wolf Lodge Organization or Group CJHS Cub Council

Purpose for Travel Annual AAJHSC Convention

Driver needed ☐ YES ☒ NO Requested by Regina Jantz Contact # 480-241-7313

Comments could be 2 white fleet if students not eligible.

Disposition of Request: ☐ Approved ☐ Denied -- Reason

Principal's Signature [Signature] Date: 1/14/25

Date Request Received in Transportation Department Office for Transportation Department use only

Vehicle Assigned Driver Assigned (if needed)

DRIVER REPORT

BEGINNING ODOMETER ENDING ODOMETER Total Miles

Driver's Signature Date

White - Transportation Canary - Principal Pink - File

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: Other Consent
Items-7.

MEETING DATE:2/12/2025

AGENDA ITEM: Approval of expenses and overnight travel for Dan McWilliams, Director of Plant Operations, Kelly Shields, Lead Driver/Dispatch and Rhonda Mitchell, Bus Driver to attend the Transportation Administrators of Arizona (TAA) 2025 Summer Conference in Flagstaff, AZ, June 16-19, 2025.

SUBMITTED BY: Dan McWilliams, Director of Plant Operations

RECOMMENDED TO SUPERINTENDENT BY: Dan McWilliams, Director of Plant Operations

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Approval of expenses and overnight travel for Dan McWilliams, Director of Plant Operations, Kelly Shields, Lead Driver/Dispatch and Rhonda Mitchell, Bus Driver to attend the Transportation Administrators of Arizona (TAA) 2025 Summer Conference in Flagstaff, AZ, June 16-19, 2025.

INFORMATION AND SUPPORTING DATA:

TAA is to provide opportunities for members to exchange ideas, techniques, and share in solutions to common challenges and concerns. To encourage development of current and future student transportation professionals. To provide information about the latest products and services. To provide assistance and consultation among members through the organization's membership list.

PROJECTED COST:

Total:\$1518.30 - Hotel:\$807.30, Meals:\$221.00,
Registration:\$490.00

FUNDING SOURCE:

M & O - Plant Operations

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

ATTACHMENTS:

Description	Upload Date	Type
2025 TAA Conf.	1/30/2025	Cover Memo

STAFF OVERNIGHT/OUT-OF-STATE TRAVEL



ENGAGE - CHALLENGE - INSPIRE

NAME: Dan McWilliams
SITE: Plant Operations
DATE OF DEPARTURE: June 16, 2025 DATE OF RETURN: June 19, 2025
DESTINATION CITY & STATE: Flagstaff, Arizona
EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): Summer Conference

Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order
Reimbursements for travel are not allowable

METHOD OF TRANSPORTATION (CHECK ONE):

☐ COMMERCIAL BUS ☐ AIRLINE ☒ OTHER: District Vehicle

Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: _____

LODGING NAME: Little America PHONE #: 928-779-7900

ADDRESS: 2515 E Butler Ave, Flagstaff, AZ 86004

****EXPENSES****
COMPLETE ALL FIELDS
These number should be maximum estimates.

TOTAL AIRFARE/TRANSPORTATION: N/A TOTAL HOTEL: ~\$807.30 TOTAL MEALS: \$221.00

TOTAL GROUND TRANSPORTATION: N/A TOTAL REGISTRATION ~\$490 OTHER: _____

MAXIMUM AMOUNT AUTHORIZED FOR PAYMENT OR REIMBURSEMENT: 221.00

TRAVEL FINANCED BY: (CHECK ALL THAT APPLY): ☐ GRANT ☐ DONATION ☒ M&O ☒ OTHER: Plant Ops Acct

HAS REQUESTED TIME OFF BEEN APPROVED IN AESOP OR ON A LEAVE FORM: ☐ YES ☐ NO

EMPLOYEE SIGNATURE: *D McWilliams* DATE: _____

SUPERVISOR'S SIGNATURE: *[Signature]* DATE: 1/21/25

FOR DISTRICT USE ONLY
GOVERNING BOARD APPROVED: _____ NOT APPROVED: _____ MEETING DATE: _____

BUSINESS OFFICE DATE RECEIVED: _____ SIGNATURE: _____

EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430

jennifer.mariscal@coolidgeschools.org



ENGAGE - CHALLENGE - INSPIRE

Employee Name: Dan McWilliams

Date: 1/15/25

Type of Leave:

Work Site:

☐ Advanced Leave Request

☐ District Office

☐ Human Resources

☐ Curriculum

☐ Special Services

☒ Support Services

☐ Technology

☐ Notification of Leave Taken

☐ Food Services

☐ CHS

☐ CJHS

☐ CAP/CVA

☐ Heartland

☐ West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
6/16/25 to 6/19/25	Professional Leave Workshop/Conference: <u>TAA Conference</u> Expense to be paid by (budget code): _____ # Days Away: <u>4</u> # Working Days Away: <u>4</u> District Vehicle: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	40
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

D McWilliams 1/15/25
Employee Signature Date

[Signature] 1/15/25
Administrator/Supervisor Signature Date

ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: ☐ Leave Request Denied

Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date

STAFF OVERNIGHT/OUT-OF-STATE TRAVEL

NAME: Kelly Shields
SITE: Plant Operations
DATE OF DEPARTURE: June 16, 2025 DATE OF RETURN: June 19, 2025
DESTINATION CITY & STATE: Flagstaff, Arizona
EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): Summer Conference

Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order
Reimbursements for travel are not allowable

METHOD OF TRANSPORTATION (CHECK ONE):

☐ COMMERCIAL BUS ☐ AIRLINE ☒ OTHER: District Vehicle

Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: _____

LODGING NAME: Little America PHONE #: 928-779-7900

ADDRESS: 2515 E Butler Ave, Flagstaff, AZ 86004

EXPENSES

COMPLETE ALL FIELDS

These number should be maximum estimates.

TOTAL AIRFARE/TRANSPORTATION: N/A TOTAL HOTEL: ~\$807.30 TOTAL MEALS: \$221.00

TOTAL GROUND TRANSPORTATION: N/A TOTAL REGISTRATION ~\$490 OTHER: _____

MAXIMUM AMOUNT AUTHORIZED FOR PAYMENT OR REIMBURSEMENT: 221.00

TRAVEL FINANCED BY: (CHECK ALL THAT APPLY): ☐ GRANT ☐ DONATION ☒ M&O ☒ OTHER: Plant Ops Acct

HAS REQUESTED TIME OFF BEEN APPROVED IN AESOP OR ON A LEAVE FORM: ☐ YES ☐ NO

EMPLOYEE SIGNATURE: Kelly Shields DATE: 1/15/25

SUPERVISOR'S SIGNATURE: D McWilliam DATE: _____

FOR DISTRICT USE ONLY

GOVERNING BOARD APPROVED: _____ NOT APPROVED: _____ MEETING DATE: _____

BUSINESS OFFICE DATE RECEIVED: _____ SIGNATURE: _____

EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430
jennifer.mariscal@coolidgeschools.org



ENGAGE - CHALLENGE - INSPIRE

Employee Name: Kelly Shields Date: 1/15/25

Type of Leave: ☐ Advanced Leave Request ☐ Notification of Leave Taken
Work Site: ☐ District Office ☐ Special Services ☐ Food Services ☐ CAP/CVA
☐ Human Resources ☒ Support Services ☐ CHS ☐ Heartland
☐ Curriculum ☐ Technology ☐ CJHS ☐ West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
6/16/25 to 6/19/25	Professional Leave Workshop/Conference: <u>TAA Conference</u> Expense to be paid by (budget code): _____ # Days Away: <u>4</u> # Working Days Away: <u>4</u> District Vehicle: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	40
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

Kelly Shields 1/15/25
Employee Signature Date

D. McWilliam
Administrator/Supervisor Signature Date

ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: ☐ Leave Request Denied Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction Administrator/Supervisor Signature Date

STAFF OVERNIGHT/OUT-OF-STATE TRAVEL



NAME: Rhonda Mitchell
SITE: Plant Operations
DATE OF DEPARTURE: June 16, 2025 DATE OF RETURN: June 19, 2025
DESTINATION CITY & STATE: Flagstaff, Arizona
EDUCATIONAL PURPOSE OF TRIP (FILL IN BELOW, DO NOT ATTACH): Summer Conference

Once travel is approved, all accommodations must be booked through a travel agency or with a purchase order
Reimbursements for travel are not allowable

METHOD OF TRANSPORTATION (CHECK ONE):

☐ COMMERCIAL BUS ☐ AIRLINE ☒ OTHER: District Vehicle

Final Airline carrier information, including flight itinerary (number and times) must be submitted to the superintendent prior to the travel date

DESCRIBE GROUND TRANSPORTATION UPON ARRIVAL AT DESTINATION: _____

LODGING NAME: Little America PHONE #: 928-779-7900

ADDRESS: 2515 E Butler Ave, Flagstaff, AZ 86004

EXPENSES

COMPLETE ALL FIELDS

These number should be maximum estimates.

TOTAL AIRFARE/TRANSPORTATION: N/A TOTAL HOTEL: ~\$807.30 TOTAL MEALS: \$221.00

TOTAL GROUND TRANSPORTATION: N/A TOTAL REGISTRATION ~\$490 OTHER: _____

MAXIMUM AMOUNT AUTHORIZED FOR PAYMENT OR REIMBURSEMENT: 221.00

TRAVEL FINANCED BY: (CHECK ALL THAT APPLY): ☐ GRANT ☐ DONATION ☒ M&O ☒ OTHER: Plant Ops Acct

HAS REQUESTED TIME OFF BEEN APPROVED IN AESOP OR ON A LEAVE FORM: ☐ YES ☐ NO

EMPLOYEE SIGNATURE: Rhonda Mitchell DATE: 1/15/2025

SUPERVISOR'S SIGNATURE: D. McWilliam DATE: _____

FOR DISTRICT USE ONLY

GOVERNING BOARD APPROVED: _____ NOT APPROVED: _____ MEETING DATE: _____

BUSINESS OFFICE DATE RECEIVED: _____ SIGNATURE: _____

EMPLOYEE LEAVE FORM

Jennifer Mariscal: (520) 723-2430

jennifer.mariscal@coolidgeschools.org



ENGAGE - CHALLENGE - INSPIRE

Employee Name: Rhonda Mitchell

Date: 1/15/25

Type of Leave:

Work Site:

☐ Advanced Leave Request

☐ District Office

☐ Human Resources

☐ Curriculum

☐ Special Services

☒ Support Services

☐ Technology

☐ Notification of Leave Taken

☐ Food Services

☐ CHS

☐ CJHS

☐ CAP/CVA

☐ Heartland

☐ West

Date(s) of Leave:	Leave Plan Used:	Hours/Days Absent:
	Sick Leave	
	Personal Leave	
	Vacation Leave	
	Compensation Leave	
	Floating Holiday	
6/16/25 to 6/19/25	Professional Leave Workshop/Conference: <u>TAA Conference</u> Expense to be paid by (budget code): _____ # Days Away: <u>4</u> # Working Days Away: <u>4</u> District Vehicle: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Sub Needed: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	40
	Bereavement – Please identify your relationship to the deceased:	
	Jury Duty – Must attach document	
	Other	

Rhonda Mitchell

Employee Signature

1/15/25

Date

D. McWilliam

Administrator/Supervisor Signature

Date

ADMINISTRATOR/SUPERVISOR USE ONLY

Administrator/Supervisor Action: ☐ Leave Request Denied

Pay Reduction Required: ☐ YES ☐ NO

Reason for Leave Request Denial/Pay Reduction

Administrator/Supervisor Signature

Date



TAA Annual Conference

Monday, Jun 16, 2025 at 3:00 PM to Thursday, Jun 19, 2025 at 11:30 AM MST
2515 E Butler Ave, Flagstaff, AZ, 86004, United States

Register Now

152
DAYS

1
HOURS

34
MINUTES

57
SECONDS

Registration

✔ Access code applied successfully. [Remove](#)

Membership and Annual Conference (Early Bird Pricing) 🔒 - \$450.00	0
Sale ends on 03/31/2025	
Ticket price includes \$50 annual membership dues, \$385 early bird conference registration, \$15 processing fee	
Not on sale yet	
Regular Annual Conference Registration - \$490.00	0
Not on sale until 04/01/2025	
Regular Annual Conference registration: \$50 annual membership, \$425, conference, \$15 processing fee	
Not on sale yet	
Late Conference Registration - \$520.00	0
Not on sale until 06/01/2025	

Wednesday Only - Vendor/Trade Show Attendee - \$175.00

Sale ends on 06/14/2025

0

Ticket includes annual membership \$50, Trade Show & Bus Showcase, \$110, processing fee \$15

Annual Conference - Lifetime Member Approval - \$315.00

Sale ends on 06/17/2025

0

Annual Conference \$300, processing fee \$15 A lifetime member is any member who meets one of the following criteria: a. has served as President of the Association b. was an active member for 15 years and retired from the field of student transportation c. was an active member for 10 years and served at least one term as a Board member of the Association

Approval This ticket / registration type requires you to submit a request for approval by the organizer

Subtotal

\$0.00

Total amount

\$0.00

Event Information

Monday, Jun 16, 2025 at 3:00 PM to Thursday, Jun 19, 2025 at 11:30 AM MST
Little America, 2515 E Butler Ave, Flagstaff, AZ, 86004, United States.

Annual Conference for Transportation Administrators of Arizona.
Join us in the cool pines of Flagstaff for our annual conference and trade show.

Check back for our downloadable Agenda for your purchasing department.

Cancellation policy


Full refund (minus processing fees) is available through May 31.
Partial refunds of cancelled registration are as follows:
June 1 - June 14, cancellation fee is \$100 (plus processing fees)
No refunds will be issued after June 14th.


.ocation


ttle America


5 E Butler Ave, Flagstaff, AZ, 86004, United States

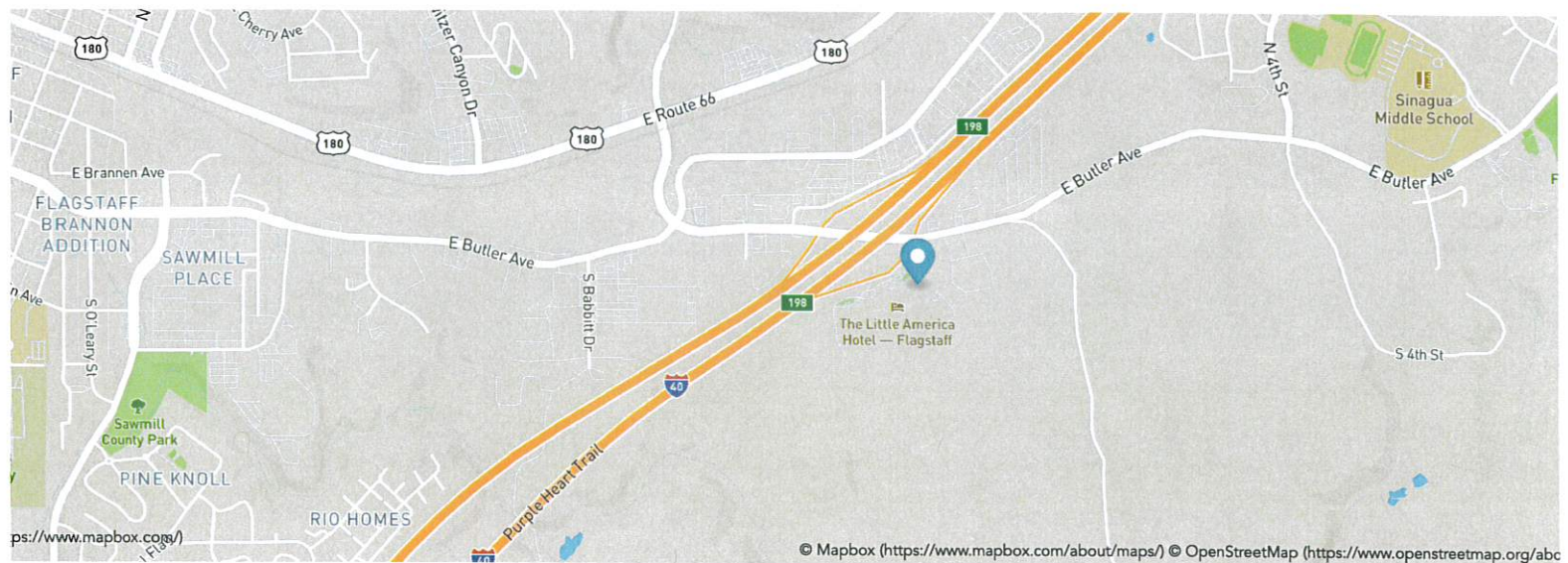
ttting there

 (<https://maps.google.com?saddr=Current+Location&daddr=2515 E Butler Ave, Flagstaff, AZ, 86004, United States &driving>)

 (<https://maps.google.com?saddr=Current+Location&dirflg=w&daddr=2515 E Butler Ave, Flagstaff, AZ, 86004, United States>)

 (<https://maps.google.com?saddr=Current+Location&dirflg=r&daddr=2515 E Butler Ave, Flagstaff, AZ, 86004, United States &mode=transit>)

 (<https://maps.google.com?saddr=Current+Location&dirflg=b&daddr=2515 E Butler Ave, Flagstaff, AZ, 86004, United States &mode=bicycling>)



About the Organizer

ransportation Administrators of Arizona



(<https://www.facebook.com/taaonline>)

he vision of the Transportation Administrators of Arizona (TAA) focuses on the commitment to be the leader in Arizona in supporting and developing programs an
idustry professionals who will provide the safest form of school transportation for our children

Contact the Organizer

View other events (<https://www.eventzilla.net/o/TransportationAdministratorsOfArizona>)

ipeakers



Rebecca Hendry
 Director of Grants & Business
 Florence Unified School District



Sandy Brown
 Transportation Supervisor
 Stanfield Unified School District



Sandy Cooper
 Assistant Superintendent of HR
 Retired from Chandler Unified School District



Josh Crosby
 Director of Transportation
 Higley Unified School District



Cathy Erwin
 Former Transportation Director
 TAA Lifetime Member



Jerry Goodman
 Transportation Supervisor
 Chandler Unified School District



Hilma Gustafson
 Administrator of Transportation
 Glendale Union High School District



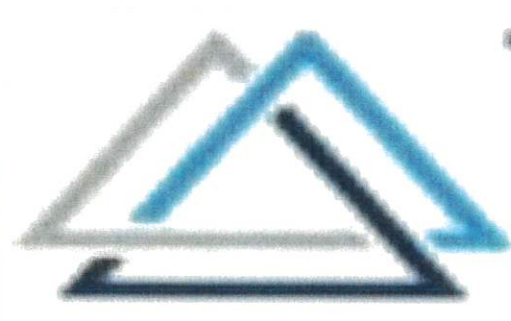
Denice Hall
 Director of Transportation
 Blue Ridge Unified School District



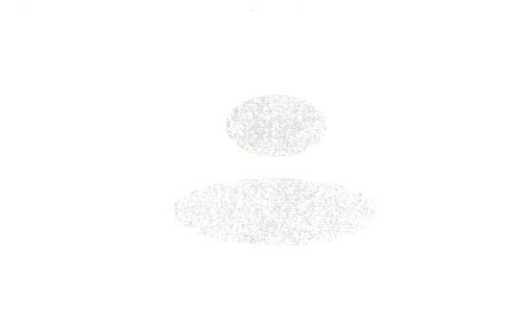
Coral Henry
 Administrative Assistant
 Glendale Union High School District



Brian Lockery
 Director of Business Services
 Kyrene Elementary School District



Jason Nelson
 Transportation Program Manager
 Arizona School Risk and Retention Trust, Inc



Keith Oarde
 Unemployment Insurance Program Manager
 AZ School Risk Retention Trust, Inc



Sara Sims
Special Populations Coordinator
Phoenix Elementary School District



Jeff Walker
Owner and Operator
Southern Express Bus Services



Shannon Weber
Director of Transportation
Florence Unified School District



TAA Board
Executive Board Members
TAA




Arizona DPS
Student Transportation Unit
Arizona DPS

Sponsors


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16 Jun - 19 Jun

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ROOM 1 

View by:

ROOMS PACKAGES

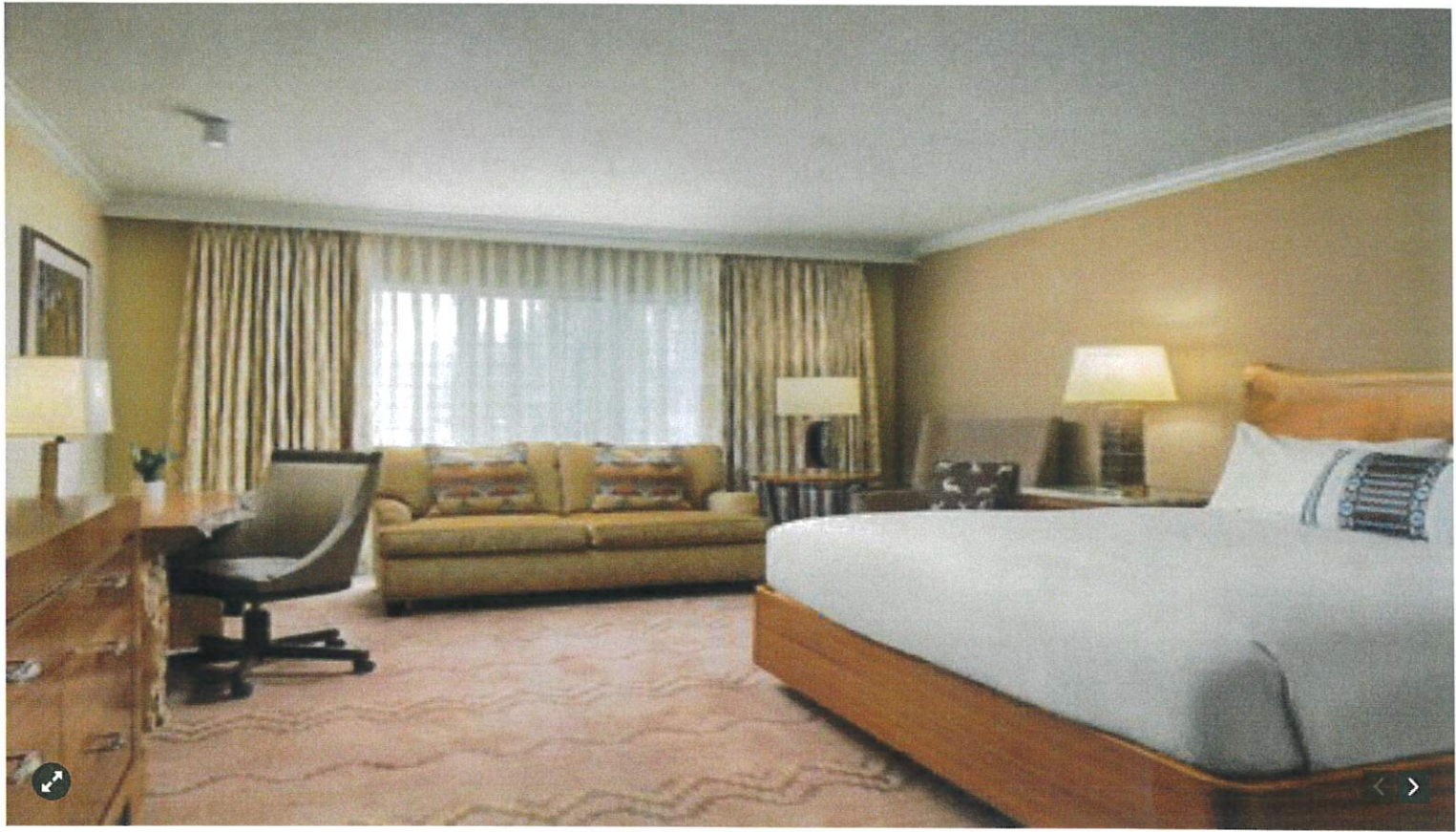
SORT



FILTERS



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3 People | 420 ft² / 39 m² | 1 King Bed & 1 Sofa Bed



Designed with natural tones, plush down bedding, and Spanish tile entries, Grand King Rooms create welcoming retreats complete with fold out sofa sleepers and walk out balconies. Unique live edge maple headboards and desks adorn the rooms while spacious and elegant bathrooms offer separate dressing and bath areas with full...

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~~\$ 299.00~~

 **\$ 269.10** 

Avg. per night

\$ 30.09 additional taxes and fees per night

Save 10%: [Book Direct and Save](#) 

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: INSTRUCTION- **MEETING DATE:**2/12/2025
A.

AGENDA ITEM: Coolidge High School FBLA Presentation

SUBMITTED BY: Nicole Schmidt, FBLA Advisor

RECOMMENDED TO SUPERINTENDENT BY: Nicole Schmidt, FBLA Advisor

**APPROVED BY
SUPERINTENDENT:**



RECOMMENDATION:

On behalf of FBLA Coolidge President Emily Ledesma, FBLA Coolidge VP of Communications Lauren Platt and FBLA Arizona President Natalie LaPaglia PISAÑO has the distinct honor to present information regarding their chapter to the Coolidge Unified School District Governing Board.

It is recommended that Governing Board President, Michael "Mikey" Flores II and Vice President, Linda Heath sign a proclamation designating February 9th - 15th FBLA week for Coolidge High School.

INFORMATION AND SUPPORTING DATA:

As part of a national competition called "Champion Chapter", FBLA chapters are required to present information in a public meeting. This opportunity provides the chapter a forum to share how students engage in Career and

Technical Student Organizations (CTSO's) and how they believe being involved increases student achievement. The students of CHS FBLA are excited to present FBLA Week which takes place February 9 - 15. This will provide an opportunity to share about how students engage in CTSO's on campus and how it improves student achievement.

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

ATTACHMENTS:

Description	Upload Date	Type
-------------	-------------	------

FBLA Goals
FBLA Proclamation

2/3/2025	Cover Memo
2/3/2025	Cover Memo

24-25 SCHOOL YEAR



- STATE OFFICER - NATALIE LAPAGLIA PISAÑO, PRESIDENT
- EXECUTIVE COUNCIL MEMBER FOR FBLA AZ; MRS. SCHMITT
- CHAPTER VISITS AROUND THE STATE, REPRESENTING COOLIDGE HS
- 7 EXECUTIVE OFFICERS ATTENDED LEADERSHIP CAMP IN WINSLOW, AZ
- BAA'S (BUSINESS ACHIEVEMENT AWARDS) CONTINUED PROGRAM
- NATIONAL CHAMPION CHAPTER INVOLVEMENT - GOAL IS GOLD! (3RD YEAR)
- NATIONAL BUSINESS HONOR ROLL MEMBERS
- STATE PROGRAMS - GOAL IS PLATINUM! (3RD YEAR)
- WORK BASED LEARNING; YEAR LONG PROJECT WITH WESLEY DELBRIDGE TO FOCUS ON MARKETING AND CUSTOMER SERVICE AT CHS CAFETERIA
- CONTINUED PARTNERSHIP WITH ROLBETO'S WITH BAKE SALE FUNDRAISING
- STOCK MARKET GAME* CRITERIA FOR SEAL OF PERSONAL FINANCE
- EVERFI FINANCIAL LITERACY* CRITERIA FOR SEAL OF PERSONAL FINANCE
- HOSTING 3RD ANNUAL JOB FAIR WITH CUSD HR ON APRIL , 2025
- CONTINUED SERVICE PROJECTS, I.E. ADOPT A STREET, SOCK DRIVE, ETC.
- WORK BASED LEARNING; STUDENT STORE, GUEST SPEAKERS, INDUSTRY TOURS, INDUSTRY CERTIFICATIONS (17 CERTIFIED), ETC.
- STATE OFFICER CANDIDATE, SOPHIA LAPAGLIA FOR THE 25-26 SCHOOL YEAR



FBLA Week Proclamation

WHEREAS, Future Business Leaders of America, Inc. (FBLA) is a non-profit educational organization whose first chapter was established in Johnson City, Tennessee, in 1942; and

WHEREAS, Iowa became FBLA's first state chapter in 1947; and

WHEREAS, Coolidge High School officially chartered its FBLA local chapter on May 22, 1963; and

WHEREAS, FBLA includes more than 250,000 members and advisers in 4,600 chapters nationwide in middle schools, high schools, colleges, universities, career and technical schools, and private business schools; and

WHEREAS, FBLA is a professional business organization dedicated to bringing business and education together in a positive working relationship through innovative leadership and career development programs; and

WHEREAS, FBLA members perform community service activities and strive to build a student's understanding of the realities of the modern business world; and

WHEREAS, FBLA teaches middle school, high school, and college students' basic business and leadership principles; and assists them in the transition from school to work;

NOW, THEREFORE, I, Governing Board President, Michael Flores II, and Governing Board Vice President, Linda Heath, Coolidge Unified School District Board Members, do hereby proclaim (February 9-15, 2025) as NATIONAL FBLA WEEK in the City of Coolidge, Arizona.

Governing Board President
Michael Flores II

Governing Board Vice President
Linda Heath

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: BUSINESS
(Action, Discussion, and Information Items)-A.

MEETING DATE:2/12/2025

AGENDA ITEM: Discussion regarding the recommended location for the CUSD 8th Grade Promotion Exercise.

SUBMITTED BY: Dawn Dee Hodge, Superintendent

RECOMMENDED TO SUPERINTENDENT BY:

**APPROVED BY
SUPERINTENDENT:**



RECOMMENDATION:

INFORMATION AND SUPPORTING DATA:

- 8th grade promotion has taken place in the CUSD Performing Arts Center for the last two school year FY23 and FY24.
- Prior to changing the location in FY23, parents of CJHS were surveyed.
- Time of day, number of tickets, and family members being able to promote together were communicated as being an issue.
- Those concerns have been addressed. The ceremony has been moved to the evening so that parents do not need to take off work and siblings can attend without missing school. Each student is allotted 8 tickets, but additional tickets are available upon request. Family members can be moved to the same ceremony.
- CHS Graduation has been in need of utilizing both sides of the football stadium for many years. The "home" side is filled to capacity with overflow in a portable bleachers in the snack bar area. Our current equipment does not allow us to change the orientation of the stage. We budgeted to bring in a company that would provide the stage, sound, and large screens so that we can use the entire stadium. With the addition of turf, this is now a necessity as our current stage must be staked into the ground. While 8th grade promotion is a wonderful milestone, the district cannot afford to have two evenings with these rentals. The football field should be reserved for high school graduation.

PROJECTED COST:
N/A

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: BUSINESS
(Action, Discussion, and Information Items)-B.

MEETING DATE:2/12/2025

AGENDA ITEM: Discussion regarding the decision to discontinue the MCJROTC program from Coolidge High School.

SUBMITTED BY: Dawn Dee Hodge, Superintendent

RECOMMENDED TO SUPERINTENDENT BY:

**APPROVED BY
SUPERINTENDENT:**



RECOMMENDATION:

INFORMATION AND SUPPORTING DATA:

Dating all the way back to 2017, the Coolidge High School MCJROTC program was placed on probationary status for declining enrollment. This meant that the district no longer received funding for the program from the Marine Corps. The program was given three years to get the numbers up to either 100 students or 10% of the student enrollment; whichever was less. At the time, this would have been approximately 55 students. During this time, the school did what it could to recruit. We added a junior high section to try to recruit students early. Then they promoted themselves like every other program on campus - prior to registration for the next school year, programs and organizations set up booths to provide information to prospective students who may be interested.

Then the pandemic hit - we were given an extension. The time of that extension ran out. We were informed in September/October and we had to make a decision. We were being required to add an additional instructor to maintain the program. For a program that already is not being funded, to add another teacher is very difficult. JROTC has 33 students enrolled at the high school level. There are another 11 eighth grade students enrolled. We have not seen a high correlation between students in the junior high program enrolling when they enter into high school. That enrollment rate is less than 50%. This makes the instructor's total caseload 44 students. The average caseload at Coolidge High School for a teacher who teaches 6 general education classes is 142 students. He teaches about 70% fewer students than most teachers.

The current instructor has the highest teacher salary in the district. In fact, he is currently making more than most assistant principals. Additionally, he is only able to teach JROTC. While other teachers are required to sub for classes when a traditional substitute is not available, administer district and state testing, regularly attend required professional development - this instructor is not.

MCJROTC is asking us to do the following:

- Hire an additional instructor - they get to dictate salary.
- Keep 100 students or 10% enrolled - approximately 73 students.

As a district, we cannot do this and claim we are being fiscally responsible and fair with our resources.

We have secured a plan with Casa Grande Union High School District that was just approved by the Marine Corps last week to allow current JROTC students to continue in a program. We are working on the logistics and will communicate this with students and parents once we have it all worked out.

PROJECTED COST:

Savings of over \$250,000

FUNDING SOURCE:

M&O

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: HUMAN
RESOURCES-A.

MEETING DATE: 2/12/2025

AGENDA ITEM: Approval of the 2025-2026 school year contract templates.

SUBMITTED BY: Ben Armstrong, Director of Human Resources

RECOMMENDED TO SUPERINTENDENT BY: Ben Armstrong, Director of Human Resources

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

It is recommended that the CUSD Governing Board approve the contract templates for 2025-2026.

INFORMATION AND SUPPORTING DATA:

Contracts include Administrator, Certified, Classified Exempt, Specialist, and Notice of Appointment.

Annually our attorneys at Gust Rosenfeld review our contract/work agreement templates and update language to align with state statute and adjust any issues. Overall there were only minor language changes from previous years to clarify and reflect current and legal practices.

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

ATTACHMENTS:

Description	Upload Date	Type
Administrator FY26	1/23/2025	Cover Memo
Classified Exempt FY26	1/23/2025	Cover Memo
Teacher Contracts FY26	1/23/2025	Cover Memo
Certified Non Teaching FY26	1/23/2025	Cover Memo
At Will FY26	1/23/2025	Cover Memo
Addendum FY26	1/23/2025	Cover Memo

Coolidge Unified School District No. 21
ADMINISTRATOR CONTRACT
FY 2025-2026

This contract is made by and between the Governing Board of the Coolidge Unified School District No.21 of Pinal County, Arizona, (hereinafter referred to as “the Board”) and <<NAME>> (hereinafter referred to as “Administrator”). This contract shall become effective when Administrator signs and returns it to the Director of Human Resources, as the agent for the Board within thirty (30) days of its issuance.

TERM OF EMPLOYMENT

T1. The Board agrees to employ the Administrator for the term of 2025-2026 school year. The Administrator shall be employed to work for a period of 11 months each fiscal year. (This is a total of <<# DAYS>> contract days – including holidays).

T2. Administrator has no legitimate expectation of employment beyond the term indicated in Paragraph T1.

T3. Administrator understands that resigning without advance Board approval is deemed to be an unprofessional act and subject to liquidated damages and/or other penalties under Arizona statutes and the State Board of Education regulations. Administrator recognizes that the District will incur expenses of securing a replacement and possibly costs for a substitute in the event that Administrator does not fulfill his/her obligations under this contract. In the event that Administrator fails to report to his/her assignment or resigns from employment with the District, effective prior to the end of the term of this contract, Administrator agrees to pay the District, as liquidated damages and not as a penalty, the amount of Four Thousand Dollars (\$4,000.00) if Administrator is a Director, Principal, or above, and the amount of Three Thousand Dollars (\$3,000.00) if Administrator is an Assistant Principal. The District may withhold all or any part of these liquidated damages from any amount payable to Administrator after receipt of the resignation or a failure to report for duty, and may take any action, including filing suit, to collect the liquidated damages. Administrator shall reimburse the District for any collection fees, attorney fees, court costs or other reasonable expenses incurred by the District to collect the amount owed as liquidated damages.

T4. If Administrator is certified, then the Board shall provide notice of the Board’s intention not to renew a contract on or before April 15th. Administrator has no legitimate expectation of employment beyond the term indicated in Paragraph T1.

DUTIES

D1. The duties and responsibilities of Administrator shall be those duties as may be assigned to the Administrator by the Superintendent. Administrator understands and agrees that there may be occasions requiring Administrator’s presence outside of the regular duty hours and Administrator will be present and perform any assigned duties, any such duties being part of Administrator’s obligations under this contract in exchange for consideration.

D2. The Administrator may be assigned to any particular building, location or department within the school district at the discretion of the Superintendent and may likewise be transferred from one assignment or duties to another. Assignments or transfers shall take into account the best interests of the instructional program and the operation of the District as determined by the Superintendent.

D3. The Administrator will competently perform the duties of his/her assignment and will be subject to a performance evaluation. The Administrator shall be governed during employment by the policies, rules and regulations of the Board, as existing or amended, and shall fulfill all the duties and responsibilities of the assignment given at a professional level of competence as evaluated by the Superintendent consistent with Board policies, rules and regulations and/or law.

ADMINISTRATOR QUALIFICATIONS

Q1. Administrator represents that he/she has obtained all required special licenses and/or certifications so as to fulfill the duties of the position to which the Administrator has been assigned.

Q2. Administrator has applied for a Fingerprint Clearance Card ("FCC") from the Arizona Department of Public Safety and agrees to maintain throughout the term of this contract a valid Fingerprint Clearance Card to be maintained on file with the District, unless the Administrator's certification status does not presently require fingerprinting or an FCC.

Q3. If newly hired, this offer of employment is conditioned upon receipt of a positive response regarding any background investigation/reference checks.

Q4. This Contract is conditioned on any licenses, clearance cards and/or certifications being valid at the time that Administrator executes this Contract and continuing without interruption for the contract year, unless Administrator has written waiver executed by the Superintendent allowing Administrator to obtain the licenses and certificates at a latter specific date and maintaining same throughout the end of this Contract. In addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate Administrator for work performed during such period when such licenses, certifications, endorsements or certificates are not maintained and District may deduct any of that paid to Administrator attributable to such period from any other monies owed to Administrator by District. Administrator's employment may be terminated if these conditions are not satisfied. Administrator also expressly agrees that the District may place Administrator on an unpaid leave of absence during such time that Administrator does not hold and maintain a valid fingerprint clearance card. In the sole discretion of the District, Employee may be paid at a substitute rate for a maximum number of days as permitted by law

COMPENSATION

C1. In consideration of performance of services pursuant to this Contract, the District agrees to pay <<SUM>> to Administrator, in addition to any direct economic fringe benefits provided by District policy. "Direct economic fringe benefits" means only leave and insurance benefits. The Governing Board reserves the right to modify, repeal or enact Governing Board policies during the term of this contract that do not affect Administrator's direct economic fringe benefits, except that the Governing Board expressly reserves the right to modify the health insurance plan(s) offered to employees during the term of this contract, including but not limited to changing the insurer, required co-payments and/or deductibles, benefits covered, and other terms of the insurance policy coverage. Administrator shall also receive performance pay if Administrator qualifies for such pay in accordance with the District's Performance Pay Plan. Notwithstanding the foregoing, the sum listed in this Paragraph C1 may be modified in accordance with other provisions of this Contract. The annual salary shall be paid in equal installments in accordance with the Governing Board Policy governing payment of wages.

C2. Administrator acknowledges that any time after execution of this Contract, the Base Salary specified in Paragraph C1 may be reduced if any of the following occurs: 1) the District's Base Support Level, Revenue Control Limit, or General Budget Limit authorized for the 2025-2026 fiscal year is less or becomes less than that authorized at the beginning of the 2024-2025 fiscal year; 2) the District fails to receive during the 2025-2026 fiscal year funds in the amount initially budgeted for such year due to a transition to current year funding or for any other reason; or 3) the District does not receive funds that the District anticipates receiving for use in the 2025-2026 fiscal year from the Arizona legislature, federal funds or any other source. The Administrator shall be given not fewer than ten (10) calendar days' notice of any reduction in Base Salary that occurs as a result of this paragraph.

C3. If additional revenues become available to the District through legislative appropriation, state sales tax revenues, payment of back revenue owed by the State, decrease in anticipated cuts or decrease in revenue drop, or other legal enactment and if those revenues are appropriated, authorized, and/or permitted to be used for salaries during the 2025-2026 school year, Administrator may be given a raise in salary, if so approved by the Governing Board in its sole discretion. Any such salary increase shall be apportioned to Administrator in a manner that will be determined by the Governing Board, unless the authorizing enactment specifies the method by which the increase is to be distributed. Administrator must be currently employed by the District to receive any increase.

C4. If an emergency or other circumstance as determined and declared by the Governing Board or its authorized designee delays the opening or requires the closing of the schools, the period of time covered by this employment contract shall be extended so as to maintain open schools for the number of days required without additional compensation to Administrator.

C5. Should Administrator believe there has been a mistake in the Administrator's salary, the Administrator shall have thirty (30) days to notify District of the mistake. The sum stated above is intended to correspond to Administrator's placement for the 2025-2026 school year as determined by the Administrator's training and experience on record with the District. If the salary recited in this provision is mistaken and not in accordance with an accurate placement on the salary schedule, the accurate placement on the salary schedule shall govern and the amount shall be adjusted. If the Administrator receives more money than Administrator is entitled for work

under this contract, the Administrator shall, at the District's option, (a) immediately repay any amount erroneously paid to the Administrator or (b) allow the District to reduce future payments to the Administrator for repayment of the overpayment. This remedy shall be in addition to any other remedy to which the District is entitled under policy or law.

C6. Administrator's salary is contingent upon final approval of the 2025-2026 budget as required by Arizona law (A.R.S. §15-905). The above salary is subject to the condition that funding to the District, as provided in the Arizona revised statutes or otherwise, is not reduced.

C7. Pursuant to A.R.S. § 15-544, District reserves the right, as part of a salary reduction, to decrease Administrator's salary by furloughing Administrator. Administrator will not be required to perform any duties on any days of furlough and will receive no compensation for such days. Administrator may not use paid sick leave or other paid leave time on such furlough days.

C8. The District may terminate this agreement as part of a reduction in force. In the event District exercises this option, Administrator shall be entitled to a one-time payment equivalent to five (5) days per diem, the payment of which sum will constitute full satisfaction of District's obligations to Administrator pursuant to this Contract.

C9. In the event that, pursuant to court order, lack of appropriated or available funds, or for any other reason beyond the control of the District, either the assigned school or other work location is not open in operation for the full contract term or school operations are suspended or reduced below the anticipated level, there may be a pro-rata reduction of compensation under this Contract corresponding to the portion of the contract term that suspended or reduced District operations require suspension or reduction of the services of Administrator and funds to pay Administrator are not appropriated or are not lawfully available.

BENEFITS

B1. The Administrator shall receive benefits in accordance with their employment status (i.e. part time, retired, ten and one-half month, or twelve month, certificated or support staff) and pursuant to the applicable Governing Board Policies. Administrator will receive District-paid benefits as provided in Governing Board policy:

a. Paid insurance premiums of Mid-Medical Plan, Dental, Vision and Life for Administrator. For administrators hired prior to July 1, 2016, \$8,687.64 may be used towards voluntary employee benefits. Any unused monies may be applied toward a Tax-Sheltered Annuity through payroll deduction.

b. Allowance of \$350.00 annually toward expenses of professional development plan.

c. The Administrator will have holidays as designated on the district calendar, with the exception of Fall break, one week of Winter break, and Spring break.

d. An annual vacation allowance of 22 days, which may be accumulated up to 44 days. Upon retirement, termination, or resignation, unused vacation days will be paid at the Administrator's daily rate of pay. An annual sick leave allowance of 12 days, which may be accumulated up to 200 days. Upon retirement, termination or resignation, unused sick leave will be reimbursed at the daily rate of a certified substitute. An annual personal leave allowance of 4

days, which unused time may be rolled into sick leave. All paid time off is accrued pro-rata over the course of the fiscal year.

B2. If Administrator has retired with the Arizona State Retirement System and returned to work, Administrator's employment is not subject to annual renewal and other provisions of Title 15 as specified in A.R.S. § 38-766.01. Administrator shall not accrue credited service, retirement benefits or long-term disability benefits under either state law or by District Policy.

B3. To the extent appropriate for the occasion and as part of the compensation, the District may provide incidental food and beverages at mandatory staff meetings, including inservices and staff development activities/trainings, in order to foster good working relations and encourage and reward staff participation.

MISCELLANEOUS PROVISIONS

M1. This contract of employment shall immediately terminate, and employee shall be dismissed without any right to a hearing if Administrator is arrested for or charged with a non-appellable offence listed in A.R.S. § 41-1758(B) and fails to immediately report the arrest or charge to the Administrator's supervisor. Administrator further warrants that Administrator has not pled guilty, pled no contest, been convicted of or is awaiting trial for any crime, including but not limited to the crimes listed in A.R.S. § 15-509, A.R.S. § 15-512, and/or A.R.S. § 41-1758.03(B). Failure to make such a report may result in Administrator's dismissal from employment.

M2. Administrator affirms that all Administrator representations in this Contract as well as those contained in the Administrator's application and related documents as submitted to the District are true and accurate. In the case of newly hired Administrators, this Contract is subject to verification of previous experience, receipt of positive references and evaluation of official transcript and/or grade reports. Determination by the Governing Board or its authorized representative that any such representation is not true or is inaccurate may, at District's option, be deemed a material breach of this Contract and constitutes grounds for termination of employment in addition to any other action authorized by law or District policy.

M3. Administrator shall be evaluated through the use of an evaluation system and instrument adopted and approved pursuant to A.R.S. § 15-203(A)(38). The parties acknowledge and agree that the District's evaluation system and instrument may be amended from time to time during the term of this Contract.

M4. This document constitutes the entire agreement. Any subsequent amendment or addendum must be in writing.

M5. This contract must be signed and returned, unaltered, within thirty (30) days from date contract is made or it will be considered void. Execution of this contract was authorized at a legally convened meeting of the District Governing Board.

M6. This Contract is subject to cancellation pursuant to A.R.S. § 38-511.

M7. Administrator shall not discriminate against any employee, student, parent, contractor or other member of the public because of that person's sex, race, religion, color, national origin, age or disability.

M8. This contract shall be governed by the laws of the United States and the State of Arizona. Administrator agrees that the Arizona State and Federal courts shall exercise exclusive jurisdiction over any and all matters arising out of this contract.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in the respective names and in the case of the Board Representative, on the day and year first written above.

Administrator

Date

Coolidge Unified School District #21

Governing Board President

Date

Coolidge Unified School District No. 21
Classified Exempt Term Certain Appointment
FY 2025-2026

This TERM CERTAIN APPOINTMENT for the 2025-2026 school year is made and entered into, between COOLIDGE UNIFIED SCHOOL DISTRICT NO. 21 of PINAL COUNTY, ARIZONA, acting by and through its Governing Board hereinafter referred to as "District" and <<NAME / (ROLE)>> hereinafter referred to as "Employee".

1. The District agrees to employ the Employee for the term of July 1, 2025 through June 30, 2026. The Employee shall be employed to work for a period of twelve months each fiscal year.
2. The Employee being duly qualified, hereby agrees for a period of one year commencing <<START DATE>> through <<END DATE>>, to devote Employee's full-time attention to duties as assigned and such other duties in the District as the Governing Board or Superintendent of the School District may assign and in accordance with all of the policies, rules, regulations, and standards prescribed with District, by the State Board of Education, or by law, throughout the term of this term certain appointment.
3. Employee understands and agrees that Employee is not entitled to compensation for any period during which such fingerprint clearance, certificate(s) and/or endorsement(s) and/or approved area(s) is/are not maintained and in effect as required; and in addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate Employee for work performed during such period and District may deduct any of that paid to Employee attributable to such period from any other monies owed to Employee by District. Employee also expressly agrees that the District may place Employee on an unpaid leave of absence during such time that Employee does not hold and maintain a valid fingerprint clearance card. In the sole discretion of the District, Employee may be paid at a substitute rate for a maximum number of days as permitted by law.
4. In consideration of said services rendered, it is <<SUM>> in addition to any direct economic fringe benefits established by District Policy and any supplemental pay stipends or additional pay as expressly authorized by the Governing Board pursuant to Governing Board policy or specific Board action. "Direct economic fringe benefits" means only leave and insurance benefits. The Governing Board reserves the right to modify, repeal or enact Governing Board policies during the term of this contract that do not affect the Employee's direct economic fringe benefits, except that the Governing Board expressly reserves the right to modify the health insurance plan(s) offered to employees during the term of this contract, including but not limited to changing the insurer, required co-payments and/or deductibles, benefits covered, and other terms of the insurance policy coverage. The sum stated above is intended to correspond to Employee's degree of scale placement for the 2025-2026 school year as determined by the Employee's training and experience on record with the District.

Additional benefits for each employee listed here

5. The above salary is based on an estimate of available budget funds made prior to finalization of the District's budget for the coming year, under A.R.S. 15-901, et seq. The above salary is subject to the condition that funding to the School District, as provided in the Arizona Revised Statutes or otherwise, is not reduced. In the event that the estimate of funds proves to be too high or funding is reduced and/or not appropriated or available from the State, federal government, or any other source (including but not limited to grant funding), then the Governing Board may, in its discretion, reduce salaries or reduce the number of Employees. Employee's salary is contingent upon final approval of the 2025-2026 budget as required by Arizona Law (ARS 15-905).
6. Employee has an affirmative duty to notify the District of any mistaken amount within fifteen (15) days or forfeit payment hereunder. If Employee has received more money than Employee is entitled for work performed, the Employee shall, at the District's option, (1) immediately repay any amount erroneously paid to the Employee or (2) allow the District to reduce future payments to the Employee to make up for any amount erroneously paid. This remedy shall be in addition to any other remedy to which the District is entitled under policy or law. Where there is a discrepancy in the salary amount or other benefit specified in a term certain appointment and the amount authorized by the salary schedule or benefit policy, the salary schedule or benefit shall govern.
7. Employee agrees that any time after the execution of this appointment, the Base Salary specified above may be reduced by an amount not to exceed ten percent (10%) if any of the following occurs: 1) the District's Base Support Level, Revenue Control Limit, or General Budget Limit authorized for the 2025-2026 fiscal year is less or becomes less than that authorized at the beginning of the 2024-2025 fiscal year; 2) the District fails to receive during the 2025-2026 fiscal year funds in the amount initially budgeted for such year; or 3) the District does not receive funds (federal or otherwise) that, as of May 30, 2025, the District anticipates receiving for use in the 2025-2026 fiscal year for any reason. Employee shall be given not fewer than ten (10) calendar days' notice of any reduction in Base Salary that occurs as a result of this paragraph.
8. Pursuant to A.R.S. § 15-544, District reserves the right, as part of a salary reduction to decrease employee's salary by furloughing Employee for up to thirteen (13) days. Employee will not be required to perform any duties on any days of furlough and will receive no compensation for such days. Employee may not use paid sick leave or other paid leave time on such furlough days.
9. To the extent appropriate for the occasion and as part of the compensation, the District may provide incidental food and beverages at mandatory staff meetings, including in-services and staff development activities/trainings, in order to foster good working relations and encourage and reward staff participation.
10. If Employee has retired with the Arizona State Retirement System, Employee acknowledges that the Employee shall not accrue credited service, retirement benefits or

long-term disability program benefits pursuant to Article 2.1 of Title 38 or pursuant to District policy for the period the Employee returns to work. Employee's employment is not subject to annual renewal and other provisions of Title 15 as specified in A.R.S. § 38-766.01.

11. Employee has no legitimate expectancy of employment beyond the 2026-2027 fiscal year. This term certain appointment may be terminated or non-renewed according to District policy and state law.
12. If additional revenues become available to the District through legislative appropriation, state sales tax revenues, payment of back revenue owed by the State, decrease in anticipated cuts or decrease in revenue drop, or other legal enactment and if those revenues are appropriated, authorized, and/or permitted to be used for salaries during the 2025-2026 school year, Employee may be given a raise in salary, if so approved by the Governing Board in its sole discretion. Any such salary increase shall be apportioned to Employee in a manner that will be determined by the Governing Board, unless the authorizing enactment specifies the method by which the increase is to be distributed. Employee must be currently employed by the District to receive any increase.
13. This term certain appointment is conditioned upon the school or other work location to which Employee is assigned remaining open and in full operation for the entire term of this term certain appointment. In the event that, pursuant to court order, lack of appropriated or available funds or for any other reason beyond the control of the District, either the assigned school or other work location is not open in operation for the full term certain appointment term or school operations are suspended or reduced below the anticipated level, there shall be a pro rata reduction of compensation under this term certain appointment corresponding to the portion of the term certain appointment term that suspended or reduced school District operations require suspension or reduction of the services of Employee and funds to pay Employee are not appropriated or are not lawfully available.
14. Employee represents and warrants that he or she has not committed or been convicted of molestation of a child, sexual conduct with a minor, child abuse or any other dangerous crime against children as defined in A.R.S. § 13-604.01 or any offense described in A.R.S. § 15-534(B). This term certain appointment of employment shall immediately terminate and Employee shall be dismissed without any right to a hearing if Employee is arrested for or charged with a non-appealable offence listed in A.R.S. § 41-1758.03(B) and fails to immediately report the arrest or charge to the Employee's supervisor. Employee further warrants that Employee has not pled guilty, pled no contest, been convicted of or is awaiting trial for any crime, including but not limited to the crimes listed in A.R.S. § 15-509, A.R.S. § 15-512, and/or A.R.S. § 41-1758.03(B). Employee agrees to immediately notify the Superintendent of any arrest or criminal charge that occurs during employment. Failure to do so may result in dismissal.
15. You shall not discriminate against any employee, student, parent, term certain appointmentor or other individual with whom you come in contact while working for the

District because of that person's sex, race, religion, color, national origin, age or disability.

16. The term certain appointment year for said employee shall be in accordance with the official calendar adopted by the Governing Board except that if an emergency requires the closing of school, the period of this term certain appointment shall be extended to the number of days necessary to maintain the schools of the District for the number of days set forth in the said calendar, but in no event less than the minimum of days required by law.
17. This term certain appointment must be received by the District Office Human Resources Department within fifteen (15) calendar days from the date of the employee's receipt of the written term certain appointment or the offer is revoked. Receipt will be deemed to have occurred when the written term certain appointment is personally delivered, placed in the employee's school provided mailbox, including electronic mail, or two days after being placed in a United States postal service mailbox. If the term certain appointment is returned and the terms of term certain appointment offered by the board or is not returned within fifteen (15) calendar days, this Term certain appointment shall be null and void.
18. Employee may not resign effective prior to the conclusion of the final duty day, unless the resignation is first approved by the Governing Board.
19. The District may terminate Employee for cause, including but not limited to, a material breach of this term certain appointment, unprofessional conduct, conduct in violation of law, District Policy, Administrative regulations or rules.
20. This term certain appointment is subject to cancellation pursuant to A.R.S. § 38-511.
21. This contract shall be governed by the laws of the United States and the State of Arizona. Employee agrees that the Arizona State and Federal courts shall exercise exclusive jurisdiction over any and all matters arising out of this contract.
22. This Contract constitutes the entire agreement between the parties. Any subsequent amendment or addendum to this appointment must be in writing and signed by both parties.
23. The execution of this appointment was authorized at a legally convened meeting of the Board held on <<DATE>>. This appointment cancels and supersedes all prior employment appointments between the parties and must be revised in writing.

Employee Signature: _____ Date: _____

Governing Board President: _____ Date: _____

Coolidge Unified School District No. 21
TEACHER’S EMPLOYMENT CONTRACT
FY 2025-2026

This Contract is entered into by Coolidge Unified School District No. 21 (“District”) and <<NAME>> (“Teacher”).

1. District agrees to employ Teacher for <<#>> days including district adopted holidays during fiscal year 2025-2026, commencing on <<START DATE>> and ending on <<END DATE>>. The Contract year for Teacher shall be in accordance with the official calendar adopted by the Governing Board. If, however, an emergency or other circumstance as determined and declared by the Governing Board or its authorized designee delays the opening or requires the closing of the schools, the period of time covered by the employment contracts shall be extended so as to maintain open schools for the number of days required by the employment contracts without additional compensation to Teacher.

2. Teacher’s employment is conditioned upon the possession at all times of a valid Arizona teacher’s certificate for the position being offered and upon the satisfactory completion of any and all background checks and obtaining a fingerprint clearance card from the Arizona Department of Public Safety. Teacher agrees to be qualified and certified in all assigned core academic subjects or as otherwise required by law and to hold all requisite endorsements by the commencement date of this Contract. If Teacher’s certificate is scheduled to expire during the term of this Contract, Teacher agrees to renew such certificate and submit proof of renewal prior to the date of the certificate’s expiration.

3. Teacher understands and agrees that Teacher is not entitled to compensation for any period during which such fingerprint clearance, certificate(s) and/or endorsement(s) and/or approved area(s) is/are not maintained and in effect; and in addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate Teacher for work performed during such period and District may deduct any of that paid to Teacher attributable to such period from any other monies owed to Teacher by District. In the sole discretion of the District, Teacher may be paid at a substitute teacher rate for the maximum number of days as permitted by law. Teacher also expressly agrees that the District may place Teacher on an unpaid leave of absence during such time that Teacher does not hold and maintain a valid fingerprint clearance card.

4. District agrees to pay Teacher a salary of <<SUM>>. In the event there is a difference between the salary amount stated here and the amount in the District salary schedule, the salary schedule shall govern. Teacher shall also receive performance pay if Teacher qualifies for such pay in accordance with the District’s Performance Pay Plan, subject to any reduction in Classroom Site Funding as described in paragraph 5 below.

5. Teacher shall also receive such direct economic fringe benefits as the Governing Board approves for this fiscal year. “Direct economic fringe benefits” means only leave and insurance benefits. The Governing Board reserves the right to modify, repeal or enact Governing Board policies during the term of this contract that do not affect the Teacher’s direct economic fringe benefits, except that the Governing Board expressly reserves the right to modify the health insurance plan(s) offered to employees during the term of this contract, including but not limited to changing the insurer, required co-payments and/or deductibles, benefits covered, and other terms of the insurance policy coverage.

6. Pursuant to A.R.S. § 15-977 and provisions of the Classroom Site Fund, the District may or may not receive funds to support supplements to Teacher's Base Salary. Teacher expressly acknowledges that total pay will depend upon allocation of the Classroom Site Funds, amount of Classroom Site Funds received, if any, and employee eligibility. Payments associated with the Classroom Site Fund may be paid only if the balance in the applicable Site Fund account is sufficient to support the payment. Teacher acknowledges that behavior in violation of state or federal law and/or District policies to the extent that Teacher is terminated or resigns in lieu of a recommendation that Teacher be terminated shall, in and of itself, be deemed to be a failure of Teacher to comply with the performance plan and, therefore, result in Teacher being entitled to no portion of the Classroom Site Fund performance pay.

7. Should Teacher believe there has been a mistake in the Teacher's salary; the Teacher shall have thirty (30) days to notify District of the mistake. If Teacher does not notify the District within thirty (30) days, Teacher waives the right to additional amounts under the current contract. If Teacher receives more money than Teacher is entitled for work under this contract, Teacher shall, at the District's option, (a) immediately repay any amount erroneously paid to Teacher or (b) allow the District to reduce future payments to Teacher for repayment of the overpayment. This remedy shall be in addition to any other remedy to which the District is entitled under policy or law.

8. Teacher acknowledges that any time after execution of this Contract, the Base Salary specified in Paragraph 4 may be reduced if any of the following occurs: 1) the District's Base Support Level, Revenue Control Limit, or General Budget Limit authorized for the 2025-2026 fiscal year is less or becomes less than that authorized at the beginning of the 2024-2025 fiscal year; 2) the District fails to receive during the 2025-2026 fiscal year funds in the amount initially budgeted for such year due to a transition to current year funding or for any other reason; or 3) the District does not receive funds that the District anticipates receiving for use in the 2025-2026 fiscal year from the Arizona legislature, federal funds or any other source. The Teacher shall be given not fewer than ten (10) calendar days' notice of any reduction in Base Salary that occurs as a result of this paragraph.

9. If additional revenues become available to the District through legislative appropriation, state sales tax revenues, payment of back revenue owed by the State, decrease in anticipated cuts or decrease in revenue drop, or other legal enactment and if those revenues are appropriated, authorized, and/or permitted to be used for salaries during the 2025-2026 school year, Teacher may be given a raise in salary, if so approved by the Governing Board in its sole discretion. Any such salary increase shall be apportioned to Teacher in a manner that will be determined by the Governing Board, unless the authorizing enactment specifies the method by which the increase is to be distributed. Teacher must be currently employed by the District to receive any increase.

10. District reserves the right, as part of a salary reduction pursuant to A.R.S. § 15-544, to decrease Teacher's salary by furloughing Teacher. Teacher will not be required to perform any duties on any days of furlough and will receive no compensation for such days. Teacher may not use paid sick leave or other paid leave time on such furlough days.

11. The District may terminate this agreement as part of a reduction in force. In the event District exercises this option, Teacher shall be entitled to a one-time payment equivalent to five (5) days per diem, the payment of which sum will constitute full satisfaction of District's obligations to Teacher pursuant to this Contract.

12. Pursuant to A.R.S. § 15-538.02, the Governing Board may dismiss a Teacher who holds a teaching intern certificate, an emergency teaching certificate or another type of nonstandard certificate that is valid for one (1) year or less that without complying with the requirements of A.R.S. §§ 15-537, 15-538, or 15-541. Such dismissal shall be effective ten (10) working days after delivery of the notice of dismissal to the Teacher.

13. Teacher warrants the truth of all representations and statements made by Teacher to District in connection with this Contract as well as those contained in the Teacher's employment application and any other document submitted to the District concerning qualifications, fitness to teach, and representations about arrest and conviction records. Teacher recognizes that it is a requirement of employment to report to the administration any circumstances or events that would affect the continuing accuracy or validity of those representations. Determination by the Governing Board or its authorized representative that any such representation is not true or is inaccurate may, at District's option, be deemed a material breach of this Contract and constitutes grounds for termination of employment in addition to any other action authorized by law or District policy.

14. Pursuant to A.R.S. § 15-550, if Teacher is arrested for or charged with any nonappealable offense listed in A.R.S. § 41-1758.03(B), Teacher shall immediately report the arrest or charge to Teacher's supervisor. Failure to do so shall result in immediate dismissal. Teacher further warrants that Teacher has not pled guilty, pled no contest, been convicted of or is awaiting trial for any crime, including but not limited to the crimes listed in A.R.S. § 15-509, A.R.S. § 15-512, and/or A.R.S. § 41-1758.03(B). Teacher agrees to immediately notify the Superintendent of any arrest or criminal charge that occurs during employment. Failure to make such a report may result in Teacher's dismissal from employment.

15. Teacher agrees to teach such grade, grades or subjects as the Teacher may be assigned to teach, and to perform such other duties as may be assigned. Teacher agrees to abide by and be subject to the District's policies, regulations and rules as are in effect or may be amended during the term of this Contract. Teacher shall be evaluated through use of an evaluation instrument adopted and approved for use pursuant to A.R.S. §§ 15-203(A)(38) and 15-537 in effect at the time of evaluation. Teacher acknowledges and agrees that the District's evaluation system and instrument may be amended during the term of this contract. Teacher further agrees that the form of evaluation system and instrument in effect as of the date of the first formal observation of the Teacher shall be the system and instrument that is used to evaluate the Teacher for the remainder of the school year, except and to the extent that a modified system or instrument is required by law.

16. Pursuant to A.R.S. § 15-545, any Teacher resignation without prior Governing Board approval shall be deemed to be an unprofessional act and shall be subject to liquidated damages and/or penalty as provided under Arizona statutes and State Board of Education regulations. Teacher recognizes that the District will incur expenses of securing a replacement and possibly costs for a substitute in the event that Teacher does not fulfill the obligations under this Contract. Teacher and District agree that these expenses, added to the emotional expense to the students who will not have the stability of a single teacher are difficult to determine, and therefore that it is appropriate to assess an amount certain as liquidated damages. Teacher and District agree that the liquidated damages which may be assessed against Teacher for resigning during the term of this Contract shall be in the amount of Two Thousand Dollars (\$2,000.00). Furthermore, resignation prior to the termination of this Contract shall in and of itself be

considered to be a violation of the Classroom Site Fund Performance Plan, and Teacher shall be entitled to no portion of any funds. The District may withhold all or any part of these liquidated damages from any amount payable to the Teacher after receipt of the resignation or a failure to report for duty, and may take any action, including filing suit, to collect the liquidated damages. Teacher shall reimburse the District for any collection fees, attorney fees, court costs or other reasonable expenses incurred by the District to collect the amount owed as liquidated damages.

17. If Teacher participates in District's classroom-based preparation program approved by the State Board of Education under A.R.S. 15-553, Teacher agrees to complete assigned work and attend training sessions in order to remain in good standing in the District's classroom-based preparation program. Teacher's failure to maintain good standing in District's classroom-based preparation program constitutes breach of contract by the Teacher subject to discipline as provided by District policy.

18. If eligible, Teacher shall receive supplemental pay stipends or additional pay as expressly authorized by the Governing Board pursuant to Governing Board policy or specific Board action.

19. If Teacher has retired with the Arizona State Retirement System and returned to work, Teacher's employment is not subject to annual renewal and other provisions of Title 15 as specified in A.R.S. § 38-766.01. Teacher shall not accrue credited service, retirement benefits or long-term disability benefits under either state law or by District Policy.

20. The term of this contract is for a term that expires at the end of the 2025-2026 instructional year. The Governing Board hereby provides Teacher with notice of its intention not to renew this teaching contract for the 2026-2027 instructional year pursuant to A.R.S. § 15-536, as applicable to probationary teachers. Teacher's acceptance of this contract constitutes acceptance of notice of intention not to reemploy during the 2026-2027 school year.

21. Teacher shall not discriminate against any employee, student, parent, contractor or other member of the public because of that person's sex, race, religion, color, national origin, age or disability.

22. To the extent appropriate for the occasion and as part of the compensation, the District may provide incidental food and beverages at mandatory staff meetings, including in-services and staff development activities/trainings, in order to foster good working relations and encourage and reward staff participation.

23. Teacher shall receive benefits in accordance with their employment status (i.e. part-time, retired, ten and one-half month, or twelve month, certificated or support staff) and pursuant to the applicable Governing Board Policies.

24. This contract is conditional upon the school or other work location to which Teacher is assigned remaining open and in full operation for the entire term of this contract. In the event that, pursuant to court order, lack of appropriated or available funds, or for any other reason beyond the control of the District, either the assigned school or other work location is not open in operation for the full contract term or school operations are suspended or reduced below the anticipated level, there may be a pro-rata reduction of compensation under this Contract corresponding to the portion of the contract term

that suspended or reduced District operations require suspension or reduction of the services of Teacher and funds to pay Teacher are not appropriated or are not lawfully available.

25. This Contract is subject to cancellation pursuant to A.R.S. § 38-511.

26. This Contract constitutes the entire agreement between the parties. Any subsequent amendment or addendum to this Contract must be in writing and signed by both parties.

27. For all probationary teachers, the District may choose to not reemploy Teacher for a subsequent term without provision of hearing where District has complied with all applicable notice provisions required by A.R.S. §15-536 and, when applicable, §15-538.

28. This contract shall be governed by the laws of the United States and the State of Arizona. Teacher agrees that the Arizona State and Federal courts shall exercise exclusive jurisdiction over any and all matters arising out of this contract.

29. Teachers who work less than twelve (12) months per year may elect to be paid in equal or annualized payments. Annualized compensation withholds a portion of the Teacher's salary during the contract term to give the Teacher income during the summer months. Due to IRS regulations, the Teacher must make a written election to receive annualized compensation. The Teacher is to initial the appropriate selection below. If the Teacher fails to select an election before the beginning of the school year, the District will not annualize the Teacher's compensation. **Once the written election below has been submitted, it may not be revoked or changed by the Teacher.**

Please initial your election:

_____ I elect annualized compensation - withholds a portion of the Teacher's salary during the contract term; the withheld balance to be paid out at the end of the school year.

OR

_____ I do not elect annualized compensation and elect equal number of pays while school is in session.

30. This contract must be received by the District Office Human Resources Department within fifteen (15) business days from the date of the Teacher's receipt of the written contract or the offer is revoked. Receipt will be deemed to have occurred when the written contract is personally delivered, placed in the teacher's school provided mailbox, including electronic mail, or two days after being placed in a United States postal service mailbox. If the contract is returned and includes terms in addition to the terms of contract offered by the Board or is not returned within the fifteen (15) business days, under accordance with the provisions of A.R.S. §15-536 and/or A.R.S. §15-538.01, this Contract shall be null and void.

TEACHER'S SIGNATURE

DATE _____

GOVERNING BOARD PRESIDENT'S SIGNATURE

DATE _____

Coolidge Unified School District No. 21
CONTRACT FOR CERTIFIED (NON-TEACHING)/SPECIAL SERVICE PROVIDERS
FY 2025-2026

This Contract ("Contract") is made and entered into as of its day of execution hereinafter set forth between Coolidge Unified School District #21), by and through its Governing Board, and **MOORE, LACHANDRA (CURRICULUM SPECIALIST)** ("Employee"). District and Employee agree as follows:

A. EMPLOYEE'S DUTIES

A1. Employee agrees to perform such duties of Certified (Non-Teaching)/Special Services in the public schools of Coolidge Unified School District and as may be assigned by the Superintendent or Principal. District agrees to employ the Employee for <<# **DAYS**>> and <<# **DAYS**>> holidays, commencing on <<**START DATE**>> and ending on <<**END DATE**>> during fiscal year 2025-2026. Employee understands and agrees that there may be occasions requiring Employee's presence outside of the regular duty hours and Employee will be present and perform any assigned duties, and such duties being part of Employee's obligations under this Contract.

A2. Employee agrees to abide by all state and federal laws and Governing Board policies and to perform well and faithfully such duties within the District as the board, superintendent, supervisor and/or principal of District may assign in accordance with law and the rules, regulations and policies adopted by the Board for the government of the District. Employee understands that the Governing Board has discretion to revise its board policies and/or procedures and agrees to abide by all policies as adopted by the Board.

A3. Where applicable, and in addition to the duties listed above, an Employee who is a Teacher on Special Assignment agrees to perform the following duties and others as may be assigned by the Superintendent or Principal:

1. Assist in the development, implementation, and evaluation of intervention programs that address the needs of at-risk students.
2. Assist with the planning and implementation of site/district Professional Development.
3. Perform a variety of administrative duties to assist the Administration in managing the school.
4. Supervise students on campus before and after school; monitor students during lunch, recess, passing periods, and other activities.
5. Instruct students on appropriate behavior.
6. Make recommendations for appropriate revisions of policies and rules effecting student behavior.
7. Work directly with Site Administrator, District Office staff, teaching staff and professional development providers.
8. Assume duties of the Administrator in the absence of site administration.

B. EMPLOYEE QUALIFICATIONS

B1. Employee agrees and promises that s/he shall maintain all certificates, endorsements and licenses necessary to perform the duties required, including but not limited to a certificate to perform duties requisite for Employee's assignment and a valid fingerprint clearance card as required by law. If Employee's certificates, endorsements, and/or licenses are scheduled to expire during the term of this Contract, Employee agrees to renew such certificates, endorsements, and/or licenses and submit proof of renewal prior to the date of the expiration.

B2. Employee understands and agrees that Employee is not entitled to compensation for any period during which such certificate(s) and/or endorsement(s) and/or approved area(s) is not maintained and in effect. In addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate Employee for work performed during such period and District may deduct any of that paid to Employee attributable to such period from any other monies owed to Employee by District. Employee also expressly agrees that the District may place Employee on an unpaid leave of absence during such time that Employee does not hold and maintain a valid fingerprint clearance card. Notwithstanding the prior salary restriction where an Employee fails to maintain certification throughout the year, the Employee can be paid as a substitute if so desired.

C. COMPENSATION

C1. In consideration for performance of services required by this contract, the Governing Board agrees to pay the Employee <<SUM>> in addition to any direct economic fringe benefits established by District Policy. "Direct economic fringe benefits" means only leave and insurance benefits. The Governing Board reserves the right to modify, repeal or enact Governing Board policies during the term of this contract that do not affect the Employee's direct economic fringe benefits, except that the Governing Board expressly reserves the right to modify the health insurance plan(s) offered to employees during the term of this contract, including but not limited to changing the insurer, required co-payments and/or deductibles, benefits covered, and other terms of the insurance policy coverage. The sum stated above is intended to correspond to Employee's degree of scale placement for the 2025-2026 school year as determined by the Employee's training and experience on record with the District.

C2. Employee acknowledges and agrees that at any time after execution of this Contract, the Base Salary specified in paragraph C1 above may be reduced by an amount not to exceed two percent (2%) of Employee's salary if any of the following occurs: 1) the District's Base Support Level, Revenue Control Limit, or General Budget Limit authorized for the 2025-2026 fiscal year is less or becomes less than that authorized at the beginning of the 2024-2025 fiscal year; 2) the District fails to receive during the 2025-2026 fiscal year funds in the amount initially budgeted for such year due to a transition to current year funding or for any other reason; 3) the District does not receive funds that the District anticipates receiving for use in the 2025-2026 fiscal year from the Arizona legislature, federal funds or any other source. Employee shall be given not fewer than ten (10) calendar days' notice of any reduction in Base Salary that occurs as a result of this paragraph.

C3. If additional revenues become available to the District through legislative appropriation, state sales tax revenues, payment of back revenue owed by the State, decrease in anticipated cuts or decrease in revenue drop, or other legal enactment and if those revenues are appropriated, authorized, and/or permitted to be used for salaries during the 2025-2026 school year, Employee may be given a raise in salary, if so approved by the Governing Board in its sole discretion. Any such salary increase shall be apportioned to Employee in a manner that will be determined by the Governing Board, unless the authorizing enactment specifies the method by which the increase is to be distributed. Employee must be currently employed by the District to receive any increase.

C4. Employee has an affirmative duty to notify the District of any mistaken amount within fifteen (15) days or forfeit payment hereunder. If Employee has received more money than Employee is entitled for work performed, the Employee shall, at the District's option, (1) immediately repay any amount erroneously paid to the Employee or (2) allow the District to reduce future payments to the Employee to make up for any amount erroneously paid. This remedy shall be in addition to any other remedy to which the District is entitled under policy or law. Where there is a discrepancy in the salary amount or other benefit specified in a contract and the amount authorized by the salary schedule or benefit policy, the salary schedule or benefit shall govern.

C5. This contract is conditioned upon the school or other work location to which Employee is assigned remaining open and in full operation for the entire term of this contract. In the event that, pursuant to court order, lack of appropriated or available funds or for any other reason beyond the control of the District, either the assigned school or other work location is not open in operation for the full contract term or school operations are suspended or reduced below the anticipated level, there shall be a pro rata reduction of compensation under this contract corresponding to the portion of the contract term that suspended or reduced school District operations require suspension or reduction of the services of Employee and funds to pay Employee are not appropriated or are not lawfully available.

C6. If Employee is has retired with the Arizona State Retirement System and returned to work, Employee's employment is not subject to annual renewal and other provisions of Title 15 as specified in A.R.S. § 38-766.01. Employee shall not accrue credited service, retirement benefits or long-term disability benefits under either state law or by District Policy.

C7. To the extent appropriate for the occasion and as part of the compensation, the District may provide incidental food and beverages at mandatory staff meetings, including in-services and staff development activities/trainings, in order to foster good working relations and encourage and reward staff participation.

D. TERMINATION

D1. Employee has no legitimate expectancy of employment beyond the 2025-2026 instructional year. This contract may be terminated or non-renewed according to District policy and state law.

D2. Employee understands that resigning without advanced Governing Board approval is deemed to be an unprofessional act and may be subject to liquidated damages and/or other

penalties as provided under Arizona statutes and the State Board of Education regulations. Employee recognizes that the District will incur expenses of securing a replacement and possibly costs for a substitute in the event that the Employee does not fulfill his/her obligations under the contract. In the event that the Employee fails to report to his/her assignment or resigns from employment with the District, effective prior to the end of the term of this contract, Employee agrees to pay the District the amount of Two Thousand Dollars (\$2,000.00) as liquidated damages, and not as a penalty. The Governing Board may waive this payment if the Employee's non-performance results from circumstances beyond his/her control or from an agreement for a resignation in lieu of dismissal. The District may withhold all or any part of these liquidated damages from any amount payable to the Employee after receipt of the resignation or a failure to report for duty, and may take any action, including filing suit, to collect the liquidated damages. Employee shall reimburse the District for any collection fees, attorney fees, court costs or other reasonable expenses incurred by the District to collect the amount owed as liquidated damages.

E. MISCELLANEOUS PROVISIONS

E1. This contract of employment shall immediately terminate and employee shall be dismissed without any right to a hearing if employee is arrested for or charged with a non-appealable offense listed in A.R.S. § 41-1758.03(B) and fails to immediately report the arrest or charge to the employee's supervisor. Employee further warrants that Employee has not pled guilty, pled no contest, been convicted of or is awaiting trial for any crime, including but not limited to the crimes listed in A.R.S. § 15-509, A.R.S. § 15-512, and/or A.R.S. § 41-1758.03(B). Employee agrees to immediately notify the Superintendent of any arrest or criminal charge that occurs during employment. Failure to do so may result in dismissal.

E2. Employee affirms that all Employee's representations in this Contract as well as those contained in the Employee's employment application and any other document or oral statement submitted to the District are true and accurate. Determination by the Governing Board or its authorized representative that any such representation is not true or is inaccurate may, at District's option, be deemed a material breach of this Contract and constitutes grounds for termination of employment in addition to any other action authorized by law or District.

E3. The execution of this contract was authorized at a legally convened meeting of the Governing Board. This contract cancels and supersedes all prior employment contracts between the parties and must be revised in writing.

E4. Employee shall be evaluated through the use of an evaluation system and instrument adopted and approved pursuant to A.R.S. §§ 15-203(A)(38) and 15-537. Employee acknowledges and agrees that the District's evaluation system and instrument may be amended during the term of this contract. Employee further agrees that the form of evaluation system and instrument in effect as of the date of the first formal observation of Employee shall be the system and instrument that is used to evaluate Employee for the remainder of the school year, except and to the extent that a modified system or instrument is required by law.

E5. This Contract is subject to cancellation pursuant to A.R.S. § 38-511.

E6. Employee shall not discriminate against any employee, student, parent, contractor or other member of the public because of that person's sex, race, religion, color, national origin, age or disability.

E7. Pursuant to A.R.S. § 15-538.02, the Governing Board may dismiss an Employee who holds a teaching intern certificate, an emergency teaching certificate or another type of nonstandard certificate that is valid for one (1) year or less that without complying with the requirements of A.R.S. §§ 15-537, 15-538, or 15-541. Such dismissal shall be effective ten (10) working days after delivery of the notice of dismissal to the Employee.

E8. If the Employee does not accept and return this Contract within fifteen (15) calendar days, or thirty days (30) for psychologists, of receipt of the Contract, the offer of a Contract is revoked. The issuance of a revised Contract to correct an error as specified above does not extend the period of time for acceptance of this Contract beyond the original fifteen (15) calendar days, or thirty days (30) for psychologists. This contract is effective upon Employee's return of a signed Contract within the 15-day period or 30-day period for psychologists.

E9. This contract shall be governed by the laws of the United States and the State of Arizona. Employee agrees that the Arizona State and Federal courts shall exercise exclusive jurisdiction over any and all matters arising out of this contract.

Employees who work less than twelve (12) months per year may be paid over twelve (12) months. This is called "annualized compensation." Annualized compensation gives you income during the summer months. Due to IRS regulations, you must make a written election to receive annualized compensation. Please initial your selection. ***If you fail to return this election before you begin work for the school year, the District will not annualize your compensation. Your Pay option may not be changed or revoked once it has been submitted.***

Please initial your election:

_____ I elect annualized compensation - withholds a portion of the Employee's salary during the contract term; the withheld balance to be paid out at the end of the school year.

OR

_____ I do not elect annualized compensation and elect equal number of pays.

In Witness Whereof, the parties have caused this agreement to be executed in the respective names and in the case of the board representative, on the day and year first written above.

_____ Date: _____
Employee

Coolidge Unified School District #21

By _____ Date: _____
Governing Board President

Coolidge Unified School District No. 21
Notice of Indefinite Term Appointment
FY 2025-2026

Name:
Start Date:
End Date:

Position:
Wage:

You are hereby notified that the Coolidge Unified School District intends to employ you for the position listed above beginning on at the rate of base pay per hour stipulated above. The wage and hour information included in this notice of appointment is used for budget and payroll purposes only and does not create a contract.

Your employment is “at will” and may be terminated by the District, or by you, with or without cause. Termination shall become effective upon Board action. No legitimate expectation of continued employment is created by this notice of appointment, understandings with the District or its agents, interpretations of Board policies, salary/compensation schedules, job descriptions or documents generated by the District. You are expected to comply with the District’s policies, regulations and rules while you are employed.

This appointment is contingent upon final approval of the 2025-2026 budget as required by Arizona Law (A.R.S. § 15-905). The above wage is subject to the condition that funding to the District, as provided in the Arizona Revised Statutes or otherwise, is not reduced. In the event of a budget shortfall the Governing Board may, in its discretion, reduce wages (although not below the minimum wage), reduce hours, or reduce the number of staff.

You shall not discriminate against any employee, student, parent, contractor or other individual with whom you come in contact while working for the District because of that person’s sex, race, religion, color, national origin, age or disability.

This appointment is subject to cancellation pursuant to A.R.S. § 38-511.

This offer of appointment is contingent upon the following:

- a. Possession of a valid fingerprint clearance card issued pursuant to A.R.S. § 41-1758.03 or provision of proof of compliance with A.R.S. § 15-512(D) and A.R.S. § 15-534(A)(2);
- b. Absence that you have pled guilty, pled no contest, been convicted of or are waiting trial of any crime charge or conviction of any dangerous crime against children as listed in A.R.S. § 15-509, A.R.S. § 15-512, and/or A.R.S. § 41-1758.03(B), and agreement to notify immediately the Superintendent of any such criminal charge or conviction that has occurred prior to or occurs during your employment. If you fail to notify the Superintendent of such occurrence, you may be immediately terminated;
- c. Completion of a satisfactory background investigation, reference checks and verification of previous experience;

- d. Satisfactory clearance through the federal E-Verify program; and
- e. Possession of any certificates, endorsements, or licenses requisite for the position

In addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate you for work performed during any period when such contingencies have not been met and the District may deduct amounts paid to you attributable to such period from any other monies owed to you by the District.

To the extent appropriate for the occasion and as part of the compensation, the District may provide incidental food and beverages at mandatory staff meetings, including in-service and staff development activities/trainings in order to foster good working relations and encourage and reward staff participation.

This notice of appointment shall be governed by the laws of the United States and the State of Arizona. You agree that the Arizona State and Federal courts shall exercise exclusive jurisdiction over any and all matters arising out of this notice.

If the notice of appointment is not returned to the District's Human Resources Office within fifteen (15) calendar days from the date issued by the Governing Board or includes terms in addition to those authorized by the Governing Board, the undersigned has not accepted employment with the District, and this appointment shall be null and void.

Employee

Date

Governing Board President

Date

ADDENDUM/AMMENDMENT TO CONTRACT OR APPOINTMENT TO POSITION

This Addendum/Amendment is hereby made to the Contract/Appointment to Position between: <<NAME>>

1. Addenda/Amendments

2. Dated:

Amount of Original Contract:

☐ Increase <<AMOUNT>>

☐ Decrease

Reason: <<POSITION>>

3. Dated: _____

☐ Increase _____

☐ Decrease _____

Reason: _____

New Contract Amount:

☐ The balance of the adjusted contract amount will be paid in equal installments in conjunction with the pay periods remaining under the original contract.

☐ Payment of the addenda, or reduction by the amendment, will be accomplished in the following manner:

1st Payment:

2nd Payment:

Time and Effort Reporting: I hereby certify that I spend _____% of my time in activities related to the following federal program: _____.

This addendum shall be governed by the laws of the United States and the State of Arizona. You agree that the Arizona State and Federal courts shall exercise exclusive jurisdiction over any and all matters arising out of this addendum.

Employee's Signature of Acceptance

Date

Signature of Authorized Supervisor

Date

Signature of Director of Human Resources/Superintendent

Date

Signature of Governing Board

Date

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: HUMAN
RESOURCES-B.

MEETING DATE:2/12/2025

AGENDA ITEM: Discussion and approval of the recommendation to hire Tre Chapman as the new principal of CAP/CVA for the 2025-2026 school year.

SUBMITTED BY: Dawn Dee Hodge, Superintendent

RECOMMENDED TO SUPERINTENDENT BY: Dawn Dee Hodge, Superintendent

**APPROVED BY
SUPERINTENDENT:**



RECOMMENDATION:

To approve the recommendation of Tre Chapman as the new principal of CAP/CVA for the 2025-2026 school year.

INFORMATION AND SUPPORTING DATA:

The interview team performed 7 interviews. There were four candidates that everyone on the team could live with. Based on his knowledge of the district, experience in administration, his passion for students who may not do well on a comprehensive campus, and his ability to work with our students and families, it is recommended that the Governing Board approve this recommendation.

PROJECTED COST:

approximately \$135,000 (salary and benefits)

FUNDING SOURCE:

M&O

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: HUMAN
RESOURCES-C.

MEETING DATE:2/12/2025

AGENDA ITEM: Approval to observe July 3rd, 2025 as Independence Day for 12 month employees.

SUBMITTED BY: Ben Armstrong, Director of Human Resources

RECOMMENDED TO SUPERINTENDENT BY: Ben Armstrong, Director of Human Resources

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

Approval to observe July 3rd, 2025 as a holiday for 12 month employees as July 4th (Independence Day) falls on a Friday. The previous board approved calendar is attached with an update of July 3rd as a holiday reflective.

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: OTHER-A.

MEETING DATE:2/12/2025

AGENDA ITEM: Governing Board and/or Superintendent's Report and Update.

SUBMITTED BY: Dawn Dee Hodge, Superintendent

RECOMMENDED TO SUPERINTENDENT BY: Dawn Dee Hodge, Superintendent

**APPROVED BY
SUPERINTENDENT:**



RECOMMENDATION:

Governing Board and/or Superintendent's Report and Update.

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):

**COOLIDGE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

AGENDA ITEM NUMBER: NOTICE-

MEETING DATE:2/12/2025

AGENDA ITEM: Public Notice of Governing Board Meeting Procedures.

SUBMITTED BY: Andrea Felix, Executive Administrative Assistant

RECOMMENDED TO SUPERINTENDENT BY: Andrea Felix, Executive Administrative Assistant

APPROVED BY SUPERINTENDENT:



RECOMMENDATION:

The Coolidge Unified School District Governing Board Meetings are open for members of the community/public to join in-person. We will continue to operate our livestream services through the Coolidge Schools Vimeo account with the exception of meetings during school breaks. Visit our website for direct access:

https://www.coolidgeschools.org/gb_members

INFORMATION AND SUPPORTING DATA:

PROJECTED COST:

FUNDING SOURCE:

TRAVEL (OVERNIGHT FOR STUDENTS; OUT-OF-STATE FOR STAFF):